

January 4, 1961

The regular board meeting of the Lawrence Free Public Library was held Wednesday, January 4th, 1961 at the library.

Those in attendance were: Judge Rankin, Pres., Don Welling Vice-Pres., Eldon Brazier, Rev. Bramble, Mayor Weatherway, Charlyne Mc Cluggage and Sally Ewing.

Mrs. Allen Crafton was also present - a representative of the League of Women Voters.

Minutes of the last meeting were read and approved as corrected.

Mr. Howard reported

a maintenance fund	\$ 7,140.31
other funds	3,086.67
Total	10,226.98
Reserve funds	391.61

Mayor Weatherway stated that the letter sent by the committee from the board had been received by the city commissioners and he felt confident every consideration would be given to the wishes of the library board as to the parking situation in the new parking lot north of the library.

There was some discussion in regard to the need of an entrance door on the north side of the library now but as yet the estimates made on the proposed project seemed too great to attempt at the present time.

January 4, 1961 (cont'd)

Bills for the month of December, totaling \$6,367.04 were read and unanimously approved by roll-call.

Meeting adjourned

Sally Ewing, Secretary

Approved February 1, 1961

Copied by Beulah M. Weeks.

February 1, 1961

The Board of the Lawrence Free Public Library held its regular meeting, Wednesday, February 1, 1961 in the directors room of the library. Those in attendance were: Don Welling, Vice-President; Eldon Brazier; Rev. Bramble; John Peters and Sally Ewing. Mrs. Allen Cragton was a visitor.

Minutes of the last meeting were read and approved.

Mr. Howard reported a

Maintenance Fund	\$ 874.05
Other funds	3,545.75
Total	4,419.80
Desk funds	412.35

He also reported that the circulation shows an increase of 1,377 volumes over January 1960. There are now 11,025 registrants at the Library.

A motion was made by Rev. Bramble and seconded John Peters that Mr. Snodgrass' low-bid of \$1420 for installing back door be accepted and he be instructed to proceed with its installation. Motion carried.

There was more discussion in regard to the County Library Proposal.

Total bills for the month of January \$ 6,308.21 were unanimously approved by roll call.

Meeting adjourned

Sally Ewing, Secretary.

Copied by Beulah Weeks.

Approved Mrs. Ewing

February 1, 1961

The Board of Directors of the Lawrence Free Public Library held its annual meeting, Wednesday Feb. 1st, 1961 immediately following the regular meeting for the month.

Those in attendance were Don Welling, Vice President, Eldon Braejer, Rev. Bramble, John Peters and Sally Ewing.

Minutes of the last annual meeting were read and approved.

The 1960 annual report was given by our Librarian, Mr. Howard, with stress on the things accomplished during the year.

A motion made by Rev. Bramble and seconded by John Peters stated that the final report be accepted and commendation be given Mr. Howard in regard to his year of endeavor and achievements. Motion carried.

Rev. Bramble moved that the present officers be reelected for the year. This was seconded by John Peters and the new officers for the year 1961 are:-

Judge Charles Rankin, Pres.

Don Welling, Vice Pres.

Sally Ewing, Sec. and Treas.

A motion was made by Eldon Braejer, and seconded by Rev. Bramble that Mr. Ed. Howard be reappointed as Librarian for the coming year. Motion carried.

Don Welling commended Mr. Howard on his splendid efforts.

Meeting adjourned,

Sally Ewing, Secretary

Minutes approved, Feb. 7, 1962

Copied by Beulah Weeks, Lib. Bkfp.

817 Indiana

Lawrence, Kansas

February 27, 1961

John Weatherwax, Mayor

1046 Massachusetts

Lawrence, Kansas

Dear Sir:

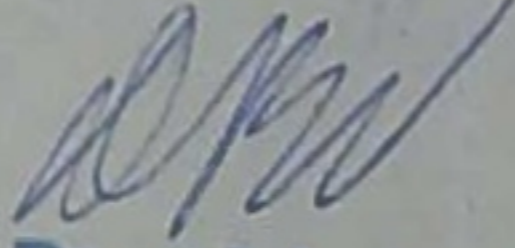
Southwestern Bell has asked me to transfer to the Kansas City, Kansas office, and this requires me to tender my resignation as Vice-Chairman of the Board of the Lawrence Free Public Library.

I am certainly sorry to have to relinquish my post, especially during these very progressive months which the Library is enjoying.

I feel greatly privileged to have been allowed to serve the Library and the people of Lawrence, and no matter how far I may go, I will still feel that Lawrence is "the cultural and intellectual center of the Midwest".

May I extend best wishes for your success in the coming election, and again, my sincerest appreciation for the chance to have served Lawrence during the past few years.

Sincerely yours,


Donald P. Welling

March 1, 1961

The Board of the Lawrence Free Public Library held its regular meeting, Wednesday, March 1, 1961 at four-thirty o'clock in the directors' room of the library.

Those present were: - Judge Rankin, Pres., Rev. Bramble, John Peters, Mayor Weatherway, Charlyne McCluggage and Sally Ewing.

Mrs. Allen Crafton introduced Mrs. Lee Miller who will be the next representative from the League of Women Voters.

The board has enjoyed working with Mrs. Crafton and feel confident we shall also find it pleasant with the new representative.

Minutes of the last meeting were read and approved.

Mr. Howard reported.

Maintenance fund	\$ 43,127.11
Other funds	<u>3,957.10</u>
Total	47,084.21
Desk funds	432.55

There was considerable discussion in regard to the county Library project.

The chairman of the budget committee, John Peters reported - reading the budget for the year, 1962.

{ Committee chairman, John Peters
 others / - John Weatherway
 Sally Ewing.

After some discussion, Rev. Bramble made a motion, seconded by Mayor Weatherway, that the budget for the year 1962 of \$67,676.00 be approved and then submitted to the city government for their inclusion in the 1962 City government budget. Motion carried.

(Cont'd) over

Mr. Howard reported that the new rear door is installed in the library and the steps are poured.

Don Wellings letter of resignation from the board was read. (Mr. Wellings work is now in K.C. and their home will be there).

Mayor Weatherway made a motion, that in appreciation of Don Wellings fine work on the board, a plaque be given him by the board and presented to him at a social function in his honor soon.

John Peters seconded the motion. Motion carried.

Bills for the month, totaling \$5,781.62 were unanimously approved by roll call.

Meeting adjourned.

Sally Ewing, Secretary
 approved as corrected, April 5, 1961
 copied by Mrs. Beulah Weeks.

April 5, 1961

The Board of the Lawrence Free Public Library held its regular meeting Wednesday, April 5, 1961 in the Director's room of the Library. Those in attendance were: Judge Rankin, Pres., Charlyne Mc Cluggage, John Peters, Mayor John Weatherwax, Rev. Brumble and Sally Ewing. Mrs. Allen Crafton was a visitor.

Minutes of the last meeting were read and approved as corrected.

Mr. Howard reported:

Maintenance fund	37,279.52
Other funds	4,404.65
Total	41,684.17

and

Desk funds	485.42
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He also reported a total circulation for the month of March of 22,291. This being 2,799 books over March of 1960.

After some discussion in regard to books and cards to those outside the city -

Mayor Weatherwax made a motion, seconded by Mrs. Mc Cluggage that the board authorize the continuing of the present policy of non-resident users until the matter of the County Library has been resolved. Motion carried.

Mr. Weatherwax reported that the City Commissioners had approved the appointment of Bill Collison (Manager of Bell Telephone Co.) to the Library Board and of his acceptance of the appointment.

Bills of the month totaling
over

\$ 8,486.49 were unanimously approved
by roll call.

Meeting adjourned.

Sally Ewing, Secretary
approved May 3, 1961
copied by Mrs. Beulah Weeks.

May 3, 1961

The regular meeting of the Lawrence Free Public Library board was held Wednesday, May 3, 1961 in the directors room of the library.

Those in attendance were: Judge Rankin, Pres., Bill Collisson, Eldon Braegier, Charlyne Mc Cluggage and Sally Ewing. (Mrs. Lee Miller was a guest).

Mr. Howard, being out of town, Mrs. Asma gave his report.

Minutes of the last meeting were read and approved.

The librarian's report was

Maintenance fund	\$29,035.53
Other funds	4,902.57
Total	33,938.10
Cash funds	457.61

Mrs. Mc Cluggage reported on the county comm. which served for a year in regard to the county library extension work. The committee felt the discussion given as to their work was most unfortunate for the children.

Total bills for the month of \$4,868.72 were unanimously approved by roll call.

Meeting adjourned.

Sally Ewing, Sec.

approved
May 31, 1961

Copied by Mrs. Beulah Weeks.

May 31, 1961

The Board of the Lawrence Free Public Library held its regular June meeting on Wednesday May 31, 1961 in the directors room of the Library

Those present were: - Judge Rankin, Pres., Eldon Braegler, John Peters, Rev. Bromble, Bill Collinson, Charlyne Mc Chuggage and Sally Ewing. Mr. Allen Crofton and Mrs. Lu W. Miller were present, representing the League of Women Voters.

Mr. Howard gave his report for May.

Maintenance Fund - \$24,271.96

Other funds 5,327.78

Total - 29,599.74

Desk Funds 527.55

As to the circulation, there was an increase of 3,541 volumes over May of 1960.

Mr. Howard informed us that the remodeling at the Library had automatically raised the value of the building now of 1961 and the cost of the insurance is now more than was allowed in the budget.

Mr. Collinson made a motion, seconded by John Peters that the premium for insurance be met by use of the desk fund - motion carried.

Mr. Peters then made a motion, seconded by Charlyne Mc Chuggage that the budget allowance for the insurance for 1962 be raised ^{from} 600.00 to \$1100.00. motion carried.

Mr. Howard announced that the Gov. Bond series G. of the Edwards Memorial Fund is due June 1, 1961.

Some discussion arose in regard to non-residents of the city who own property in the city and pay taxes for the upkeep of the Library, being allowed a library card free.

X A motion was made by Rev. Brumble, seconded by Sally Ewing, that any non resident who owns property in Lawrence on which he pays city taxes, shall be given a library card free. Motion carried by roll call.

Bills for the month totaling \$6,173.19 were unanimously approved by roll call.

Meeting adjourned

Sally Ewing, Sec.

Minutes approved

July 5, 1961

Copied by Mrs. Beulah Weeks.

July 5, 1961

The regular meeting of the Lawrence Free Public Library Board was held Wednesday, July 5, 1961 in the director's room of the library.

Those attending were: Charles Rankin, Pres., Eldon Brazier, Bill Collinson, John Peters, Rev. Bramble and Sally Ewing.

Mrs. Lee D. Miller of the League was also present. Minutes of the last meeting were read and approved.

The Librarian reported

A maintenance fund	\$ 18,595.00
Other funds	5,393.68
Total	23,988.68
Desk funds	480.46

Under new business John Peters having been nominated for Vice President by Bill Collinson was unanimously elected by the board.

Mr. Peters reported that the two \$1000 bonds which had matured had been converted into two \$1000 bonds of series 14, issued June, 1961.

There was some discussion in regard to the Public Employees retirement plan. The bill was passed by the State Legislature.

Mr. Howard reported that the front door of the library should be replaced by one of aluminum and glass. The present door is extremely heavy

and strikes.

Judge Rankin appointed a committee to investigate us to the cost of replacing the present door with the type designated —

Bill Collinson and Sally Ewing were appointed to the committee.

Bills for the month totaling \$ 7,292.23 were unanimously approved by roll call.

Meeting adjourned
Sally Ewing, Secretary
approved Aug. 3, 1961
copied by Beulah Weeks.

August 2, 1961

The regular meeting of the Lawrence Free Public Library Board was held Wednesday, August 2, 1961 in the directors' room of the Library.

Those attending were Charles Rankin, President; John Peters, Bill Collinson and Eldon Braezier. Mrs. Lee D. Miller was present, representing the League of Women Voters.

The minutes of the July meeting were read and approved.

The Librarian reported:

Maintenance fund	\$12,040.87
Other funds	5,273.21
Total	17,314.08

Receipts during the month included:

Miscellaneous	40.80
Tax payment from city	15,571.02
Desk Collections	520.12

Total circulation for July was 31,072, an increase of 3,190 over July, 1960.

Old business:

1. The Wilson glass Co's estimate of \$960 to install a glass and aluminum front door (price not including book drop) was discussed. It was agreed that action in this matter would be tabled until the September meeting.
- x 2. Discussion of our practice of loaning books in classroom lots to county school teachers revealed that such practice overloads our present facilities which are meant

- to serve resident patrons, and that
 - books in quantity are available to county schools through the Kansas Traveling Librarians Commission. Mr. Peters moved and Mr. Callinson seconded that the Library discontinue the loan of county classroom collections -
 Motion carried.

New Business

Mr. Howard reported on the problem of maintaining adequate book shelving in view of the increasing size of the collection and suggested that some portion of the desk collections be earmarked for future expansion of the stacks. This procedure was approved by consensus.

Bills for the month totalling \$4,582.11 were approved by roll call.

Meeting adjourned.

Eldon Braejes
 acting secretary.

Approved Sept. 6, 1961

Copied by Beulah Weeks.

September 6, 1961

The Lawrence Free Public Library Board held its regular meeting, Wednesday Sept. 6, 1961 in the Director's room of the city Library. Those present were: Pres. Judge Rankin, Vice Pres. John Peters, Eldon Braezier, Bill Collinson, Charlyne Mc Cluggage and Sally Ewing. Mrs. Lee W. Miller was present, a representative of the League of Women Voters.

Minutes of the last meeting were read and approved.

Mr. Howard reported.

Maintenance fund	\$23,102.58
other funds; desk funds.	5,761.33
Total.	28,863.91
Desk. Call for Aug.	411.28
Perkins fund	15.00
Total of	29,307.28

He also reported an increase in circulation of 4,134 over Aug. of 1960.

Under old business, the board voted unanimously that the new front door be installed according to the bids made by the Wilson Glass Co.

Mr. Peters reminded the board that the four one thousand dollar Goussner bonds were maturing on Sept. 15th.

Bills for the month totaling \$5,095.12 were unanimously approved by roll call.

Meeting adjourned.

Sally Ewing, Sec.

approved - Oct. 4 '61

copied by Beulah Weeks.

October 4, 1961

The Lawrence Free Public Library Board held its regular meeting Wednesday, October 4, 1961 at the library.

Those in attendance were: Judge Runkins Pres.; John Peters, Vice-Pres.; Bill Collinson; Rev. Bramble; Charlyne Mc Cluggage and Sally Ewing.

Mrs. Lee W. Miller was present, representative of The League of Women Voters.

Minutes of the last meeting were read and approved.

Mr. Howard reported:

Maintenance fund	\$18,444.22
Desk & other funds	<u>5,767.94</u>
Total	24,212.16

Week collections for
September 438.07

He also reported a registration now of 11,291. He said the floor in the directors room is being taken care of and will probably be finished by our next meeting.

The new front door and Book-drop has been ordered - Price to be around \$1,100.⁰⁰

There was some discussion in regard to a number of problems for future solving as regards the every-day running of a library. One of which was in regard to our "missing" book problem.

Some of these books are available for reference work and disappear from the library.

It was decided that we need a city ordinance to protect the library.

Mrs. Mc Cluggage made a motion, seconded by Bill Collinson that we ask
(cont'd on next page)

for an ordinance that will protect public property. motion carried.

Bills for the month totaling \$6,129.07 were unanimously approved by roll call.

meeting adjourned.

Sally Ewing, Secretary.

approved Nov. 1, 1961.

copied by Beulah Weeks.

Special Meeting, Library Board
November 22, 1961

The Board of The Lawrence Free Public Library met in special meeting on November 22, 1961. Members present were Chairman, Charles Runkin, Al Bramble, Eldon Braejer, Charlene McCluggage. Mr. Howard explained the action that should be taken to secure participation for Library Employees in the Kansas Public Employees Retirement Program.

It was moved by Eldon Braejer, seconded by Al Bramble that the Lawrence Free Public Library Board petition the ^{Kansas} Public Employees Retirement Board to become a participating member of the Kansas Public Employees Retirement Program. Motion carried unanimously with Mrs. A. B. Ewing voting in Absentia. Meeting adjourned.

Eldon Braejer,
Acting Secretary.

minutes copied by Beulah Weeks.

Approved
Nov. 21, 1961

November 1, 1961

The Board of the Lawrence Free Public Library held its regular meeting, Wednesday, November 1, 1961 in the director's room of the library.

Those present were: Judge Rankin, Pres., John Peters, Vice-Pres., Bill Collinson, Eldon Braejer, Charlyne Mc Cluggage and Sally Ewing.

Mrs. Lee D. Miller was present, representative of the League of Women Voters.

Minutes of the last meeting were read and approved.

Mr. Howard reported a maintenance fund of 12,484.66

6,041.83 other funds.

18,526.49 Total.

479.13 desk funds

Mr. Howard stated that there are now 51,319 books in the library.

The librarian also reported that he had talked to Mr. Stough and they are working on the proper procedure to follow in protecting the public's property as to the "missing books" problem.

He said the Retirement Plan will be effective January 1, 1962 as our city ^{Commissioner} ~~governor~~ did take action in regard to it and we will be withholding four percent from salaries and five and 35 hundredths percent from library funds. The latter will amount to, ^{approximately} about 1800.00 for 1962 that the reinvestment

of the bonds had been made and the new bonds would mature in May, 1966. The premium in regard to the purchase was 15.00. Bill Collinson made

a motion, seconded by Mrs. McCluggage that the board appropriate 78.¹⁵ from the desk funds to pay the added premium and expense necessary to purchase the bonds, motion carried.

Ms. Howard reported that the Library meeting in Kansas City was considered a very fine one and the main speaker had been very effective.

The board regretted to learn that this would be our last meeting with Mr. Collinson whose work will now be in Topeka, Kansas.

Bills for the month totaling, \$6,271.53 were unanimously approved by roll call.

meeting adjourned

Sally Ewing, Secretary -

approved, Dec. 6, 1961

copied by Beulah Meeks

December 6, 1961

The Board of the Lawrence Free Public Library held its regular meeting December 6, 1961 in the director's room at 4:30 P.M. Members present were Judge Rankin, Pres., Mayor Ted Kennedy, Rev. Bramble and Charlyne McCluggage.

The minutes of the Nov. 1 regular meeting, and of the special meeting Nov. 22, were read and approved.

Mr. Howard, Librarian, gave his ^{report} for the month of November.

Maintenance fund on hand	8,274.91
other funds	<u>4,459.78</u>
	12,734.69
added maintenance	61.58
Desk Collections	498.08
added Goussarov Funds.	4,130.00

Circulation

Adult	8,438
Juvenile	<u>10,659</u>
Total	19,097

An increase of 1,178 volumes over November, 1960

Mr. Howard read a letter from John K. Corhill, Executive Secretary of the Board of Trustees of the Kansas Public Employees Retirement System, acknowledging receipt of the application of the Lawrence Free Public Library to become a participating employer in said system on the entry date of January 1, 1962. The Board of Trustees found that the Lawrence Free Public Library had complied with the requirements of Chapter 427, Session Laws of 1961, and therefore accepted the application for participation on the entry date.