

January 2 - 1957

The Board of Directors of the Lawrence Free Public Library met in regular session, Dr. Barr presiding. Members of the Board present were Mr. Wilhelmi, Mr. Barber, Mr. Hoover, Mrs. Ewing, Mr. Wolfe, and Mrs. Mc Chuggage.

The minutes were read and approved.

Mr. Fox gave the librarians report for the month of December. The maintenance fund contains \$14,201.93. All other funds \$641.47 for a total of \$4,843.10. Desk collections were \$148.53.

Circulation records show an increase of 640 over December 1955. Mr. Wilhelmi moved the report of Mr. Fox for November be accepted. Mr. Barber seconded the motion. Motion carried. Mr. Barr welcomed Mrs. Ewing, the new member of the Board appointed to fill the vacancy made by Mrs. Manley.

Mr. Fox read the resignation of Elizabeth Ball, order clerk. Mr. Wilhelmi moved that Mrs. Ball's resignation be accepted and Mr. Fox be allowed to fill the vacancy. Mr. Wolfe seconded the motion. Motion carried.

Mr. Wolfe moved new hours be set for opening and closing the library beginning Jan. 19. Mr. Wilhelmi seconded the motion. Motion carried.

Mr. Wilhelmi moved the December bills amounting to \$3,543.23 be allowed. Mr. Hoover seconded the motion. Motion ~~was~~ approved by roll call.

Mr. Barber moved officers have authority to issue checks to Elizabeth Viola Ball and Bessie Baum for salaries due in January to the time their duties expire. Mr. Hoover seconded the motion. Motion carried.

It was moved and seconded that the meeting adjourn.

Charlyne L. Mc Chuggage - Secretary

Copy the staff and submitted to the staff

February 6 - 1957 - Annual Meeting

The annual meeting of the Board of Directors of the Lawrence Free Public Library was called to order by the President, Dr. Barr. Members present were Mr. Barber, Mrs. Ewing, Mr. Hoover, and Mrs. Mc Chuggage.

The minutes of the annual meeting for 1956 were read and approved.

Mr. Fox, librarian, presented his annual report for 1956 to the members of the board.

Mrs. Barber moved the report of Mr. Fox be accepted and filed, and he and his staff be commended for the improvements and excellent service they have rendered as was evident in his report.

Mrs. Ewing seconded the motion. Motion carried.

Mr. Barber moved an appropriate report containing the information Mr. Fox gave to members of the Board be arranged and forwarded to Mayor Crown and members of the Commission.

Mr. Hoover seconded the motion. Motion carried.

Mr. Barber moved the present officers, - President - Dr. Barr, Vice-president - Mr. Wilhelm, Secretary - Treasurer, Mrs. Charlyne Mc Chuggage serve for another year. The motion was seconded and was carried.

Dr. Barr declared the annual meeting adjourned.

Charlyne L. Mc Chuggage, Secretary.

February 6 - 1957

The Library Board met in regular session, Dr. Barr presiding. Members of the Board present were Mr. Barber, Mrs. Ewing, Mr. Hoover and Mrs. McCluggage. The minutes were read and approved.

Mr. Fox gave his report for January. The maintenance fund contains \$872.04. All other funds \$749.71. Desk collections were \$183.57, making a total of \$1,621.75

Circulation records show a total of 13,411 an increase of 552 over January 1956.

Mr. Barber moved the report for January be accepted. The motion was seconded. Motion carried.

Mrs. Lance has been hired as an order clerk at a salary of \$2100.⁰⁰ to fill the vacancy made by the resignation of Elizabeth Ball.

The matter of opening and closing hours for the library has not been decided at this time.

The librarian noted the need for extension service. A joint meeting of the Dept. of Schools and the librarian to discuss possibilities for a Bookmobile to be used for elementary grades will be in the near future.

Mr. Hoover moved the bills for January amounting to \$3,809.15 be allowed. Mr. Barber seconded the motion. Motion was approved by roll call.

Dr. Barr adjourned the meeting.

Charlyne L. McCluggage, Secretary.

March 6 - 1957

The Library Board met in regular session, Dr. Barr presiding. Members of the Board present were Mr. Wilhelmi, Mr. Hoover, and Mrs. Mc Cluggage.

The minutes for February were read and approved. Mr. Fox gave his report for February. The maintenance fund contains \$10,935.29. All other funds were \$896.11. Desk collections were \$169.21, making a total of \$11,831.40.

Mr. Fox felt in the future we can expect a circulation of between one hundred sixty and one hundred seventy thousand, as the large increase tapers off on the higher plateau.

The librarian's report was approved by Dr. Barr.

Dr. Barr appointed the following committees:

1. Budget and Finance

Mr. Barber - Chairman

Mr. Hoover

Mr. Wolfe

Mrs. Mc Cluggage

2. Building and Grounds

Mr. Wilhelmi - Chairman

Mr. Hoover

Mr. Barber

Mrs. Ewing

3. Administration

Mrs. Ewing - Chairman

Mrs. Mc Cluggage

Mr. Wolfe

Mr. Wilhelmi

Mr. Fox listed recommendations for needs of the library for consideration of the budget and finance committee.

Mr. Wilhelmi moved the bills totaling \$4,662.61 be accepted. Mr. Hoover seconded the motion. Motion was approved by roll call.

It was moved and seconded we adjourn.

Charlyne L. Mc Cluggage - Secretary

April 3 - 1957

The following members of the Library Board were present at the regular meeting, Messrs. Barr, Wilhelmi, Wolfe, Hoover, and Mrs. Ewing. Mr. Fox, the Librarian was also present.

Mr. Barr presided. In the absence of the secretary, Mrs. A. B. Ewing acted in that capacity.

Minutes of the last meeting were read and approved.

Mr. Fox, as Librarian, gave his report of the operation of the library. The maintenance fund contains 26,388.46. All other funds were 1,065.32. Desk collections \$194.01, making a total of \$27,453.78. The report was unanimously accepted.

Mr. Barr presented a letter from Robert Vosper, Director of Libraries at Kansas University, expressing his appreciation for several crates of bound periodicals which recently had been transferred to the University Library from the Lawrence Public Library.

Mr. Fox expressed his appreciation of the support of the Library by the Lawrence Public Schools. Further that Mr. Logsdon had included in his adult education courses in the fall two courses in Children's literature for children.

Mr. Fox and Mr. Barr jointly discussed the many improvements that have been made in the library building since our last meeting. Among the improvements referred to were the Directors Room, the Children's Room, and the work room. The processing of books in the library workroom has been streamlined and represents a great improvement in the library. Mr. Barr mentioned a new Remington Rand catalog addition (representing an increase of thirty drawers) had been ordered and would greatly facilitate the location of books over the present equipment.

Unpaid bills in the aggregate amount of \$4784⁹⁰ were approved for payment, by roll call, upon motion duly made, seconded and unanimously carried.

There being no further business the meeting adjourned.

Sally Ewing
Acting secretary

May 1 - 1957

The Library Board met in regular session, Dr. Barr presiding. Members of the Board present were Mr. Hoover, Mr. Wilhelmi, Mr. Wolfe, Mayor Weatherwax, and Mrs. Mc Chuggage.

The minutes for April were read and approved.

Mr. Fox gave his report for April. The maintenance fund was \$21,711.36. All other funds were \$1,165.34. Desk collections were \$166.86, making a total of \$22,876.70.

The total circulation of books was 14,216 for April, an increase of 1,784 over April 1956.

The secretary read a note from Miss Bessie Daum thanking the Board of Directors for the corsage they sent to her the day of the reception for her in the Children's Room in the library.

Mr. Fox read an application from Mrs. Osma for a years leave of absence, to be a direct exchange with a librarian from England. After a discussion of the application, Mayor Weatherwax moved we grant Mrs. Osma the leave she requested and direct Mr. Fox to continue negotiations with that end in view. Mr. Wolfe seconded the motion. Motion carried.

Mr. Fox explained each item in the proposed increase for the Budget for 1957-1958. The proposed increase would amount to \$5,425.⁰⁰ The Board agreed to study the report and vote upon it at the June meeting.

Mr. Wolfe moved the bills for April amounting to \$3,808.43 be allowed. The motion was seconded and was approved by roll call.

Dr. Barr adjourned the meeting.

Charlyne L. McChuggage
Secretary

June 5

The Library Board met in regular session, Dr. Barr presiding. Members of the Board present were Mr. Hoover, Mr. Wilhelmi, Mayor Weatherway and Mrs. McDuggage.

The minutes for May were read and approved.

Mr. Fox gave his report for May. The maintenance fund was \$18,163.87, all other funds were \$1,077.41, making a total of \$19,241.28. Book Collections were \$229.79.

The total circulation of books was 16,800, a gain of 3,464 over May of 1956.

Dr. Barr called a special meeting to be in the Commissioners room at the City Hall Tuesday, June 4, at 9:00 am, to discuss with the Board Members the news that Mr. Fox was considering being Librarian in Mason City, Iowa. Members present were Dr. Barr, Mayor Weatherway, Mr. Wilhelmi, Mr. Woelfe, Mr. Barber, and Mrs. McDuggage. After a discussion of the situation there was an unanimous approval of the members to urge Mr. Fox to continue as Librarian here and to assure him we would cooperate as far as possible in any problem arising from the increasing demands upon the library service; that the members realize the growing needs of our community and its future demands upon the library. It was agreed that the Board would offer Mr. Fox a salary of 6,000.⁰⁰

The proposed budget was amended at the regular meeting June 15 with the Librarians salary set at \$6,000, making a total of salaries \$25,200, The budget for books was increased to 9,000, The total amount of the budget is \$47,725,

Mayer Weatherway moved and Mr. Hoover seconded the motion that the budget be approved as amended and copies be sent to the Mayor and members of the Commission, motion carried,

Mr. Hoover moved the bills for the month of May, amounting to \$2,923.18 be allowed, Mr. Wilhelm seconded the motion, motion was approved by roll call.

Mr. Fox announced that after Dr. Bar and other members told him of the special meeting, he called Mason City and told them he would not be available there, Dr. Bar adjourned the meeting.

Charlyne L. McDuggal

Secretary

(copied by I. Fox)

S. pt. 4, 1957

The Library Board met in regular session, Dr. Barr presiding. The following answered to roll call: Dr. Barr, Mrs. Ewing, Mayor Weatherway, Mr. Hoover, and Mr. Wolfe.

The minutes of the last meeting were approved as read.

The Librarians report for the months of June, July, and August showed cover collections for the months of June as \$213.14, July \$194.19, and August \$149.24. The circulation for three months was 59,350 a gain of 8,965 Books over the same period in 1956. At the end of August the maintenance fund contained \$15,626.57 other funds \$1,269.45 for a total of \$16,896.02.

Mayor Weatherway moved that the Librarians reports be accepted and that the staff be commended for their excellent work. Mrs. Ewing seconded the motion and it was unanimously approved.

Mayor Weatherway made a motion that the Bills amounting to \$3,499.38 for June, \$1,980.50 for July, and \$4,144.91 for August be allowed. Mr. Wolfe seconded the motion and the action was approved by roll call.

Dr. Barr informed the Board that Mrs. McDuggan's leave of absence created a vacancy in the position of Secretary-Treasurer, a motion was

made by Mayer Weatherway
 and seconded by Mr. Wolfe that
 Mrs H. B. Ewing be elected to fill
 the position of Secretary-Treasurer
 during the period of Mrs
 Mc Judgias leave of absence.
 The motion was unanimously
 accepted. Mr. Hoover moved
 that the matter of reinvesting
 the Grovernor Memorial fund
 be referred to the Finance
 Committee. The motion
 was seconded by Mr. Wolfe
 and was carried.

Dr. Barr. adjourned the
 meeting.

LeRoy Fox
 Acting Secretary -

approved
 October 23rd
 1957

Oct. 2, 1957

The Lawrence City Library Board held its regular meeting Oct. 2nd, 1957 in the director's room of the City Library.

Minutes of the last meeting were read and approved. Members present were Messrs. Barr, Wolfe, Hoover, Wilhelmi, Fox and Mrs. Ewing.

Visitors were Mrs. Allen Crafton and Mrs. M. S. Clubb. The librarian's report was read accepted. Mr. Fox reported:

a maintenance fund of	\$12,461.06
Other funds	442.74
Desk circulation	106.08

He estimated the circulation for the year of books and periodicals would be 195,000.

Mr. Hoover reported that the Grovernor Memorial Fund is in the hands of the finance committee and it is to be reinvested as quickly as possible.

Mr. Fox informed the Board of Mr. Bowers plan to go to the hospital for an operation. a motion was made by Mr. Wolfe and seconded by Mr. Hoover that because of the long uninterrupted tenure of his duty as custodian, Mr. Bowers be given the necessary sick leave, at least the remainder of the month of October to recuperate from his operation. The motion carried.

Mr. Fox announced that the State convention of Librarians would be held in Kansas City October 10, 11,

and 12. On October 12 at 10:30 a.m.,
Mr. Bruce Catton, Historian and editor
of the American Heritage would be
the speaker and anyone especially
interested in hearing him should
contact Mr. Fox.

a motion was made by Mr.
Wilhelmi and seconded by Mr.
Wolfe that the bond for the
treasurer be increased to \$3500⁰⁰
and that the bond be transferred
from Mrs. McCluggage to Mrs.
Ewing. The motion carried.

Bills amounting to \$3,934.83 for
the month of Sept. were read
and approved by roll call. The
meeting adjourned.

Sally Ewing
Secretary

approved Nov. 6, 1957

(Copied by M. Fletcher)

November 6, 1957

The Lawrence Library Board held its regular meeting Wed., Nov. 6, 1957 in the directors room of the Library.

Those present were Dr. Barr, Mr. Wilhelmi, Mr. Fox and Mrs. Ewing. Mrs. Allen Crafton was present.

Mr. Fox reported for the month of October:

a maintenance fund of	8,995.14
Other funds	429.91
Desk circulation	191.06

The monthly circulation increased over Oct. 1956. He stated that our library compares favorably with both Topeka and Hutchinson; that the turnover of our records is 3 times a month. Plans are to replace these worn records next year. The community is asking more and more for material in in the art collection and that he has been approached on a subscription for a framed picture collection to be loaned.

In regard to the custodian, Mr. Fox stated that he had used his 2 weeks allowed for vacation for surgery and recovery and returned to work with great zeal.

Mr. Fox told of the recent Library convention in Kansas City. It was the largest one they have ever had and the outstanding note was that "things are looking up."

He quietly informed the board of some of his problems in regard

to handling High School students who come in the evening to study and those who come to pass the time. The Library study room will seat thirty but not 40. A letter written by Mr. Fox to Mr. Wherry in which he asked Mr. Wherry's cooperation in regard to the use of the Library for study after school and Sat. afternoons was read to the board. It was moved and carried that the board approve the letter to be sent.

There was considerable discussion concerning various repairs to the Library which is settling badly on the west side; also discussion as to the needed expansion of the library.

Total bills for the month of October were \$2,685.45. In addition, checks for \$151.51 for deposit savings account and \$3,848.49 for the purchase of Treasury Bonds were drawn.

Bills for the month were allowed by roll-call; Mr. Wilhelmi, Dr. Barr, and Mrs. Ewing.

Meeting adjourned,
Sally Ewing, Secretary

approved Jan. 8, 1958

(Copied by M. Fletcher)

December 4, 1957

Due to a lack of a quorum no meeting of the Library Board was held. The checks were signed by Mr. Wilhelmi and Dr. Barr.

Sally Ewing, Secretary

January 8, 1958

The Lawrence Library Board held its regular meeting Wednesday January 8th in the directors room of the city library. Roll call was answered by Messers: Barr, Wilhelmi, Weatherman and Barber and Mrs. Ewing. Mrs. Allen Crafton was a visitor. Minutes of the November meeting were read and approved.

Bills for October, November, and December were read. In view of the fact that a quorum was not present at the October meeting, Mr. Barber moved and Mr. Wilhelmi seconded that bills be allowed and action of the officers ratified. Vote by roll call was unanimous.

- October bills - \$ 2,485.45
- November bills - 2,508.88
- December bills - 3,558.34