



City of Lawrence
KANSAS

BUFORD M. WATSON, JR., CITY MANAGER

CITY COMMISSION

MAYOR

MIKE AMYX

COMMISSIONERS

DENNIS CONSTANCE

SANDRA K. PRAEGER

MIKE RUNDLE

BOB SCHUMM

CITY OFFICES

6 EAST 6th

BOX 708

66044

913-841-7722

August 1, 1987

Bob Moody
President, NLIA
529 Elm
Lawrence, KS 66044

Dear Mr. Moody:

This letter is a request for your assistance in the City's endeavors to promote fair housing in Lawrence. As part of its fair housing outreach and education efforts, the City would like to submit a series of articles about fair housing laws, tenant rights, etc. for publication in the NLIA Newsletter. The City would also appreciate any time that could be set aside at one of your regular monthly association meetings for Arvilla Vickers of the Human Relations/Human Resources Department to speak on fair housing and to answer any questions that neighborhood residents may have about fair housing.

If you are interested in assisting us in this matter, please call Arvilla Vickers at extension 314 or me at extension 106 to discuss possible publication dates, speaking dates, etc. We hope to begin the series in the near future, so your prompt response will be greatly appreciated.

Sincerely,

Kurt A. Schroeder
CDBG Program Analyst

/dc

cc: Arvilla Vickers



City of Lawrence

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BOB SCHUMM

August 28, 1987

Bob Moody, President
North Lawrence Improvement Assoc.
539 Elm
Lawrence, KS 66044

Dear Bob:

You recently requested a summary of North Lawrence sidewalk expenditures over the past several years and an informational statement on the CDBG Minor Home Repair and Emergency Loan Programs.

Since 1983, the following new sidewalks have been installed with CDBG funds:

600 Block of Elm (1983)	-	\$4,000.00
700 Block of Elm, 8th Street between Elm and Walnut, 800 Block of Walnut Street, North 4th from Maple to Trailer Park near North Street (Fall 1986)	-	\$34,162.28
700 Block of Locust (Spring 1987)	-	\$7,500.00
Lyon Street, 400 through 700 Blocks (current project)	-	<u>\$15,243.19</u> (Bid)
TOTAL		\$60,905.47

With regard to the Minor Home Repair and Emergency Loan Program, the City would appreciate publication of the following information in your upcoming newsletter:

Page Two
August 28, 1987

"A Minor Home Improvement Grant and Emergency Loan and Grant program is now available to low-income homeowner/occupants in Lawrence.

Grants of up to \$500 are available to eligible applicants for minor home improvements that improve health, safety, energy costs, or conditions that cause blight and deterioration.

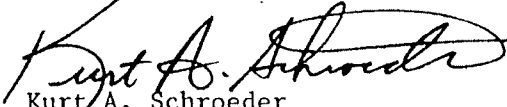
A combination grant and loan of up to \$2,500.00 (first \$500.00 is a grant) may also be available to eligible applicants for emergency improvements that eliminate IMMEDIATE hazards to health and safety, or conditions that are likely to cause health and safety hazards in the near future.

The Emergency Loan will be a non-interest bearing, non-installment loan which will become due and payable only when the recipient ceases to occupy the assisted property.

To receive additional information and application, please stop by the Community Development Department in City Hall, or call 841-7722, Extension 100."

I hope this above information is of assistance to you, and we thank you for your help.

Sincerely,


Kurt A. Schroeder
CDBG Program Analyst

KAS:lh



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KANSAS

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CITY COMMISSION

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SHIRLEY MARTIN SMITH

DAVID PENNY

MARIE RUNDLE

ROBERT L. WALTERS

June 5, 1989

Mr. Bob Moody
North Lawrence Neighborhood Assn.
539 Elm Street
Lawrence, Kansas 66044

Dear Mr. Moody:


Enclosed is a data sheet showing some interesting information concerning the North Lawrence Neighborhood Cleanup conducted in April, 1988, and again in April and May, 1989. It appears that in each year you were billed for the services of a rear-loader for 10 hours at the rate of \$50.00 per hour. Also for the services of a flat-bed for 10 hours at the rate of \$25.00 per hour.

Services provided were considerably in excess of that for which you were billed. On April 23 and 30, 1988, two rear-loaders and one flat-bed were provided for a total of 11 hours worked. In addition, rear-loaders were provided for 6 hours for additional cleanup on Wednesdays following the scheduled days. The 1989 cleanup benefited from the substitution of a second rear-loader in lieu of the unavailable flat-bed.

The use of the chipper this year did enable our trucks to complete the scheduled cleanup without follow-up the next week. This did not result in a reduction in the sanitation department bill since our costs still far exceed the amount billed. Note that overtime wages alone exceed the amount billed each year. This indicates that we will probably have to increase the hourly rate sometime this year. The overtime salary cost for a typical rear-loader crew is now \$38.00. The necessity to provide a supervisor on the scene due to considerable public contact and non-standard work drives up the overall salary costs by almost \$22.00 per hour.

Please call if I can provide any further help.

Sincerely,


Max L. Slankard
Assistant Director of Public Works

MLS/ce

NORTH LAWRENCE CLEANUP COSTS--1988 & 1989

FILE# PLANDDST PRJ DATE: 02-21-89

=====

DATE	EMPLOYEE	HOURS MOBILE #931	HOURS WORKED	RAY BARRER	TONE	LANDFILL COST	TRUCK REAR LIT	DRY FLAT BED	HA COST	TOTAL TARDON OF CLEANUP	TOTAL COST OF CLEANUP	AMOUNT BILLED
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=====

24-Apr-89	ABEL	8.67	5	65.03								
	DATES	7.30	5	54.75								
	DEVERS	9.34	5	70.05								
	ENGINEHL	14.58	5	109.35								
	THOMAS	7.67	5	57.53								
	WHITSON	8.46	5	63.45	14.42	129.76	12.34	4.00		123.40		
02-May-89	DATES	7.30	5	54.75								
	DEVERS	9.34	5	70.05								
	ENGINEHL	14.58	5	109.35								
	FENTLIN	9.34	5	70.05								
	THOMAS	7.67	5	57.53								
	WHITSON	8.46	5	63.45	11.03	79.27	12.34	4.00		123.40		
				60	845.33	25.45	219.05			245.80	1321.18	632.00 **

** Amount billed should have been \$752
Billing department error reduced amount to \$632

23-Apr-88	ABEL	7.82	5	58.65								
	BOYLE	10.02	5	75.15								
	COMBEST	9.53	5	71.48								
	DEVERS	8.21	2	24.63								
	ENGINEHL	14.16	6.5	136.06								
	GOINS	10.02	4	60.12								
	WHITSON	7.83	5	58.73	19.54	175.86	12.34	4.00		205.10		
30-Apr-88	ABEL	7.82	6	70.38								
	COMBEST	9.53	6	85.77								
	DEVERS	9.21	6	73.89								
	ENGINEHL	14.16	6	127.44								
	GOINS	10.02	6	90.18								
	GREGORY	7.82	6	70.36								
	KLINGLER	8.64	6	77.76								
	WHITSON	7.83	6	70.47	16.23	146.07	12.34	4.00		172.08		
27-Apr-88			2	51.32	2.85	25.65	12.34	2.00		53.36		
24-May-88			4	102.64	8.11	72.99	12.34	4.00		114.72		
				86.50	1307.04	46.73	422.57			545.26	2271.87	752.00

From the Desk of

Robert T. Moody, Jr.

Locust 2nd to 8th
will overlay
800 is Block Chip & Seal

Chip & Seal Projects

Ash 7th to 8th

Maple 7 - 9th

Coffax - Lincoln - Grant

Center " - Lyons

Lake 7 - 8

4th Lyons to Pleasant

Perry 1st - 2nd

Maple 1st - 2nd

Lynn

North Lawrence Improvement Association
539 Elm
Lawrence, KS 66044



July 13, 1989

Mr. Buford Watson and City Commissioners
6 East 6th Street
Lawrence, KS 66044

Dear Mr. Watson and Commissioners:

All too often, a person is quick to point out deficiencies and concerns, especially when dealing with a governmental body. However, I want to point out positives. During the past several years, it has been my privilege to work with a great number of city staff. I emphasize "with" because my experience has shown that Lawrence is fortunate to have dedicated, qualified and concerned individuals who work with the public to find solutions to problems.

Mike Wildgen has been extremely responsive to issues and concerns expressed by the North Lawrence Improvement Association and has worked toward resolution of those. He is open to discussion and suggestions. He is top-notch and I appreciate his insight, work and suggestions.

Lynn Goodell and his staff have worked with me on several Community Development funding and environmental concerns. They have provided invaluable assistance in accomplishing our goals.

Fred DeVictor has established a first-class Parks and Recreation pro-gram in Lawrence. He recently assisted the N.L.I.A. with an innovative cleanup operation for brush by providing a chipper and manpower to reduce brush to usable wood chips for North Lawrence residents.

George Williams has also been extremely helpful in assuring that essentials, such as streets, water and sewers, are "up to snuff." His staff has been extremely cooperative during our semi-annual cleanups.

Terese Gardner has worked to find answers to tough traffic safety issues. I greatly appreciate her help and patience.

Chiefs Ron Olin and Jim McSwain have been quick to respond to public safety issues and risked their own safety in addressing our organization and responding to neighbors' concerns.

Barbara Huppee was extremely cooperative and sensitive to concerns about the placement of scattered housing sites in North Lawrence.

One always risks omission of important names when citing individuals for their assistance, and I probably have done such. But the point is: I think Lawrence has a great city staff and you, Mr. Watson and City Commissioners, are to be commended for your insight in hiring them and giving them proper direction (most of the time). I appreciate everybody's assistance and commend them. They don't get enough recognition (and salary, probably) but they have my respect. I look forward to a continued cooperative and rewarding relationship.

Sincerely,

Bob Moody, President

MEMORANDUM

To: CDBG Target Neighborhoods
From: Margene K. Swarts, CDBG Program Analyst *MKS*
Date: September 6, 1989
Subject: Fair Housing and Equal Opportunity

In an effort to continue furthering fair housing and equal opportunity in the block grant program, as well as address a few problems, the Community Development Department wishes to institute a few changes. These changes deal with the solicitation of participants on the CDBG Advisory Committee and Grant Review Board, as well as participants in the various programs offered by the Department, and a reminder of the requirements to be met as set forth in the Citizen Participation Plan.

Effective immediately, we will be requiring documentation of how your neighborhood solicits participation for this program. When openings are available on the CDBG Advisory Committee or Grant Review Board, we would prefer that notice be given in the neighborhood newsletter and/or a special mailing to all residents of the neighborhood. Special emphasis should be given to encourage minority participation. If solicitation for these openings must be made by personal contact, we will require a list of the names and demographics for all persons so notified. When the programs we offer are publicized in the newsletter, we ask again that minority participation be stressed.

Additionally, I wish to remind you that the City Commission has adopted a Citizen Participation Plan that provides guidelines to be followed by CDBG funded neighborhood associations. One of the requirements is that the association meet regularly on at least a quarterly basis. Copies of the minutes of those meetings are to be forwarded to this office within thirty days after each meeting.

I have been made aware that some of the neighborhood associations are not meeting on a regular, minimum quarterly basis. Also, we have not been receiving copies of minutes of the meetings that do transpire. If the association has altered the meeting frequency or made any other changes, the bylaws must be amended to reflect this. A copy of all amendments shall be submitted to this department to be kept on file along with the minutes.

I have enclosed a copy of the guidelines for neighborhood associations as adopted by the City Commission in the Citizen Participation Plan. In addition to the minutes we would like to receive copies of all newsletters, clean up fliers, or other special mailings, on a regular basis. If we are not on your mailing list, please add us to it.

At this time, there is one neighborhood association that has yet to sign their subgrantee agreement. Please be advised that no funds will be forthcoming to any association (either by reimbursement or direct payment of bills) unless the association is in compliance with all requirements.

If you have further questions, please do not hesitate to call me at 841-7722, ext. 109.

tw

cc: See Attached Page

Brook Creek Neighborhood Association
Don Binns, President

East Lawrence Improvement Association
John Swift, President

North Lawrence Improvement Association
Bob Moody, President

Oread Neighborhood Association
Eric Cleveland, President
Jennifer Brown, Coordinator

Pinckney Neighborhood Association
Suzanne Perry, President

University Place Neighborhood Association
Neva Entrikin, President

2. The board will perform its duties as prescribed in the Policies for Housing Rehabilitation Deferred Loans, as amended from time to time.
3. Meetings of the board may be called by the Chairperson or by the CDBG program staff. The board may conduct business only when at least four members are present at a called meeting.

III. GUIDELINES TO BE FOLLOWED BY CDBG FUNDED NEIGHBORHOOD ASSOCIATIONS

- A. Any neighborhood association receiving support funds through the CDBG Program, will be required to adhere to the following guidelines:
 1. Each association is required to have, at a minimum, quarterly meetings. The associations are encouraged to have regularly scheduled meetings each month.
 2. Business may be conducted only at open meetings of which all members have been notified a reasonable time in advance.
 3. Associations must elect officers on a yearly basis, in accordance with written bylaws. These bylaws shall be on file with the City.
 4. Neighborhood associations must have definite geographical boundaries. Membership must be open to any person eighteen years of age or older living or owning property in the specified area. Each association may allow for nonvoting members in its bylaws.
 5. Business meetings must be conducted at the regular scheduled meetings.
 6. Membership dues cannot exceed \$1.00 per year for individuals.
 7. Minutes of each meeting are to be forwarded to the Community Development Office within 30 days after each meeting.
 8. An annual accounting of the use of CDBG funds is to be submitted to the Community Development Office.
 9. The associations are encouraged to utilize a portion of the funds to notify members and the public of the time and place of each meeting.



City of Lawrence
K A N S A S

BUFORD M. WATSON, JR., CITY MANAGER

CITY OFFICES

BOX 708

66044

6 EAST 6th

913-841-7722

CITY COMMISSION

MAYOR

BOB SCHUMM

COMMISSIONERS

SHIRLEY MARTIN-SMITH

DAVID PENNY

MIKE RUNDLE

ROBERT L. WALTERS

September 19, 1989

Don Shepard
513 Elm
Lawrence, KS 66044

Dear Don:

Your name was given to me as a possible appointee to the CDBG Advisory Committee.

I would like for you to serve on the committee if you are willing to do so. You would replace Margaret Brun as one of the two North Lawrence representatives on the 17-person committee. The committee usually meets once a week (probably Thursday) from 7-10 in the evening at City Hall during the months of January through April. After that, meetings are rare - maybe two or three times during the year.

I have enclosed a copy of the Citizen Participation Plan which outlines the duties and responsibilities of the committee.

If you can and will serve on the committee, please call me before next Tuesday, so I can pass the word to Mayor Schumm. I think you would be a great addition.

Sincerely,

Lynn A. Goodell
Director of Community Development

tw



City of Lawrence
K A N S A S

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CITY COMMISSION

MAYOR

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COMMISSIONERS

SHIRLEY MARTIN-SMITH

DAVID PENNY

MIKE RUNDLE

ROBERT L. WALTERS

January 23, 1990

North Lawrence Improvement Association
539 Elm
Lawrence, KS 66044

Dear Mr. Moody:

I asked George Williams, Public Works Director, and Fred De Victor, Parks and Recreation Director, to comment on CDBG proposals submitted by various neighborhood associations. I have enclosed a copy of the comments for your use. If you have further comments or questions regarding the proposals or staff comments, please contact me at 841-7722, ext. 100.

Thank you for your interest in revitalizing your neighborhood.

Sincerely,

Lynn A. Goodell
by TW

Lynn A. Goodell
Director of Community Development

tw

Enclosure

NORTH LAWRENCE IMPROVEMENT ASSOCIATION
539 ELM
LAWRENCE, KS 66044

May 1, 1991


Mr. Lynn Goodell, Community Development
6 E. 6th
Lawrence, Ks 66044

Dear ~~Mr.~~ ^{Lynn} Goodell:

The North Lawrence Improvement Association invites you and your family to our annual Spring Potluck Picnic, Saturday, May 18, at 6:30 in John Taylor Park, located behind the Ballard Center at 7th and Elm.

This old-fashioned picnic will offer good food, good conversation, and good times. Additionally, playground equipment for the young in body and heart will be available. We hope you will be able to join us.

Sincerely,


Bob Moody,
President



NORTH LAWRENCE IMPROVEMENT ASSOCIATION
539 ELM
LAWRENCE, KS 66044

August 19, 1991

Steven Brice Holtzman, Weed Inspector
City of Lawrence
6 East 6th
Lawrence, KS 66044

Dear Mr. Holtzman:

I am sorry you apparently feel offended that I found it necessary to discuss the Union Pacific right-of-way situation with Mike Wildgen. After two months, the problem has not been remedied. There has been some work accomplished, but the area is an embarrassment to North Lawrence and the entire city.

You will recall I first contacted you about the area approximately June 19 expressing concern there would be a number of people in the area during the July 4th festivities. I have spoken with you on at least three other separate occasions regarding the area. On one occasion, you promised work would be completed that weekend. It was not. On Wednesday, July 14, I spoke with you in your office, offering to visit the area with you to show you our concerns. You refused the offer, saying work would be completed this weekend. It was not.

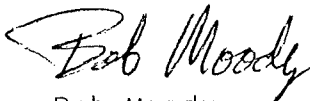
I understand the limitations you may be facing; however, not accomplishing compliance with weed ordinance regulations in a two month span effectively renders the ordinance useless.

Interestingly, some of the work that has been performed along the Locust Street side of the right-of-way was done on a volunteer basis by North Lawrence residents who are tired of looking at the mess. This is not just a concern of myself, but of numerous individuals who have voiced their disappointment in the situation.

I spoke with Mike to express my concern that the situation was not yet resolved. As you say, Mike can not accomplish this any faster than you can. I understand that; but, it was not being accomplished.

Again, I apologize for any ill feelings you may have for my going "over your head". It was not intended to be a personal insult. I am sure any future working relations will be cordial and professional.

Sincerely,



Bob Moody
President

cc: Lynn Goodell
Mike Wildgen

July 1, 1994

Mayor F. Jolene Andersen
City of Lawrence
P.O. Box 708
Lawrence, KS 66044-0708

Dear Mayor Andersen:

The North Lawrence Improvement Association met on June 27 to discuss the questions you asked in your June 3 letter. As to zoning, we would like undeveloped land in North Lawrence to be zoned RS1 with a minimum 70-foot-wide lot size. We feel this is the minimum that will retain the rural character of the neighborhood.

As to sanitary sewers and drainage in the neighborhood, we concur with George Williams that the city should 1) formulate a sanitary sewer improvement plan to solve the existing problems and address future growth, 2) formulate a storm drainage master plan to address storm water needs assuming the same growth potential as the sewer plan, 3) integrate the first two points into a capital improvement plan and projected budget for completion and 4) set a moratorium on development until the problems are resolved. We are against Williams' suggestion to adopt a street standard allowing a ditch section and believe that all developers should bear the cost of developing adequate means for storm drainage.

I have included a copy of the minutes so that you can get a feel for our discussion on these subjects. I might warn you that we are a "free-wheeling" group and I may have missed some people's comments or mis-heard others. The minutes haven't been approved yet, so there may be some changes to them.

I might add that although not many people attended this meeting, North Lawrence residents constantly comment to me on the changes occurring in our neighborhood. No one likes the in-filling into garden spots. Many people have the feeling that the city has ignored necessary infrastructure repairs or upgrading in the neighborhood. And residents really decry the deterioration of the rental homes in the neighborhood. We would like to see all laws regarding housing and zoning enforced in this neighborhood, have streets, the sewer system and storm drainage systems upgraded, yet retain the open, low-density character of this neighborhood.

Sincerely,

Marilyn K. Rogers
NLIA Secretary

832-34c

NORTH LAWRENCE COMMUNITY OPINION SURVEY

Please check the appropriate lines or specify an answer when asked.

GENERAL

1. What is your age? ____
2. What is your sex? ____
3. What is your marital status? ____ (married or single)
4. If you are single, are you the head of a household? ____
5. What are your ethnic origins? _____ (please specify)
6. What is your annual household income?

____ \$14,999 or less	____ \$35,000 - \$44,999
____ \$15,000 - \$24,999	____ \$45,000 - \$54,999
____ \$25,000 - \$34,999	____ \$55,000 - or more
7. What is your level of education? _____ (specify)
8. How many people reside in your household? ____
9. How long have you lived in North Lawrence? ____ How long in Lawrence? ____
10. How much longer do you plan to live in North Lawrence?

____ Less than one year	____ 1 to 5 years	____ More than 5 years
-------------------------	-------------------	------------------------
11. Which best describes your residence?
 - ____ Mobile home, trailer, or manufactured housing
 - ____ One family house detached from any other house
 - ____ One family house attached to one or more houses
 - ____ Building with three or fewer apartments
 - ____ Building with four or more apartments
12. Do you own or rent your residence? ____ own ____ rent
 If you own, what is your monthly mortgage payment? ____
 If you rent, what is your rent including all utilities except phone? ____
13. Does your household own an automobile? ____Yes ____No If yes, how many? ____
14. Does your household own a bicycle? ____Yes ____No
15. Please mark the things you like most about living in the North Lawrence Neighborhood.
 (as many as applicable)

____ River	____ Grocery store	____ Parks
____ Privacy	____ Good soil	____ Low crime
____ Quietness	____ People; neighbors	____ Open space
____ Rural character	____ Gardens, flowers, trees	____ Uncongested
____ Minimal traffic	____ Low taxes	____ Good school
____ Other: (list) _____		
16. Please mark the things you like least about the North Lawrence Neighborhood.
 (as many as applicable)

____ No public transportation	____ Few sidewalks
-------------------------------	--------------------

- Neglect by city
- Grain elevators
- No shopping facilities
- Lack of landscaping
- Bad streets
- Poor snow removal
- Taverns
- Poor drainage
- Dilapidated homes
- Industrial expansion
- North 2nd Street corridor visual impact
- Nothing
- Woodlawn Elementary
- Unkempt/Untidy vacant lots
- Sloppy yards
- Loose dogs
- Trains; tracks
- Speeding autos
- Crossing the bridge
- Smell of river
- Few stop signs
- No fire station
- Other (list) _____

EMPLOYMENT

1. Please indicate the number of persons in your household employed in the following occupations:

- Sales
- Retired
- Craftsman or foreman
- Transportation
- Professional or technical
- Farmer or farm manager
- Private household
- Other (please specify) _____
- Clerical
- Unemployed
- Industry or manufacturing
- Laborer (except farm)
- Manager or administrator
- Service worker
- College student

2. How many people in your household are employed in North Lawrence? ____

3. Are there members of your household currently unemployed but seeking a job?

Yes No

4. Do you feel more should be done to attract jobs in North Lawrence?

Yes No

5. Do you feel more should be done to diversify local employment opportunities in North Lawrence? Yes No

SERVICES

Please rate North Lawrence in terms of the following areas/provision of services:

Opinion	Excellent	Adequate	Needs Improvement	No
1. Sidewalks	1	2	3	4
2. Streets	1	2	3	4
3. Street lighting	1	2	3	4
4. Storm drainage	1	2	3	4
5. Traffic control	1	2	3	4
6. Trash pick-up	1	2	3	4
7. Fire protection	1	2	3	4
8. Elementary school	1	2	3	4
9. Police protection	1	2	3	4

10. Parks and recreation	1	2	3	4
11. Water pressure	1	2	3	4
12. Snow removal	1	2	3	4
13. Animal control	1	2	3	4
14. Litter control	1	2	3	4
15. Affordable housing	1	2	3	4
16. Air quality	1	2	3	4
17. Noise levels	1	2	3	4

The availability of:

18. Employment opportunities	1	2	3	4
19. Social and cultural activities	1	2	3	4
20. Neighborhood shops	1	2	3	4
21. Convenient grocery stores	1	2	3	4
22. Adequate parking	1	2	3	4
23. Public transportation	1	2	3	4

If you marked any of the above questions (14-36) "NEEDS IMPROVEMENT" please explain why using the specific problems below

1. Sidewalks

- Inadequate supply
- Missing in places
- Need repair

2. Streets

- Need repair
- Too narrow

3. Street lighting

- Inadequate supply
- Often not working
- Too dim

4. Storm drainage

- Generally poor; standing water
- Ditches inadequate
- Inadequate stormwater sewers

5. Traffic control

- Speeding
- Lack of stop signs/lights

6. Trash pick-up

- Trash spilled
- Irregular pick-up
- Cans damaged

7. Fire protection

- Increased service needed
- Bridges could be blocked

8. Elementary school

- Low quality education
- Physical improvement needed

9. Police protection

- Need increased patrolling
- Slow response time

10. Parks and recreation

- Need better facilities/equipment
- Need more parks
- Need more organized activities in North Lawrence

11. Water pressure

- Low pressure
- Rusty water

12. Snow removal

- Lack of prompt service
- Driveways blocked
- Some streets not cleared

13. Animal control

- Dogs run loose
- Dogs in trash
- No enforcement

14. Litter control

- Junk in yards
- Litter in streets
- Dogs in trash

15. Affordable housing

- Not enough inexpensive
- Not enough for elderly
- Not enough good quality

16. Air quality

- Unpleasant odors
- General haze
- Other

17. Noise levels

- Railroad
- Bar or tavern
- Traffic

18. Availability of employment

Please specify: _____

19. Availability of social and shopping

cultural activities
Please specify: _____

20. Availability of neighborhood

Please specify: _____

21. Availability of convenient**22. Availability of adequate parking**

grocery stores
Please specify: _____

Please specify: _____

23. Availability of public transportation
Please specify: _____

24. Please indicate which of these facilities you think should be developed or expanded in North Lawrence.

- Community meeting room Commercial strip center
- Fire station Day care
- Senior citizens center
- Recreational facilities (please specify) _____
- Other: _____

PHYSICAL APPEARANCE

Please rate North Lawrence Neighborhood in terms of the following physical appearance criteria:

	Good	Average	Below Average	No Opinion
1. Scenic views	1	2	3	4
2. Installation of landscaping along major roads	1	2	3	4
3. Design of commercial and industrial buildings	1	2	3	4
4. Design of public buildings and other public areas	1	2	3	4
5. Design of strip commercial areas	1	2	3	4
6. Preservation of historic buildings and areas	1	2	3	4
7. Preservation of distinct character of communities	1	2	3	4

8. North Lawrence is presently a neighborhood with large lots, many open spaces, small gardens, and a minimum number of street and sidewalk improvements. Which of these expresses your opinion:

I like the character of the neighborhood with a minimum number of improvements.

I would like the streets and sidewalks to meet the standards of the rest of Lawrence, while maintaining the character of North Lawrence.

I would like to see North Lawrence develop into an average density single family neighborhood with complete street and sidewalk improvements.

None of the above. Please explain: _____

9. Do you believe that preserving older homes in North Lawrence is important?

- Yes No

ECONOMIC DEVELOPMENT

1. Are you satisfied with the manner in which the city has allocated community development funding in the recent past? ___Yes ___No ___Don't know

2. Please indicate how you feel community development funding should be allocated by rank ordering the following (1 being the MOST important, and 10 being the LEAST important)

- | | |
|---|--|
| <input type="checkbox"/> Housing rehabilitation | <input type="checkbox"/> Park equipment |
| <input type="checkbox"/> Sidewalk improvement | <input type="checkbox"/> Community center |
| <input type="checkbox"/> Sewer improvement | <input type="checkbox"/> Bike paths |
| <input type="checkbox"/> Street improvement | <input type="checkbox"/> Stormwater control |
| <input type="checkbox"/> Shopping center | <input type="checkbox"/> Community redevelopment |

3. What is your opinion about industrial development in North Lawrence? (Mark as many as apply)

- Only light industrial should be allowed
- No additional industry should be allowed
- Only warehousing should be allowed
- Industrial development will increase traffic
- Acceptable if carefully planned
- Industrial development should provide additional employment for North Lawrence residents
- Industrial development should not harm residential areas
- No residential or farm property should be converted to industrial uses
- Industrial development should be kept away from residential areas.

4. What type of facilities would you like to see developed along Second Street? (Mark all that apply)

- | | | |
|---|--|---|
| <input type="checkbox"/> Specialty shops | <input type="checkbox"/> Service station | <input type="checkbox"/> Medical facilities |
| <input type="checkbox"/> Theater | <input type="checkbox"/> Bank | <input type="checkbox"/> Clothing store |
| <input type="checkbox"/> Drug store | <input type="checkbox"/> Shopping center | <input type="checkbox"/> Fast food |
| <input type="checkbox"/> Supermarket | <input type="checkbox"/> Restaurant | <input type="checkbox"/> Laundromat |
| <input type="checkbox"/> Hardware store | <input type="checkbox"/> Discount store | <input type="checkbox"/> Variety store |
| <input type="checkbox"/> Upgrade present facilities | | <input type="checkbox"/> Park |

5. Would you like to have neighborhood convenience shopping (groceries, drug stores, restaurants) within:

- | | |
|---|---|
| <input type="checkbox"/> one to one-half mile | <input type="checkbox"/> 5-10 blocks |
| <input type="checkbox"/> 1-4 blocks | <input type="checkbox"/> do not want convenience shopping |

6. New commercial buildings should be located:

- Throughout the neighborhood
- Only in existing commercial centers

- Only on Second Street
- No new commercial buildings wanted

NORTH LAWRENCE IMPROVEMENT ASSOCIATION (N.L.I.A.)

1. Which of the following North Lawrence Improvement Association activities do you participate in? (Mark all that apply)

- Spring cleanup
- Public forums
- Meetings
- Potluck meals
- Fall cleanup

2. Which other community service activities should the N.L.I.A. offer? Please specify.

63. How well do you agree with the efforts and goals of the N.L.I.A., such as the North 2nd Street revitalization, installation of a N. 2nd and Lyon stoplight, etc.?

- Agree completely
- Completely disagree
- Mostly agree
- Don't know
- Neutral

64. How well has the N.L.I.A. represented your concerns and interests before the City Commission and its staff?

- Excellent
- Below average
- Good
- Poorly
- Average
- Don't know

65. Do you have any other general comments regarding the North Lawrence Neighborhood's resources, public services, quality of life, or future growth?

ATTN: Jay Leipzig

RESULTS

As stated before the one of the goals of this survey is to compared the results of this survey to the results of the survey taken in North Lawrence in 1978. This approach will make it possible to determine what issues have shown improvement and what problems still are facing the neighborhood.

These result will also be helpful in determining the characteristics that are most important to North Lawrence residents. Any neighborhood comprehensive plan should pay close attention to these factors as it outlines goals, objectives and policies. It is important to identify those factor that are most dear to the residents and to set policies that protect these characteristics.

DEMOGRAPHICS

The following data illustrates some of the most important bits of demographic information extracted from the North Lawrence Neighborhood. This data will be of paramount importance when and if, North Lawrence makes requests for community block grant funds and other forms of federal assistance.

AVERAGE AGE ***** 46.1%
 AVERAGE HOUSEHOLD INCOME ***** \$15,000-\$24,999
 AVERAGE NUMBER PER HOUSEHOLD***** 2.24
 AVERAGE YEARS LIVED IN NORTH LAWRENCE * 18.5
 AVERAGE YEARS LIVED IN LAWRENCE ***** 28.9
 PERCENTAGE OF HOME OWNERS ***** 71%
 PERCENTAGE OF RENTERS ***** 29%

These demographic numbers illustrate the fact that North Lawrence is a very unique neighborhood. The average age of the survey respondent is relatively high. This of course is due to the high concentration of elderly people in North Lawrence. This fact greatly influences the average range of household income as well. The majority of elderly respondents stated these income was under \$14,999 since they are living on social security.

Perhaps the most interesting figures are the length of residency in the City of Lawrence and more importantly in the North Lawrence Neighborhood. Eighteen years is a significant average length of residency. This figure is important because it shows that the people in this neighborhood are not transients but rather, committed residents. Furthermore, the commitment of the residents is further augmented by the high percentage of home owners (71%) as compared to the percentage of renters (29%). These people have displayed a commitment to the community and will directly benefit and appreciate any improvements made to the neighborhood. Many additional comments were noted on the survey by parents voicing their concern for improving the neighborhood for the sake of their school aged children.

Unfortunately there is no demographic data from 1978 to compare with the result of this survey. Demographic data will henceforth be maintained by the North Lawrence Improvement Association for future reference and to measure changes in the area as time progresses.

SELECT QUESTIONS

Considering the volume of surveys returned and time constraints facing the North Lawrence Task Force, only a few select questions were chosen for analysis. These questions were selected on the basis of the meeting at least one of the following criteria:

- 1) How will the question assist in the process of writing a comprehensive neighborhood plan for North Lawrence?
- 2) Do the questions provide a rational and significant comparison to the 1978 North Lawrence Community Survey?
- 3) Are the questions asked and expressed in a format the lends itself to the coding, analysis, and data entry process?
- 4) Will the question provide practical, helpful, and meaningful information?

The first question selected question that meet the proceeding criteria is question #15 which asks:

QUESTION #15 *Please mark the things you like most about living in North Lawrence Neighborhood.*

Below is the list of the items the respondents had to choose from, followed by the percentage of responses that characteristic received. The respondents were allowed to select more than one characteristic.

<i>RIVER</i>	51.4	<i>GROCERY STORE</i>	37.5
<i>PRIVACY</i>	57.9	<i>PARKS</i>	31.6
<i>QUIETNESS</i>	63.2	<i>GOOD SOIL</i>	66.7
<i>RURAL CHARACTER</i>	52.8	<i>LOW CRIME</i>	34.6
<i>MINIMAL TRAFFIC</i>	43.1	<i>NEIGHBORS</i>	55.6
<i>OPEN SPACE</i>	52.1	<i>GARDENS</i>	72.2
<i>UNCONTESTED</i>	61.1	<i>LOW TAXES</i>	28.5
<i>GOOD SCHOOL</i>	35.4	<i>OTHER</i>	16.7

It is interesting to note that the characteristics that received the highest percentage (50% or better) are all factors that contribute to the unique rural character found in the North Lawrence Neighborhood. The only possible exception to this observation is the *neighbors* (55%) factor. The other factors, *river*, *privacy*, *quietness*, *rural character*, *open space*, *uncongested*, *good soil*, and *gardens*, are arguably all factors that add to the perceived rural flavor of North Lawrence.

Obviously from these results one can conclude that it will be of paramount importance to preserve these characteristic in the future. Therefore plans to increase densities in the neighborhood should be avoided and well as other plans that would significantly change the character for the area.

The second question selected was question 16 which asks:

QUESTION #16 *Please mark the things you like least about the living in the North Lawrence Neighborhood.*

Question 16 was selected to provide and augment the information garnered from question 15. Once again the figures that follow the disliked characteristics illustrated the percentage of respondents who selected that characteristic. The respondents were allowed to select more than one characteristic.

NO PUBLIC TRANS	42.4%	FEW SIDEWALKS	29.2%
NEGLECT BY CITY	53.3%	WOODLAWN SCHOOL	5.6%
GRAIN ELEVATORS	22.2%	UNTIDY LAWNS	39.6%
NO SHOPPING FACILITIES	43.8%	SLOPPY YARDS	41.7%
LACK OF LANDSCAPING	20.1%	LOOSE DOGS	36.8%
BAD STREETS	38.2%	TRAINS; TRACKS	27.2%
POOR SNOW REMOVAL	22.9%	SPEEDING AUTOS	42.4%
TAVERNS	30.6%	CROSSING THE BRIDGE	11.9%
POOR DRAINAGE	39.6%	SMELL OF THE RIVER	14.6%
DILAPIDATED HOMES	38.8%	FEW STOP SIGNS	12.5%
INDUSTRIAL EXPANSION	16.0%	NO FIRE STATION	46.5%
NOTHING	1.4%	OTHER	20.8%

The two characteristics receiving the highest percentages are highly related. They are *neglect by the city* (53.3%) and *no fire station* (46.5%). These high percentages are significant because they reflect poorly on the City of Lawrence and its ability to provide the necessary public services to the people of North Lawrence. It is interesting to note that almost 50% of all respondents perceived a lack of fire protection in the area. This response should alert the City that perhaps this matters needs further analysis.

The other high percentage characteristics are highly related to the physical appearance of the area. This suggests that the findings of a land use and aesthetic impact survey, conducted jointly by the Environmental Task Force and the North Lawrence Task Force in early November 1992, are valid and shared by many of the North Lawrence residents. This survey and the land use and aesthetic impact survey both seem to suggest that the physical appearance of the area is a primary liability to the neighborhood.

SERVICES

The following questions regarding services were selected for their ability to be compared with the result of the 1978 survey. However, some additional questions were added and thus will not display results for 1978. It must be noted however, that the 1978 survey only had approximately 120 respondents and the 1992 survey had over 320 respondents. This suggests that the samples from the two years are not compatible.

Below is a table illustrating the percentage of respondents who rated each service area in terms of its performance. The survey allowed for one response

for each rating of *EXCELLENT*, *ADEQUATE*, *NEEDS IMPROVEMENT*, *NO OPINION*. The first figure for each rating is the percentage from 1978 and the second is for 1992.

**SERVICES RATING PERCENTAGE
RESPONDING 1978 VS.1992**

	EXCELLENT	ADEQUATE	NEEDS IMPROVEMENT	NO OPINION
1. SIDEWALKS	2% - 4%	23% - 31%	67% - 54%	8% - 11%
2. STREETS	2% - 2%	37% - 34%	60% - 53%	1% - 9%
3. STREET LIGHTING	4% - 2%	68% - 44%	26% - 46%	27% - 8%
4. STORM DRAINAGE	1% - 1%	30% - 22%	66% - 63%	30% - 12%
5. TRAFFIC CONTROL	2% - 3%	48% - 47%	44% - 35%	6% - 16%
6. TRASH PICK-UP	12% - 25%	64% - 50%	22% - 13%	2% - 12%
7. FIRE PROTECTION	23% - 6%	44% - 35%	20% - 40%	13% - 19%
8. ELEMENTARY SCHOOL	3% - 14%	53% - 30%	18% - 18%	26% - 30%
9. POLICE PROTECTION	7% - 6%	55% - 37%	24% - 36%	14% - 21%
10. PARKS/RECREATION	10% - 17%	62% - 50%	22% - 19%	6% - 14%
11. WATER PRESSURE	8% - 17%	66% - 56%	22% - 19%	4% - 8%
12. SNOW REMOVAL	1% - 6%	36% - 40%	55% - 31%	8% - 23%
13. ANIMAL CONTROL	1% - 5%	36% - 40%	60% - 42%	3% - 13%
14. LITTER CONTROL	1% - 1%	40% - 33%	54% - 51%	5% - 15%
15. AFFORDABLE HOUSING	13.9%	45.1%		22.9%
16. AIR QUALITY	9.7%	45.8%		27.8%
17. NOISE LEVELS	9.7%	43.1%		34.7%

The availability of:

18. EMPLMT OPPORTUNITY	2.8%	19.4%	48.6%	29.2%
19. SOCIAL ACTIVITIES	2.1%	29.2%	40.3%	28.5%
20. NEIGHBORHOOD SHOPS	2.1%	20.1%	61.8%	16.0%
21. GROCERY STORES	11.8%	39.6%	40.3%	8.3%
22. ADEQUATE PARKING	6.9%	56.9%	22.9%	13.2%
23. PUBLIC TRANS.	1.4%	5.6%	67.4%	25.7%

This table did yield some encouraging data. Note that there is a significant decrease in the number of respondents who state that the sidewalks need improvement from 1978 to 1992. As a result of pressure from the North Lawrence Improvement Association, many sidewalks were added and improved after the 1978 survey. Apparently the residents have taken notice and have responded accordingly. This trend also holds true for the *street condition*, *drainage*, *snow removal*, *animal control*, and *trash pickup* factors. In spite of these improvements many of these issues still received the highest percentage of "NEEDS IMPROVEMENT" ratings. Thus they are still problems facing the neighborhood.

On the other hand there are several issues in which the neighborhood has made no progress or actually regressed. The most significant service displaying this trend is that of *fire protection* and *police protection*. This is to be expected

considering the results from question #15. Furthermore, the figures also illustrate a dissatisfaction with the *public transportation* (67%) system, or the lack thereof, and the need for convenient *grocery stores* (61%).

PHYSICAL APPEARANCE

The physical appearance questions were selected to assist in validating the findings of the land use and aesthetic impact survey conducted on North Second Street in November of 1992. It was hoped that this survey would prove that physical appearance is a contributing factor to the image of North Lawrence.

Below is a table delineating the percentage of respondents who rank the following question regarding physical appearance.

PHYSICAL APPEARANCE: PERCENTAGE RESPONDING

	EXCELLENT	ADEQUATE	NEEDS IMPROVEMENT	NO OPINION
1. SCENIC VIEWS	29.2%	31.3%	25.7%	13.7%
2. ROADWAY LANDSCAPING	6.9%	24.3%	52.8%	16.0%
3. DESIGN OF COMMERCIAL BUILDINGS	6.9%	30.6%	43.1%	19.4%
4. DESIGN OF PUBLIC BUILDINGS	10.4%	41.7%	29.9%	18.1%
5. DESIGN STRIP COMMERCIAL AREAS	3.5%	27.1%	41.7%	27.8%
6. PRESERVATION OF HISTORIC BUILDINGS	11.8%	31.3%	37.5%	19.4%
7. PRESERVATION OF DISTINCT CHARACTERISTICS	10.4%	26.4%	38.2%	25.0%

As expected the neighborhood received high marks for scenic value. This is probably is due to the fact that most respondents were only considering the view of the river and the bridge. On the other hand, the landscaping of the area and commercial design received very low marks. This was to be expected consider the findings or the aesthetic survey conducted in early November. This is discouraging considering the formidable amount of money spent by the City to landscape North Second Street.

The scores for public building design are not very informative. This is due to the fact that there is essentially one or two public buildings in the area. Woodlawn School and the Santa Fe Depot are the only recognizable public buildings other than the churches scattered throughout the neighborhood. However, it is highly unlikely that the respondents considered churches as public buildings, and few may have considered the depot a public building. Thus these score should be considered erroneous.

CONCLUSIONS

Obviously any survey contains a certain degree of bias. The survey was heavily biased by the North Lawrence Task Force and the by the influences of Mr. Moody. And one could argue that the people who are likely to return a survey are a biased sample of people. Undoubtedly these biases are present in the 1992 North Lawrence Community Interest Survey. However, this type of a survey is perhaps the most practical and informative way to gather input from the residents. Public meetings are useful as well, but often they are counter productive and do not allow for the process of efficient data collection.

It is hoped that in the future the other data compiled from the survey can be coded and analyzed. Specific questions regarding the performance of the North Lawrence Improvement Association, the location of the juvenile detention center, and the type of industrial development acceptable in North Lawrence, will be informative and helpful topic to further analyze. Perhaps these questions can be addressed before a formal presentation is made to the North Lawrence residents in January.

MEMORANDUM

TO: Lynn Goodell, Director- Housing and Neighborhood Development Dept.
FROM: Jay Leipzig, Housing Coordinator
DATE: August 11, 1994
RE: North Lawrence Community Opinion Survey

I have calculated the responses to question Number 8 of the North Lawrence Community Opinion Survey. The results were calculated with a total of 296 verified responses. The percentages do not total 100% due to some overlapping of the categories and the phrasing of the question.

8. North Lawrence is presently a neighborhood with large lots, many open spaces, small gardens, and a minimum number of street and sidewalk improvements. Which of these expresses your opinion.

24.3% I like the character of the neighborhood with a minimum number of improvements. (72 responses / 296 total)

61.5% I would like the streets and sidewalks to meet the standards of the rest of Lawrence, while maintaining the character of North Lawrence. (182 responses / 296 total)

25.7% I would like to see North Lawrence develop into an average density single family neighborhood with complete street and sidewalk improvements.
(76 responses / 296 total)

10.5% None of the above. Please explain: _____
(31 responses / 296 total)

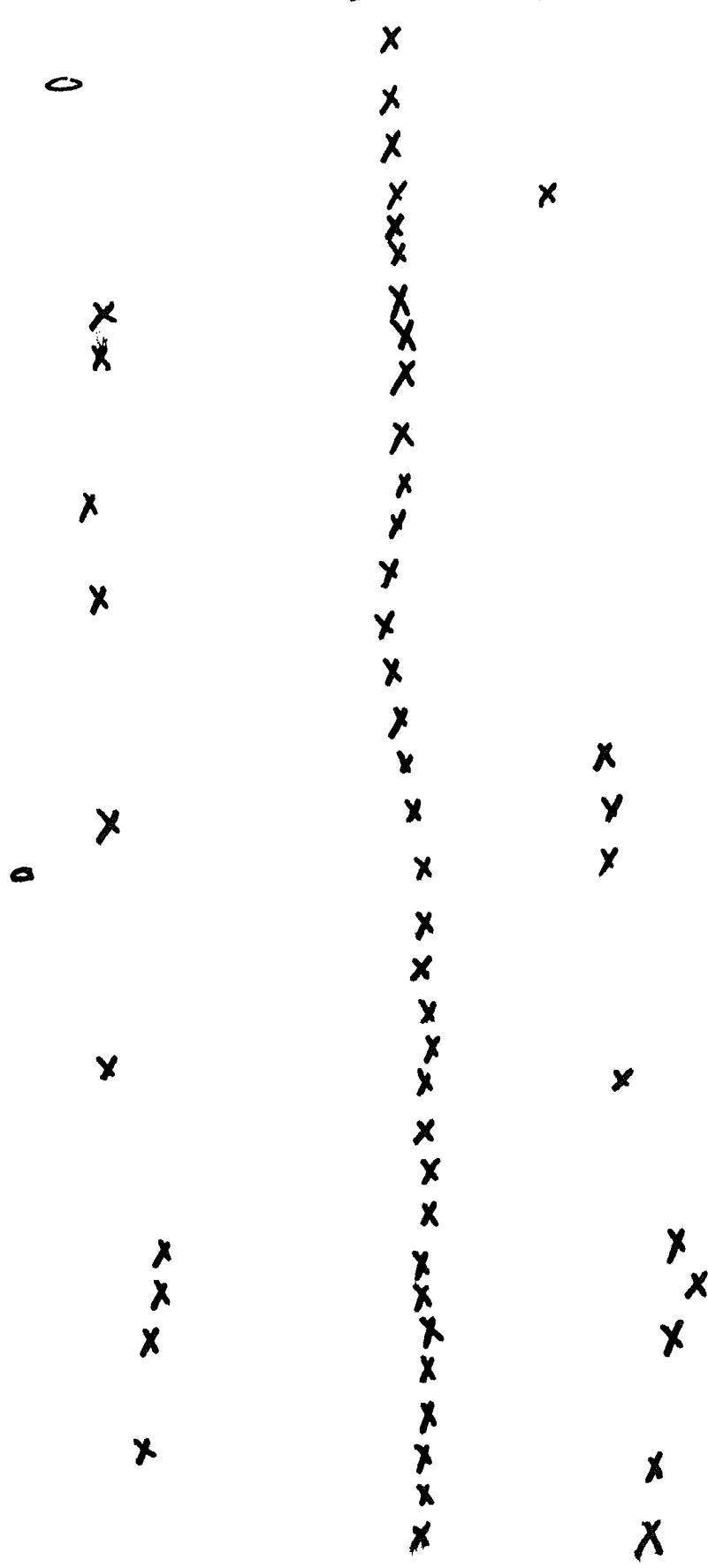
Note: There were few additional responses under the Please explain section. The comments received were in support of North Lawrence maintaining its rural, quiet environment.

(North to name Survey Area, 5)

first

A B C D.

(1)
 (320
 responses)
 (1-50)



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total responses

296 responses

Tabulation Responses

A
72

B
182

C
76

D
31

total (361)

243%

61.5

25.7

10.5%

Margene)

This is the letter regarding the word processor. If its in time - ok, if not ok. After numerous phone calls setting up meetings, a 2-hr. meeting w/ Maxine & Marguerite (I had a headache the rest of the day), typing minutes, typing the newsletter, taking phone calls from neighbors who want John Chaney (6th & Lyons) to go away - I'm tired! I did what I could with the limited help I had. But thanks for all your help & patience.

OT

NORTH LAWRENCE IMPROVEMENT ASSOCIATION

LAWRENCE, KANSAS

Margene Swarts
CDBG Program Analyst
City of Lawrence
6 East 6th
Lawrence, KS 66044

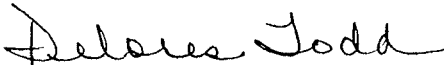
July 28, 1994

Dear Margene,

The North Lawrence Improvement Association is requesting to use funds from the 1993-1994 allocation of office supplies to purchase a word processor. We have fulfilled our requests and still have money available. Due to the transfer of our secretary and newsletter editor, Marilyn Rogers, we no longer have access to a computer for our correspondence and newsletter. Our association does not have a typewriter and relied on Marilyn for our printing. Our requests for the 1994-1995 year included a typewriter, and we would like to put that money toward a printer, which ultimately would help on copying costs, as Marilyn also had access to a copy machine.

I apologize for the lateness of our requests, but all of our changes have been a last-minute happening.

Respectfully,



Delores Todd
President NLIA

MEMORANDUM

TO: Delores Todd, President, NLIA
FROM: Margene K. Swarts, CDBG Program Manager *MKS*
SUBJECT: Operating Funds Request
DATE: August 3, 1994

I have reviewed your request dated July 28, 1994, regarding use of NLIA Operating funds. Since you have completed the newsletters and business as the neighborhood originally requested for the 1993 year, it is approved for you to purchase a word processor with the balance of operating funds. As we discussed, you will need to follow the City's purchasing procedures, with regard to obtaining quotes, etc. Additionally, substitution of a printer for the typewriter for the 1994 year, is also approved.

Please notify the department of the location of the equipment after it is purchased. It will be the neighborhood's responsibility to keep track of the equipment and ensure it is used for CDBG eligible activities. The neighborhood should be made aware of the purchase also.

Please call me at 832-3117 if you have any questions.

MEMORANDUM

TO: Brook Creek, East Lawrence, North Lawrence, Oread, and Pinckney
Neighborhood Associations

FROM: Margene K. Swarts, Community Development Manager *MKS*

SUBJECT: CDBG Program Accomplishments and Future Needs and Goals Document

DATE: March 17, 1999

At long last, a draft of the most recent CDBG Accomplishments and Future Needs and Goals Document is completed. As you remember, Tametra Nunn, HAND Intern, met with the target neighborhood associations last year to obtain information to update the needs and goals for this document for the various neighborhoods. Meanwhile, staff has worked with various departments in the City and added the accomplishments completed since the original document was published.

I have sent five preliminary copies to each neighborhood association President for review. Please feel free to make more copies if you would like, or copy only that portion that is relevant to your particular neighborhood. After the document has been reviewed and shared with the neighborhood, I would like an opportunity to attend a neighborhood association meeting with each neighborhood and discuss any additions to the document the neighborhood would like to see.

The long range plan for HAND is to work with each neighborhood to develop a 5 – 10 year implementation plan based on the needs and goals noted in the document. In meeting the goals, all funding sources, including CDBG and HOME, as well as the City's Capital Improvements funds, and other City resources would be considered in determining how to proceed.

I look forward to meeting with you in the near future. If you have further questions, please call me at 832-3117.

MEMORANDUM

TO: Brook Creek, East Lawrence, North Lawrence, Oread, and Pinckney
Neighborhood Associations
FROM: Margene K. Swarts, Community Development Manager *MKS*
SUBJECT: CDBG Program Accomplishments and Future Needs and Goals Document
DATE: July 2, 1999

In March, I sent five copies of the draft of the CDBG Accomplishments and Future Needs and Goals Document to each neighborhood association President. At that time, I asked each neighborhood to review the document for additions or corrections, and contact me so I could meet with each neighborhood to discuss any changes to the document the neighborhood wished to see.

To date, I have heard from none of the associations. I would like to meet with each association so the update of the document can be completed. I am requesting that you put this item on the next neighborhood association meeting agenda and notify me of the meeting date, time, and location. For your convenience, I have enclosed five additional copies of the document.

As I noted previously, the long range plan for HAND is to work with each neighborhood to develop a 5 – 10 year implementation plan based on the needs and goals noted in the document. In meeting the goals, all funding sources, including CDBG and HOME, as well as the City's Capital Improvements funds, and other City resources would be considered in determining how to proceed.

I look forward to attending your next meeting. If you have further questions, please call me at 832-3117.

Enclosures



City of Lawrence
KANSAS

MIKE WILDGEN, CITY MANAGER

CITY OFFICES 6 EAST 6th
BOX 708 66044-0708 785-832-3000
TDD 785-832-3205
FAX 785-832-3405

CITY COMMISSION

MAYOR
ERVIN E. HOOGES

COMMISSIONERS
JAMES R. HENRY
MARTIN A. KENNEDY
MIKE RUNDLE
DAVID M. DUNFIELD

July 15, 1999

Ted Boyle, President
310 Elm Street
Lawrence, KS 66044

Dear Ted:

I am writing for Lynn Goodell regarding the Neighborhood Reinvestment Training Institute in New Orleans August 30 to September 3, 1999. Lynn has already forwarded information to you about this conference. The City will be able to sponsor the attendance of up to five neighborhood representatives. Please let Lynn know whether you or a representative of your neighborhood will be attending by Friday, July 23. His number is 832-3122, and his e-mail address is lgoodell@ci.lawrence.ks.us.

Sincerely,

Lou Ann Lee
Housing Programs Specialist

