

REGULAR MEETING  
January 18, 1977

The Board of Directors met January 18, 1977 at 4:00 in the Conference Room for the regular monthly meeting.

Members present were: Chairman Kit Carlsen, Harriet Wilson, Eleanor Lockhart, Howard Wiseman, Odd Williams and Julie Stough. Observers present were: Mrs. Evelyn Hastings and Kathy Porter.

The Chairman opened the meeting with statistics looking back over the budget amounts for previous years 1970 through 1977. She made comparisons concerning book costs, utility increases, etc. for this period of time. A short outline of upcoming events for the next six months was given, these including the February annual meeting, April as the end of the appointed year, election of officers appointment of the budget committee for the 1978 year, the recognition dinner for the student observers of the various city organizations and boards.

Chairman Carlsen reported on the two meetings of the City Commission she and Mr. Mayo attended. The first one was a report of various city organizations for their annual reports. The Library reported the statistics of the services offered and the uses of the Public Meeting rooms. The second meeting was with regard to the application for the second half of the Revenue Sharing Funds to be issued and used in the 1977 year.

Mr. Mayo gave the December statistics noting that final figures for the year would be given at the annual meeting next month. The total circulation figures for 1977 indicate a drop of approximately 3,800 items for the previous year. The decrease is in the adult circulation department and this is the first time in 13 or 14 years an increase has not been shown in that department.

Mr. Mayo noted the cost of the utilities, primarily in the electricity cost. He reported that in 1976 20% less was used than in 1974. The cost in 1974 was \$16,000. with charges based on \$1.42 per kilowatt hour and in 1976 the cost was \$25,214 with charges based on \$2.66 per kilowatt hour.

The automobile purchased by Mr. Mayo for the Library is a 1976 Vega Stationwagon at a cost of \$2,470.00.

The light bulbs in the circulation department have been changed. Two of the part time college students changed about 1200 bulbs using a portable scaffold rented locally.

Mr. Mayo reported that approximately 240 hours work have been given by various persons. This time is a result of a program being worked out through the Lawrence Courts as an alternative to payment of court fines in lieu of suspending certain fines.

Chairman Carlsen called for review of the Policy statement on use of the meeting rooms of the Library with regard to partisan political exceptions. After discussion of this item, Odd Williams made a motion that the policy be amended to delete "partisan political" from the first sentence of the second paragraph, also the second and third sentences. Julie Stough seconded the motion and it carried. The second paragraph now reads: Meeting space is not available for religious or commercial purposes. Commercial is defined to include bazaar or special benefit sales.

New business included a request from Mr. Mayo for the purchase of a new commercial vacuum cleaner. He has priced a Pacer 15 from a local dealer and has been advised that the cost would be \$353.70. It was the opinion of the board that bids should be taken on this item. Odd Williams made a motion that the director be authorized to purchase a vacuum sweeper after receiving three bids. Howard Wiseman seconded the motion and it passed.

Mr. Mayo also told the board of the need for more filing cabinets in the reference department of the adult circulation area. A four drawer All-Steel unit, priced at \$194.00 each, is available from M & M Company. This unit would match the ones now in use. Four units are needed so this cost would be \$776.00. The board asked for bids on these items to be requested from two other sources and be presented at the next regular board meeting.

Roll call vote on the December bills totaling \$35,563.27 was taken and declared approved.

The next meeting was announced for February 15, 1977.

Meeting adjourned.

Mary K. Carlson  
Chairman

Howard Wiseman  
Secretary Treasurer

FINANCIAL STATEMENT  
January 31, 1977

Beginning Balance: \$31,942.88

RECEIPTS:

Tax Funds.....	136,550.00
Adult Books.....	124.42
Children's Books.....	71.44
Overdues.....	955.30
Photo Copies.....	913.48
Library Materials.....	27.71
Library Supplies.....	1.65
Adult Gift Books.....	14.47
C.A.L.L.....	2,775.00
Repairs and Equipment.....	12.30

TOTAL RECEIPTS \$141,445.77

BALANCE AFTER RECEIPTS AND  
BEFORE EXPENDITURES \$173,388.65

EXPENDITURES:

Net Salaries.....	11,512.95
Net Custodian Salaries.....	528.53
Federal Income Tax.....	1,913.37
Blue Cross-Employees.....	140.31
Blue Cross-Employers.....	319.71
Postage.....	576.25
Library Materials.....	304.34
Library Supplies.....	816.95
Periodicals.....	5,879.58
Adult Books.....	4,792.21
Children's Books.....	2,163.38
Adult Gift Books.....	352.57
C.A.L.L.....	489.89
Repairs and Equipment.....	826.47
Photo Copies.....	62.51
Building Supplies.....	160.35
Travel and Bookmobile.....	107.47
Utilities.....	3,983.44
Insurance.....	166.00
Contingency.....	27.85
Welch Fund.....	243.23

TOTAL EXPENDITURES \$35,367.36

BALANCE AFTER EXPENDITURES  
AND AS PER LEDGER \$138,021.29

CHECK RECORD  
January, 1977

<u>CHECK NUMBER</u>	<u>PAYEE</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>
2410	Pattie Lou Armbrister	Salary	\$411.83
2411	Elizabeth M. Barlow	Salary	488.60
2412	Jane M. S. Betty	Salary	667.74
2413	Doris E. Brandt	Salary	475.00
2414	Betty Bryson	Salary	394.89
2415	Gary W. Cooper	Salary	528.53
2416	Gwen Wagner	Salary	111.44
2417	JoAnn Hubbard	Salary	512.21
2418	Wayne Mayo	Salary	1,183.25
2419	Mary Murphy	Salary	900.00
2420	Helen P. Osma	Salary	947.00
2421	Mary E. Paretsky	Salary	632.10
2422	Bonnie Powers	Salary	385.07
2423	Lance Reppert	Salary	412.29
2424	Rita M. Saile	Salary	387.60
2425	Gwen Wagner	Salary	196.82
2426	Janet Zdanowski	Salary	249.50
2427	Marilyn Zumwalt	Salary	369.62
2428	Betty Barlow	Sunday Salary	20.34
2429	Mary D. Murphy	Sunday Salary	37.41
2430	Lance Reppert	Sunday Salary	32.03
2431	Rita Saile	Sunday Salary	14.04
2432	Marilyn Zumwalt	Sunday Salary	14.14
2433	Janet Anderson	Part Time Salary	147.63
2434	Howard P. Bauleke	Part Time Salary	90.10
2435	Karen Blake	Part Time Salary	137.51
2436	Jo Bussell	Part Time Salary	203.81
2437	Jeff Dains	Part Time Salary	75.79
2438	Bruce L. Flanders	Part Time Salary	265.35
2439	Charlee E. Glinka	Part Time Salary	126.09
2440	Pamela Green	Part Time Salary	73.15
2441	Jolene Harrell	Part Time Salary	141.09
2442	Alan Hicks	Part Time Salary	210.66
2443	Rosemary Maley Kay	Part Time Salary	98.39
2444	Teddy Gaston Okitukunda	Part Time Salary	265.89
2445	Valerie Dawn Peaslee	Part Time Salary	126.11
2446	Jeanne C. Regnier	Part Time Salary	116.93
2447	Void		
2448	Darcy Schild	Part Time Salary	104.53
2449	Nancy Shockley	Part Time Salary	90.95
2450	Stacey Starks	Part Time Salary	285.08
2451	Susan Sublett	Part Time Salary	26.93
2452	Jennifer Lynn Vogel	Part Time Salary	84.04
2453	Lawrence National Bank Dep.	Federal Inc. Tax Withheld	1,913.37
2454	Blue Cross of Kansas	Hospitalization	460.02
2455	Postmaster, Lawrence Kansas	Postage	500.00
2456	Postmaster, Lawrence Kansas	Postage	50.00
2457	Consumer Information Center	Library Materials	7.10
2458	Superintendent of Documents	Library Materials	10.05
2459	Ebsco Subscription Services	Periodicals	3,166.02
2460	Prebound Periodicals, Inc.	Periodicals	196.60
2461	Commerce Clearing House, Inc.	Periodicals	218.36
2462	Micro Photo Division	Periodicals	130.00
2463	Ebsco Subscription Services	Periodicals	383.80

2464	The Journal World	Periodicals	\$ 58.80
2465	Kansas City Star Distributor	Periodicals	62.00
2466	Moody's Investors Service, Inc.	Periodicals	595.00
2467	Standard & Poor's Corporation	Periodicals	1,060.00
2468	Eastin Phelan Distributing Corp.	Library Materials	162.67
2469	Hutchinson Library	Library Materials	3.95
2470	The Town Crier	Library Materials	23.47
2471	Vocational Biographies, Inc.	Library Materials	82.10
2472	Ben Franklin Stores	Library Supplies	3.11
2473	Bro-Dart	Library Supplies	15.65
2474	Consumer Reports	Library Supplies	8.00
2475	Crane and Co.	Library Supplies	41.05
2476	Eastman Kodak Co.	Library Supplies	277.60
2477	Gaylord Bros. Inc.	Library Supplies	41.00
2478	Kard Rubber Stamp Co.	Library Supplies	2.50
2479	Strong's Office Systems	Library Supplies	202.65
2480	House of Usher	Library Supplies	267.60
2481	Wint Painter School Supply	Library Supplies	115.20
2482	Baker and Taylor Co.	Children's - Adult Books	213.39
2483	Baker and Taylor Co.	Adult Books	1,059.51
2484	Bound to Stay Bound Books	Children's Books	1,870.29
2485	R. R. Bowker	Adult Books	25.70
2486	Coronado Press	Adult Books	7.90
2487	BroDart	Adult Books	409.81
2488	Doubleday and Co.	Adult Books-Children's Books	633.68
2489	Encyclopaedia Britannica	Adult Books	513.50
2490	Harper and Row	Adult Books	395.00
2491	Lantana Press	Adult Books	6.36
2492	Museum of Natural History	Adult Books	10.50
2493	Norman Lathrop Enterprises	Adult Books	5.35
2494	Peter Smith Publisher, Inc.	Adult Books	11.45
2495	Silver Burdett Co.	Adult Books	34.52
2496	Simon and Schuster, Inc.	Adult Books	192.13
2497	Stephen Greene Press	Adult Books	7.99
2498	Viking Penguin Inc.	Adult Books	770.00
2499	Time-Life Books	Adult Books	8.91
2500	H. W. Wilson Co.	Adult Books	708.50
2501	World Book Encyclopedia	Adult Books	7.95
2502	Baker and Taylor Co.	Adult Gift Books	352.57
2503	Baker and Taylor Co.	C.A.L.L. Gift Books	231.39
2504	Charles Scribner's Sons	Welch Fund-Adult Books	243.23
2505	Weston Woods	C.A.L.L. Children's Records	258.50
2506	A.B. Coker Co.	Building Supplies	96.06
2507	Malott's Hardware	Building Supplies	24.92
2508	Anderson Rentals	Repairs and Equipment	26.00
2509	Art and Sign Co.	Repairs and Equipment	45.00
2510	Dukane	Repairs and Equipment	20.76
2511	Kennedy Glass Co.	Repairs and Equipment	38.00
2512	IBM	Repairs and Equipment	163.50
2513	Pur-O-Zone	Repairs and Equipment	393.07
2514	Surplus Property Fund	Repairs and Equipment	80.00
2515	Amoco Oil Co.	Travel and Bookmobile	103.37
2516	Lawrence Chamber of Commerce	Contingency	17.50
2517	Leonard Bros. Trucking	Contingency	10.35
2518	City of Lawrence	Utilities	45.80
2519	K.P. and L.	Utilities	3,694.18
2520	Bell Telephone Co.	Utilities	105.91
2521	Western Union	Utilities	137.55
2522	Petty Cash	Miscellaneous	63.11
2523	Secretary of State	Adult Books	50.00
2524	Charlton, Holmes, Peck & Brown	Insurande	166.00
2525	American Auto Appraisal	Periodicals	9.00

TOTAL JANUARY, 1977 CHECKS \$35,367.36

STATISTICS REPORT

To the Board of Directors: The Director's report for the month of January, 1977

<u>LIBRARY CIRCULATION:</u>	Adult Books	<u>19,854</u>	Children's Books	<u>10,437</u>
1976 Total	<u>32,806</u>	Total Books	<u>30,291</u>	Difference 197
				<u>2,515 less</u>
	Adult Periodicals	<u>416</u>	Children's Periodicals	<u>22</u>
	Adult Records	<u>840</u>	Children's Records	<u>217</u>
Prints	<u>165</u>	Films	<u>117</u>	Reference Questions
				<u>835</u>

<u>BOOKS</u>	<u>116,095</u>	Adult Fic.	Adult Non Fic.	Children's Fic.	Childrens Non Fic.
Added	<u>331</u>	<u>48</u>	<u>216</u>	<u>--</u>	<u>37</u>
Withdrawn	<u>236</u>	<u>27</u>	<u>106</u>	<u>27</u>	<u>76</u>
Totals	<u>116,190</u>				

<u>REGISTRATIONS</u>	Adult	County	Children	Totals
Active	<u>21,566</u>	<u>3,341</u>	<u>5,811</u>	<u>30,718</u>
Added	<u>592</u>	<u>98</u>	<u>73</u>	<u>763</u>
Withdrawn	<u>574</u>	<u>51</u>	<u>84</u>	<u>709</u>
Totals	<u>21,584</u>	<u>3,388</u>	<u>5,800</u>	<u>30,772</u>

<u>MEETING ROOMS</u>	Scheduled	Attendance Expected
Auditorium	<u>15</u>	<u>505</u>
Gallery	<u>14</u>	<u>288</u>

<u>TOURS</u>		<u>STORY HOURS:</u>	<u>ATTENDANCE</u>
Children	<u>2</u>	<u>18</u>	<u>0</u>
Adults	<u>0</u>	<u>0</u>	<u>0</u>

<u>MISCELLANEOUS</u>	
Books Sales	<u>\$3.65</u>
Coin Typewriters	<u>\$12.30</u>
Art Displays	<u>Quilts by Chris Edmonds</u> Oil, watercolor and acrylic paintings.

SPECIAL ACTIVITIES:

REGULAR MEETING  
February 15, 1977

The Board of Directors of the Lawrence Public Library met February 15, 1977 at 4:00 in the Conference Room for the monthly meeting.

Members present were: Chairman Kit Carlsen, Odd Williams, Harriet Wilson, Gerald Miner, Eleanor Lockhart and Julie Stough.

Observers present were: Mrs. Evelyn Hastings and Kathy Porter.

The January minutes were approved as distributed by mail.

Mr. Mayo gave the Directors report showing financial figures for the past month and noting that the statistics page shows a drop in book circulation as compared with January, 1976.

A gift from C.A.L.L. organization in the month of January totaled \$2,775.00 was specified for book expenditure.

Mr. Mayo reported that as of July 1, 1977 the photo copier will be changed from the machine leased from Xerox Corporation to an IBM machine.

The annual report included the mill levy increase as approved by the City Commission.

Chairman Carlsen commented on an editorial published in the Kansas City Star on Sunday February 13, 1977 concerned with the funding of libraries over the nation and the amounts appropriated for book purchases. Odd Williams suggested that a copy of the editorial, along with a letter from the Lawrence Board of Directors, be sent to the Commission expressing appreciation for their interest in the Library and approval of the mill levy.

After a call from Buford Watson, City Manager, during the Board meeting regarding the art display in the auditorium, the Board of Directors viewed the display with Mr. Mayo and they would like to go on record that they found nothing distaceful nor objectionable in the display. A motion to that effect was made by Odd Williams, seconded by Julie Stough and was unanimously approved.

Mr. Mayo presented bids he had received for the file cabinets to be added to the reference department. M & M Company of Lawrence \$194.00 each or a total of \$776.00 for a four unit addition. Meeks, Inc. of Topeka bid \$920.00 and United Co. of Olathe bid \$676.00. These bids are on identical brands and will be delivered at the quoted prices.

Julie Stough made a motion that the lower bid be accepted and Mr. Mayo be authorized to go ahead with purchase of file cabinets. Gerald Miner seconded the motion and it passed.

Chairman Carlsen stated her intention of once again writing to the C.A.L.L. organization for their generous gift to the Library and the Board of Directors appreciation of their interests.

Mr. Mayo passed around samples of picture postcards and negatives showing copies of the framed maps on display in the circulation department. He asked for comments from the Board regarding a project of selling postcards picturing these early maps of Lawrence. Enthusiasm for the project was voiced and Julie Stough made a motion that the use of funds left over ~~from the bond issue~~ be authorized for payment of this project. Harriet Wilson seconded the motion and it carried. The cost of printing the cards should be about 7¢ and they will be sold for 25¢. One card will be printed and

# THE KANSAS CITY STAR

Founded September 18, 1880, by William Rockhill Nelson  
The Kansas City Star Company, Owner and Publisher

MEMBER OF THE ASSOCIATED PRESS

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Vol. 97

Sunday, February 13, 1977

No. 149

## Turning American Libraries Into Museum Pieces

Will the libraries of America eventually become "museum pieces," as some professionals in that field are now predicting? The public can fervently hope they will not. Better still, the taxpayers can exert more pressure on elected officials to prevent that from occurring.

Money is the problem and it is underscored by the pitiful level of federal and state funding for book programs. Just because some officials never visit a library and seldom read a book does not mean that the population at large has abandoned the vast storehouses of knowledge.

Most libraries have been caught in an economic vise, created by continuing inflation in a period of business slowdowns. The cost of books and periodicals has risen at an unprecedented rate in the 1970s. At the same time many acquisition budgets have stayed the same or actually suffered a net dollar decline. Other library expenses, such as salaries and utility rates, have also gone up, adding to the squeeze.

The results have been uniform in almost every library in the nation. Fewer books are being added to the shelves, which means that the collections are falling far behind. As Clara Stanton Jones, the director of the Detroit Public Library and the president of the 35,000-member American Library Association put it recently:

"In times of recession, the ax falls on libraries. If a large library did not buy any books at all for 10 years, that

library would simply be a museum piece. If a library did not purchase books for one year, it would be on the way to becoming a relic."

Daniel J. Boorstin, the librarian of Congress, is even more gloomy. The nation, he believes, is "turning out the lights" on its public libraries through a lack of adequate financial support.

Of course the libraries are still purchasing some books. But as the average cost per volume continues to rise, acquisitions have been sharply curtailed in most places. That's why the Friends of the Library at the University of Missouri-Kansas City, and similar groups at other institutions, are making such important contributions.

The Friends here are supplementing a meager state appropriation that is not only crippling the U.M.K.C. library and its programs but, even worse, the book budget is so unrealistic it is undercutting the educational opportunities available at that school.

A shortage of cash at U.M.K.C. and also at most American libraries is having a severe and swift effect on the quality of those institutions and the services they can offer the public. More state and federal aid is the only realistic answer. The taxpayers should never give up until they are successful in convincing their elected officials that libraries are not frills. Instead they are vital to the educational and leisure-time enrichment of this nation.



FINANCIAL STATEMENT  
February 28, 1977

Beginning balance, January 1.		\$31,942.88
Balance, January 31, 1977	\$138,021.29	

RECEIPTS:

Tax Funds.....		136,550.00
Adult Books.....	185.77	310.19
Children's Books.....	87.34	158.78
Overdues.....	672.08	1,627.38
Photo Copies.....	1,102.95	2,016.43
Library Materials.....	1.76	29.47
Library Supplies.....	22.99	24.64
Adult Gift Books.....	20.12	34.59
C.A.L.L.....		2,775.00
Repairs and Equipment.....	18.80	31.10
Utilities.....	13.47	13.47
N.E.K.L.....	<u>4,125.00</u>	<u>4,125.00</u>
<u>TOTAL</u>	\$6,250.28	\$147,696.05

<u>BALANCE AFTER RECEIPTS AND BEFORE EXPENDITURES</u>	\$144,271.57	\$179,638.93
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EXPENDITURES:

Net Salaries.....	12,360.95	24,402.43
Federal Income Tax.....	1,919.27	3,832.64
Blue Cross-Employees.....	140.31	280.62
Blue Cross-Employers.....	319.71	639.42
Postage.....		576.25
Library Materials.....	379.40	683.74
Library Supplies.....	859.17	1,676.12
Periodicals.....		5,879.58
Adult Books.....	1,368.52	6,160.73
Children's Books.....	287.43	2,450.81
Adult Gift Books.....	1,448.27	1,800.84
C.A.L.L.....	2,014.87	2,504.76
Repairs and Equipment.....	1,106.31	1,932.78
Photo Copies.....	473.81	536.32
Building Supplies.....	392.52	552.87
Travel and Bookmobile.....	21.56	129.03
Utilities.....	3,332.99	7,316.43
Insurance.....		166.00
Contingency.....		27.85
Welch Fund.....	255.00	498.23
Edwards Fund.....	15.25	15.25
Perkins Fund.....	323.66	323.66
Children's Gift Books.....	<u>428.00</u>	<u>428.00</u>
<u>TOTAL EXPENDITURES</u>	\$27,447.00	\$62,814.36

<u>BALANCE AFTER EXPENDITURES AND ACCORDING TO THE LEDGER</u>	<u>\$116,824.57</u>	<u>\$116,824.57</u>
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CHECK RECORD  
February, 1977

<u>CHECK RECORD</u>	<u>PAYEE</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>
2526	Pattie Lou Armbrister	Salary	\$411.83
2527	Elizabeth Barlow	Salary	507.22
2528	Jane M. S. Betty	Salary	667.74
2529	Doris E. Brandt	Salary	475.00
2530	Betty Ann Bryson	Salary	394.89
2531	Gary W. Cooper	Salary-Custodian	504.63
2532	JoAnn Hubbard	Salary	512.21
2533	Wayne Mayo	Salary	1,183.25
2534	Mary D. Murphy	Salary	934.23
2544	Helen P. Osma	Salary	947.00
2536	Mary E. Paretsky	Salary	632.10
2537	Bonnie Powers	Salary	373.78
2538	Lance Reppert	Salary	441.60
2539	Rita M. Saile	Salary	400.44
2540	Gwen Wagner	Salary	196.82
2541	Janet Zdanowski	Salary	268.33
2542	Marilyn Zumwalt	Salary	382.56
2543	Janet S. Anderson	Salary-Part Time	94.57
2544	Howard P. Bauleke	Salary-Part Time	145.00
2545	Karen S. Blake	Salary-Part Time	189.48
2546	Grace Brown	Salary-Part Time	144.55
2547	Jo Bussell	Salary-Part Time	226.64
2548	Jeff Dains	Salary-Part Time	213.12
2549	Bruce Lee Flanders	Salary-Part Time	144.76
2550	Charlee Glinka	Salary-Part Time	146.27
2551	Pamela Green	Salary-Part Time	84.48
2552	Jolene J. Harrell	Salary-Part Time	168.72
2553	Alan Hicks	Salary-Part Time	233.03
2554	Maley Kay	Salary-Part Time	106.15
2555	Teddy Okitukunda	Salary-Part Time	155.91
2556	Valerie Peaslee	Salary-Part Time	101.78
2557	Jeanne C. Regnier	Salary-Part Time	156.46
2558	Darcy E. Schild	Salary-Part Time	188.42
2559	Nancy Lee Shockley	Salary-Part Time	113.69
2560	Stacey Starks	Salary-Part Time	315.25
2561	Susan Sublett	Salary-Part Time	71.46
2562	Jennifer Vogel	Salary-Part Time	127.58
2563	Lawrence National Bank Dep.	Federal Income Tax W/held	1,919.27
2564	Blue Cross of Kansas	Hospitalization Insurance	460.02
2565	Baker and Taylor Co.	Adult Books	840.73
2566	Baker and Taylor Co.	Adult - Childrens Books	50.76
2567	Encyclopaedia Britannica	Children's Books	242.75
2568	Century Communications, Inc.	Adult Books	12.50
2569	Hutchinson Public Library	Adult Books	5.95
2570	Kansas State Historical Soc.	Adult Books	9.45
2571	Kansas State University	Adult Books	3.00
2572	Continuing Education	Adult Books	7.50
2573	McNaughton Books	Adult Books	391.93
2574	World Printing Service	Adult Books	12.00
2575	Purnell Educational, Inc.	Adult Books	428.00
2576	RCA Educational Department	C.A.L.L.-Library Materials	66.47

2577	Baker and Taylor Co.	C.A.L.L. Adult Books	\$ 699.34
2578	Baker and Taylor Co.	C.A.L.L. Adult Books	1,249.06
2579	Emery Pratt Co.	Edwards Fund-Adult Bks	15.25
2580	Baker and Taylor Co.	Adult - Children's Books	715.63
2581	Bell and Howell	Adult Gift Books	630.77
2582	Gale Research Co.	Adult Gift Books	58.75
2583	Kansas Heritage Center	Adult Gift Books	31.50
2584	Physicians Desk Reference	Adult Gift Books	14.00
2585	Serina Press	Adult Gift Books	5.95
2586	R. L. Polk Co.	Perkins Fund-Adult Books	63.00
2587	Doubleday and Co. Inc.	Perkins Fund-Adult Books	42.77
2588	Little Brown & Co. Publishers	Perkins Fund-Adult Books	165.39
2589	National Register Publishing Co.	Perkins Fund-Adult Books	52.50
2590	Grolier Educational Corp.	Welch Fund-Adult Books	255.00
2591	Adventure a bookstore	Library Materials	246.21
2592	Credit Bureau of Lawrence	Library Materials	75.00
2593	Eastin Phelan	Library Materials	19.97
2594	The Town Crier	Library Materials-Adult Bks	56.97
2595	Crane and Co.	Library Supplies	23.80
2596	Demco Educational Corporation	Library Supplies	150.55
2597	Gaylord Bros. Inc.	Library Supplies	286.35
2598	Josten's Library Supplies	Library Supplies	195.90
2599	Quill Corporation	Library Supplies	185.45
2600	Strong's Office Systems	Library Supplies-Photo Copies	76.59
2601	Zerox Corporation	Photo Copies	412.17
2602	Electric Supply Co. Inc.	Building Supplies	347.82
2603	Lawrence Linen Supply	Building Supplies	2.09
2604	Malott's Hardware	Building Supplies	3.93
2605	Stanion Wholesale Electric Co.	Building Supplies	16.08
2606	Steve Smith Cameras, Inc.	Building Supplies	21.14
2607	Eastman Kodak Co.	Repairs and Equipment	97.00
2608	Gary Malburg Electric	Repairs and Equipment	343.50
2609	Pur-O-Zone Chemical Co. Inc.	Repairs and Equipment	335.75
2610	Scott Temperature Equipment	Repairs and Equipment	225.00
2611	U. S. Toy Co. Inc.	Repairs and Equipment	103.41
2612	Amco Oil Co.	Travel and Bookmobile	19.56
2613	City of Lawrence, Water Dept.	Utilities	41.57
2614	Kansas Power and Light Co.	Utilities	3,072.24
2615	Southwestern Bell	Utilities	108.23
2616	Western Union	Utilities	110.95
2617	Petty Cash	Miscellaneous	59.58
			<hr/>
		Total February Checks	\$27,447.00

STATISTICS REPORT

To the Board of Directors: The Director's report for the month of February, 1977

<u>LIBRARY CIRCULATION:</u>	Adult Books	<u>19,319</u>	Children's Books	<u>10,748</u>
19 <u>76</u> Total	<u>30,678</u>	Total Books	<u>30,067</u>	Difference 1977
				<u>611 less</u>
	Adult Periodicals	<u>421</u>	Children's Periodicals	<u>32</u>
	Adult Records	<u>1,010</u>	Children's Records	<u>271</u>
Prints	<u>105</u>	Films	<u>86</u>	Reference Questions
				<u>1,095</u>

<u>BOOKS</u>	<u>116,190</u>	Adult Fic.	Adult Non Fic.	Children's Fic.	Children's Non Fic.
Added	<u>923</u>	<u>109</u>	<u>425</u>	<u>186</u>	<u>203</u>
Withdrawn	<u>75</u>	<u>20</u>	<u>34</u>	<u>19</u>	<u>2</u>
Totals	<u>117,038</u>				

<u>REGISTRATIONS</u>	Adult	County	Children	Totals
Active	<u>21,584</u>	<u>3,388</u>	<u>5,800</u>	<u>30,772</u>
Added	<u>641</u>	<u>135</u>	<u>51</u>	<u>827</u>
Withdrawn	<u>529</u>	<u>70</u>	<u>89</u>	<u>688</u>
Totals	<u>21,696</u>	<u>3,453</u>	<u>5,762</u>	<u>30,991</u>

<u>MEETING ROOMS</u>	Scheduled	Attendance Expected
Auditorium	<u>22</u>	<u>985</u>
Gallery	<u>18</u>	<u>316</u>

<u>TOURS</u>		<u>STORY HOURS:</u>	<u>ATTENDANCE</u>
Children	<u>4</u>	<u>34</u>	<u>7 special</u>
Adults	<u>1</u>	<u>15</u>	<u>11 regular</u>
			<u>189</u>

<u>MISCELLANEOUS</u>	
Books Sales	<u>\$3.95</u>
Coin Typewriters	<u>\$18.80</u>
Art Displays	<u>Paintings, Prints, Furniture-pewter and silver work</u>

SPECIAL ACTIVITIES:

Lance Reppert spoke to the Rotary Club and Council on Aging groups on Genealogy.  
 Mary Paretsky gave a Career Day talk to Broken Arrow School.

2 Valentine parties were given by the Children's Department to 60 children.  
 2 performances of "Stuart Little" sponsored by CALL to 200 children.

REGULAR MEETING  
March 15, 1977

The Board of Directors of the Lawrence Public Library held their regular meeting in the Conference Room at 4:00 p.m. on March 15, 1977.

Members present were Chairman Kit Carlsen, Odd Williams, Gerald Miner, Eleanor Lockhart, Howard Wiseman and observers; Mrs. Evelyn Hastings and Mr. Armstrong, student of Emporia State Teachers College working towards degree in Library Science.

Chairman Carlsen called the meeting to order and the minutes of the February meeting were approved with one correction. Odd Williams noted that in the last paragraph of the first page regarding funds read "from bond issue". This is to be clarified and corrected to read "bond campaign funds."

In the directors report, Mr. Mayo gave figures showing that the electricity use in the building has dropped by 20% from previous two years and the energy cost has almost doubled.

Architects Peters, Williams and Kubota furnished a report to Mr. Mayo listing their opinions with regard to energy conservation of the building with approximate costs for utilizing these changes.

Due to the increased cost of maintenance, the Board voiced opinions that costs should be presented to the City of Lawrence as a Capitol Improvement expenditure if it is decided to implement any of the changes. It was agreed that Dick Peters and Buford Watson should be invited to a special board meeting and that meeting be scheduled to accommodate their convenience.

Mr. Mayo reported to the board that in all probability, unemployment compensation will be paid in 1978 and the cost appears to be in the range of \$1,500.00 to \$3,000.00. At the present time ratings have not been established. State legislature will set up rulings. The Charter ordinance shows that Kpers and Social Security are part of the mill levy. A question of whether this unemployment compensation will be a budget item or can be handled in the same manner as the Kpers and Social Security costs.

Odd Williams read the letter he had composed in regard to the Kansas City Star editorial which is to be sent to individual members of the City Commission. The Board unanimously approved the content and it will be prepared for signature.

Chairman Carlsen announced the Kiwanis Dinner to be given for the High School Student Observers and the city boards which they represent. She will attend the dinner with Kathy Porter representing the Library Board of Directors.

Bills in the amount of \$27,447.00 were approved by roll call vote.

Meeting adjourned.

Margy K. Carlsen  
Chairman

Howard Wiseman  
Secretary-Treasurer

FINANCIAL STATEMENT  
March 31, 1977

Year to date

Balance, January 1, 1977		\$31,942.88
Balance, February 28, 1977	\$116,824.57	

RECEIPTS:

Tax Funds.....	\$51,000.00	\$187,550.00
Adult Books.....	97.21	407.40
Children's Books.....	10.75	169.53
Overdues.....	960.64	2,588.02
Photo Copies.....	1,100.26	3,116.69
Library Materials.....		29.47
Library Supplies.....	19.96	44.60
Adult Gift Books.....	6.00	40.59
C.A.L.L.....		2,775.00
Repairs and Equipment.....	30.30	61.40
Utilities.....	11.19	24.66
N.E.K.L.....	4,131.50	8,256.50
Interest.....	1,370.69	1,370.69

<u>TOTALS</u>	\$58,738.50	\$206,434.55
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<u>BALANCE BEFORE EXPENDITURES</u>	\$175,563.07	\$238,377.43
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EXPENDITURES:

Salaries .....	\$12,048.76	\$36,451.19
Federal Income Tax.....	1,928.97	5,761.61
Blue Cross, Employees.....	140.31	420.93
Blue Cross, Employers.....	319.71	959.13
Postage.....	600.10	1,176.35
Library Materials.....	339.75	1,023.49
Library Supplies.....	127.71	1,803.83
Periodicals.....		5,879.58
Adult Books.....	14.90	6,141.88
Children's Books.....	1,268.26	3,719.07
Adult Gift Books.....	2,399.28	4,200.12
C.A.L.L.....	86.89	2,591.65
Repairs and Equipment.....	724.67	2,657.45
Photo Copies.....	821.00	1,357.32
Building Supplies.....	167.17	720.04
Travel and Bookmobile.....	29.33	158.36
Utilities.....	2,491.21	9,807.64
Insurance.....		166.00
Contingency.....		27.85
Welch Fund.....		498.23
Edwards Fund.....	203.00	218.25
Perkins Fund.....		323.66
Children's Gift Books.....	686.89	1,114.89
Binding.....	10.85	10.85
Kansas Income Tax.....	769.02	769.02
Kpers-Employees.....	1,059.43	1,059.43
Kpers-Employers.....	1,774.58	1,774.58
Social Security-Employees...	2,762.60	2,762.60
Social Security-Employers...	2,762.70	2,762.70
Revenue Sharing Fund.....	2,466.63	2,500.38
<u>TOTAL EXPENDITURES</u>	\$36,003.72	\$98,818.08
<u>BALANCE AFTER EXPENDITURES</u> <u>AND ACCORDING TO THE LEDGER</u>	<u>\$139,559.35</u>	<u>\$139,559.35</u>

CHECK RECORD  
March---1977

<u>Check No.</u>	<u>Payee</u>	<u>Account</u>	<u>Amount</u>
2618	Pattie Armbrister	Salaries	411.83
2619	Elizabeth Barlow	Salaries	508.08
2620	Jane Betty	Salaries	683.84
2621	Doris E. Brandt	Salaries	475.00
2622	Betty Ann Bryson	Salaries	394.89
2623	Gary W. Cooper	Salaries	504.63
2624	JoAnn Hubbard	Salaries	512.21
2625	Wayne Mayo	Salaries	1,183.25
2626	Mary Murphy	Salaries	900.00
2627	Helen P. Osma	Salaries	947.00
2628	Mary Paretsky	Salaries	632.10
2629	Bonnie Powers	Salaries	373.78
2630	Nelson Lance Reppert	Salaries	442.96
2631	Rita Saile	Salaries	401.04
2632	Gwen Wagner	Salaries	217.40
2633	Janet Zdanowski	Salaries	258.91
2634	Marilyn Zumwalt	Salaries	383.16
2635	Janet S. Anderson	Part Time Salaries	69.20
2636	Howard Bauleke	Part Time Salaries	70.42
2637	Karen S. Blake	Part Time Salaries	153.75
2638	Grace M. Brown	Part Time Salaries	172.15
2639	Joan M. Bussell	Part Time Salaries	226.64
2640	Jeff Dains	Part Time Salaries	231.51
2641	Bruce Flanders	Part Time Salaries	143.58
2642	Charlee Glinka	Part Time Salaries	131.96
2643	Pamela Green	Part Time Salaries	86.66
2644	Jolene Harrell	Part Time Salaries	136.49
2645	Alan Hicks	Part Time Salaries	244.79
2646	Maley Kay	Part Time Salaries	44.53
2647	Teddy Gaston Okitukunda	Part Time Salaries	122.02
2648	Valerie D. Peaslee	Part Time Salaries	54.76
2649	Jeanne Regnier	Part Time Salaries	87.16
2650	Sharon Rice	Part Time Salaries	21.35
2651	Darcy Schild	Part Time Salaries	172.77
2652	Nancy Shockly	Part Time Salaries	103.94
2653	Stacey Starks	Part Time Salaries	344.37
2654	Susan Sublett	Part Time Salaries	78.71
2655	Jennifer Vogel	Part Time Salaries	121.92
2656	Blue Cross of Kansas	Hospitalization Ins.	460.02
2657	Lawrence National Bank	Federal Inc. Tax	1,928.97
2658	Postmaster, Lawrence, Ks.	Postage	600.00
2659	K.P.E. R. S.	Retirement System	2,834.01
2660	State Contribution Fund	Social Security	5,525.30
2661	Department of Revenue	Kansas Income Tax	769.02
2662	Baker and Taylor Co.	Adult Gift Books	2,194.81
2663	MacRae's Blue Book	Adult Gift Books	59.50
2664	Rand McNally and Co.	Adult Gift Books	93.00
2665	Robert Bentley, Inc.	Adult Gift Books	16.88
2666	Silver Burdett Co.	Adult Gift Books	35.09
2667	H. W. Wilson Co.	Edwards Fund	38.00
2668	Standard and Poor's Corp.	Edwards Fund	165.00
2669	Baker and Taylor Company	Revenue Sharing Fund	1,241.14
2670	Baker and Taylor Company	Revenue Sharing Fund	131.51
2671	The American Companies	Children's Books	257.75
2672	Council on Interracial Books	Children's Books	7.95



2673	J. Hood, Bookseller	Children's Books	16.00
2674	Bound to Stay Bound Books	Children's Books	307.94
2675	Bound to Stay Bound Books	Children's Gift Books	627.54
2676	Jean Karr and Co.	Children's Gift Books	305.27
2677	Odde Publishing Inc.	Children's Books	410.39
2678	American Rose Society	Revenue Sharing Fund	4.40
2679	Bookworm Publishing Co.	Revenue Sharing Fund	4.46
2680	John Botsford Book	C. Books, Rev. S.F.	33.42
2681	McNaughton Book Service	Revenue Sharing Fund	427.86
2682	National Geographic	Revenue Sharing Fund	3.95
2683	Norman Lathrop Enterprises	Revenue Sharing Fund	5.35
2684	Charles Scribners Sons	Revenue Sharing Fund	700.00
2685	Time Life Books	Revenue Sharing Fund	8.91
2686	Petty Cash	Miscellaneous	66.61
2687	American EconoClad Services	Binding	10.85
2688	Eastin-Phelan Distributing	Library Materials	66.67
2689	National Recording Co.	Library Materials	61.45
2690	Public Documents Dist. Center	Library Materials	28.85
2691	Superintendents of Documents	Library Materials	18.80
2692	The Town Crier	Library Materials	130.54
2693	Gaylord Bros. Inc.	Library Supplies	15.25
2694	Ben Franklin	Library Supplies	6.56
2695	Cook Paint and Varnish Co.	Library Supplies	3.34
2696	Crane and Co.	Library Supplies	10.66
2697	Gibsons Products Co.	Building Supplies	19.55
2698	KARD Rubber Stamp Co.	Library Supplies	2.50
2699	Quill Corporation	Library Supplies	29.40
2700	So-Fro Fabrics	Library Supplies	11.21
2701	Strong's Office Systems	Library Supplies	39.93
2702	House of Usher	Library Supplies	25.15
2703	Zercher Photo	Library Supplies	4.63
2704	A. B. Coker Co.	Building Supplies	92.00
2705	Downtown TV	Repairs and Equipment	45.65
2706	Eastman Kodak Co.	Repairs and Equipment	74.50
2707	Electric Co. Supply	Repairs and Equipment	235.60
2708	Ernst & Son Hardward	Repairs and Equipment	3.18
2709	Highsmith Co.	Repairs and Equipment	85.69
2710	Malotts Hardware	Repairs and Equipment	15.74
2711	Micro Photo Division	Repairs and Equipment	161.47
2712	Morris Locksmith Service	Repairs and Equipment	32.89
2713	Pur-O-Zone Chemical Co.	Building Supplies	53.53
2714	Steve Smith Cameras, Inc.	Repairs and Equipment	69.95
2715	Amaco Oil Co.	Travel and Bookmobile	25.33
2716	Johnson Co. Library	Photo Copies	144.00
2717	ProLix Co.	Photo Copies	187.50
2718	Xerox Corporation	Photo Copies	458.29
2719	City of Lawrence, Water Dept.	Utilities	41.79
2720	K.P. and L.	Utilities	2,230.57
2721	Southwester Bell Tele. Co.	Utilities	116.15
2722	Western Union	Utilities	102.70
2723	College of Pittsburg	Adult Books	10.95
2724	Lawrence Linen Supply	Building Supplies	2.09

Total March Invoices \$36,003.72

STATISTICS REPORT

To the Board of Directors: The Director's report for the month of March, 1977

LIBRARY CIRCULATION: Adult Books 22,081 Children's Books 12,961  
 19 76 Total 35,661 Total Books 35,042 Difference 1977 619 less

Adult Periodicals 593 Children's Periodicals 12

Adult Records 1,161 Children's Records 331

Prints 136 Films 83 Reference Questions 1,290

<u>BOOKS</u>	<u>117,038</u>	Adult Fic.	Adult Non Fic.	Children's Fic.	Childrens Non Fic.
Added	<u>1,001</u>	<u>70</u>	<u>458</u>	<u>258</u>	<u>215</u>
Withdrawn	<u>281</u>	<u>31</u>	<u>81</u>	<u>169</u>	<u>--</u>
Totals	<u>117,758</u>				

<u>REGISTRATIONS</u>	Adult	County	Children	Totals
Active	<u>21,696</u>	<u>3,453</u>	<u>5,762</u>	<u>30,911</u>
Added	<u>607</u>	<u>100</u>	<u>89</u>	<u>796</u>
Withdrawn	<u>490</u>	<u>105</u>	<u>48</u>	<u>643</u>
Totals	<u>21,813</u>	<u>3,448</u>	<u>5,803</u>	<u>31,064</u>

<u>MEETING ROOMS</u>	Scheduled	Attendance Expected
Auditorium	<u>27</u>	<u>1,192</u>
Gallery	<u>19</u>	<u>425</u>

<u>TOURS</u>		<u>STORY HOURS:</u>	<u>ATTENDANCE</u>
Children	<u>17</u>	<u>281</u>	<u>11</u>
Adults	<u>1</u>	<u>17</u>	<u>202</u>

MISCELLANEOUS

Books Sales \$5.45

Coin Typewriters \$30.30

Art Displays Fiber, weaving, potter, paintings

SPECIAL ACTIVITIES:

2 Story Hour Parties with 47 Children

2 C.A.L.L. sponsored movies - 140 Children

1 lecture ( in Children's Room) to 30 K.U. Student Teachers

Lance Reppert gave geneology lecture to National Assn. of Retired Federal Employees.

REGULAR MEETING  
April 22, 1977

The regular monthly meeting was held April 22, 1977 at 4:00 in the Conference Room. Members present were Chairman Kit Carlsen, Harriet Wilson, Eleanor Lockhart, Howard Wiseman, Gerald Miner, Julie Stough and Odd Williams. Observers present were Evelyn Hastings and Kathy Porter.

Minutes of the March meeting were read and approved.

Chairman Carlsen appointed the 1978 Budget Committee as follows: Chairman Howard Wiseman, Julie Stough and Odd Williams.

Election of officers for the coming year are as follows:

Chairman of the Board- Kit Carlsen  
Vice Chairman - Julie Stough  
Secretary-Treasurer - Howard Wiseman

Guests of the Meeting were City Manager Buford Watson and Architects Dick Peters and Tom McCune. The architects gave ideas concerning replacement of glass and fixtures changes that might be used for saving electricity costs. They answered questions from the Board of Directors and Mr. Watson on the correspondence outlining costs for such changes.

Mr. Watson stated that it was his feeling that perhaps we can not afford not to utilize some sort of economic savings recognizing that the time of cheap energy is past. The savings would keep pace with the increased costs but no savings in expenditures would actually be seen.

Mr. Watson stated a willingness to work with the architects to have a figure to present to the City Commission for the June Meeting for the 1978 budget.

Mr. Peters will put together a more comprehensive report to give to Mr. Mayo and the budget committee for their meeting the first week in May.

Mr. Mayo gave the statistics and financial reports answering questions with regard to the Gift Book expenditures.

He reported that he is building a collection of Cassette tapes using a cassette duplicator at a cost of from 75¢ to \$1.30 per cassette. There are no copyrights on the cassettes and they are being borrowed from the Leavenworth Library. The tapes now include some musicals along with radio programs and dramas.

Mr. Mayo reported on the volunteers hours being given to the Library from persons assigned through the county court program. An average of approximately 100 hours per month. The contact person in the Library is Betty Barlow who works with the KCCD program. Lance Reppert has been assigning duties in the periodical storage area. 344 hours have been given from January 1 of this year until this present date.

Letters were signed by the Board of Directors to be mailed to the Mayor and to each City Commissioner.

Bills in the amount of \$36,003.72 were approved.

Meeting Adjourned.

Margy K. Carlsen  
Chairman

Howard Wiseman  
Secretary-Treasurer

FINANCIAL STATEMENT  
April 30, 1977

Year to Date

Balance, January 1, 1977  
 Balance, March 31, 1977

\$139,559.35

\$31,942.88

RECEIPTS:

Tax Funds .....		\$187,550.00
Adult Books.....	143.86	551.26
Children's Books.....	64.28	233.81
Overdues.....	948.75	3,536.77
Photo Copies.....	1,508.46	4,625.15
Library Materials.....		29.47
Library Supplies.....	17.15	61.75
Adult Gift Books.....	5.00	45.59
C.A.L.L.....		2,775.00
Repairs and Equipment.....	32.43	93.83
Utilities.....		24.66
N.E.K.L.....		8,256.50
Interest.....		1,370.69
Revenue Sharing.....	7,500.00	7,500.00
State Aid.....	<u>7,586.70</u>	<u>7,586.70</u>

TOTAL RECEIPTS

\$17,806.63

\$224,241.18

BALANCE AFTER RECEIPTS  
 AND BEFORE EXPENDITURES

\$157,365.98

\$256,184.06

EXPENDITURES:

Salaries.....	\$12,352.67	\$48,803.86
Federal Income Tax .....	1,939.02	7,700.63
Blue Cross-Employees Portion.	140.31	561.24
Blue Cross-Employers Portion.	319.71	1,278.84
Postage.....	57.06	1,233.41
Library Materials.....	152.97	1,176.46
Library Supplies.....	470.11	2,273.94
Periodicals.....	210.00	6,089.58
Adult Books.....	16.45	6,158.33
Children's Books.....	1,349.58	5,068.65
Adult Gift Books.....		4,200.12
C.A.L.L.....		2,591.65
Repairs and Equipment.....	1,381.94	4,039.39
Photo Copies.....	765.49	2,122.81
Building Supplies.....	120.65	840.69
Travel and Bookmobile.....	79.68	238.04
Utilities.....	2,177.64	11,985.28
Insurance.....	855.00	1,021.00
Contingency.....	5.00	32.85
Welch Fund.....		498.23
Edwards Fund.....	94.14	312.39
Perkins Fund.....	130.11	453.77
Children's Gift Books.....		1,114.89
Binding.....	171.83	182.68
Kansas Income Tax.....		769.02
Kpers, Employees.....		1,059.43
Kpers, Employers.....		1,774.58
Social Security, Employees...		2,762.60
Social Security, Employers...		2,762.70
Revenue Sharing Fund.....	<u>2,550.03</u>	<u>5,050.41</u>
<u>TOTAL EXPENDITURES:</u>	\$25,339.39	\$124,157.47
<u>BALANCE AFTER EXPENDITURES</u> <u>AND AS PER THE LEDGER</u>	<u>\$132,026.59</u>	<u>\$132,026.59</u>

CHECK RECORD  
April-1977

<u>CHECK NUMBER</u>	<u>PAYEE</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>
2725	Pattie Armbrister	Salary-Full Time	\$411.83
2726	Elizabeth Barlow	Salary-Full Time	508.08
2727	Jame Betty	Salary-Full Time	667.74
2728	Doris E. Brandt	Salary-Full Time	475.00
2729	Betty Bryson	Salary-Full Time	394.89
2730	Gary Cooper	Salary-Full Time	489.42
2731	JoAnn Helene Hubbard	Salary-Full Time	512.21
2732	Wayne Mayo	Salary-Full Time	1,160.00
2733	Mary Murphy	Salary-Full Time	900.00
2734	Helen Osma	Salary-Full Time	947.00
2735	Mary Paretsky	Salary-Full Time	678.67
2736	Bonnie Powers	Salary-Full Time	373.78
2737	Lance Reppert	Salary-Full Time	442.96
2738	Rita M. Saile	Salary-Full Time	401.04
2739	Gwen Wagner	Salary-Full Time	196.82
2740	Janet Zdanowski	Salary-Full Time	258.91
2741	Marilyn Zumwalt	Salary-Full Time	369.62
2742	Janet Anderson	Salary-Part Time	126.87
2743	Howard Bauleke	Salary-Part Time	148.10
2744	Karen Blake	Salary-Part Time	194.89
2745	Grace M. Brown	Salary-Part Time	141.84
2746	Jo Bussell	Salary-Part Time	226.64
2747	Jeff Fains	Salary-Part Time	289.87
2748	Bruce Flanders	Salary-Part Time	144.17
2750	Pamela Green	Salary-Part Time	94.06
2751	Jolene Harrell	Salary-Part Time	152.09
2752	Alan Hicks	Salary-Part Time	222.43
2753	Teddy Gaston Okitukunda	Salary-Part Time	142.35
2754	Valerie D. Peaslee	Salary-Part Time	106.20
2755	Jeanne C. Regnier	Salary-Part Time	139.67
2756	Sharon Rice	Salary-Part Time	154.13
2757	Darcy Schild	Salary-Part Time	160.15
2758	Nancy Shockley	Salary-Part Time	103.94
2759	Stacey Starks	Salary-Part Time	300.67
2760	Susan Sublett	Salary-Part Time	49.71
2761	Jennifer Vogel	Salary-Part Time	128.98
2762	Lawrence National Bank	Federal Income Tax Deposit	1,939.02
2763	Blue Cross of Kansas	Hospitalization Insurance	460.02
2764	Calvin, Eddy & Kappleman	Insurance	285.00
2765	Haverty & Hatfield, Inc.	Insurance	285.00
2766	Landreth McGrew and Johnson	Insurance	285.00
2767	Baker and Taylor Co.	Revenue Sharing-Adult Books	100.71
2768	Baker and Taylor Co.	Revenue Sharing-Adult Books	1,725.38
2769	McNaughton Book Service	Revenue Sharing-Adult Books	405.83
2770	Daniel Fitzgerald	Revenue Sharing-Adult Books	12.14
2771	Gale Research	Revenue Sharing-Adult Book	70.91
2772	G. K. Hall and Co.	Revenue Sharing-Adult Books	87.20
2773	Institute for Soc. Studies	Revenue Sharing-Adult Books	6.35
2774	Norman Lathrop Enterprises	Revenue Sharing-Adult Books	5.35
2775	Peter Smith Publisher, Inc.	Revenue Sharing-Adult Books	9.10

2776	Silver Burdett Co.	Revenue Sharing-Adult Books	\$ 17.77
2777	Two Rivers Publishing Co.	Revenue Sharing-Adult Books	5.95
2778	U. S. Dept. of Commerce	Revenue Sharing-Adult Books	5.50
2779	Econo-Clad Services	Children's Books	95.71
2780	Bound to Stay Bound Books	Children's Books	881.22
2781	Western Publishing Co. Inc.	Children's Books	372.65
2782	Field Enterprises Ed. Corp.	Perkins-Edwards Funds	224.25
2783	American Companies	Binding	171.83
2784	Moody's Investors Service	Periodicals	200.00
2785	CoEvolution Quarterly	Periodicals	10.00
2786	Institute for Research	Library Materials	10.09
2787	Public Documents	Library Materials	22.50
2788	The Town Crier	Adult Books-Library Materials	29.34
2789	Gibson's Products Co.	Library Materials	71.00
2790	Steve Smith Cameras	Repairs and Equipment-Lib. Mat.	196.10
2791	Crane and Co.	Library Supplies	66.23
2792	Demco Educational Corporation	Library Supplies	68.98
2793	KARD Rubber Stamp Co.	Library Supplies	27.20
2794	Strong's Office Systems	Library Supplies	39.93
2795	House of Usher	Library Supplies	216.13
2796	Wint Painter School Supply	Library Supplies	48.00
2797	A. B. Coker Co.	Building Supplies	105.06
2798	Lawrence Linen Supply	Building Supplies	2.09
2799	Pur-O-Zone Chemical Co.	Building Supplies	13.50
2800	Air Filter Sales & Service	Repairs and Equipment	446.99
2801	Electric Supply Co. Inc.	Repairs and Equipment	12.92
2802	Kennedy Glass Co.	Repairs and Equipment	34.00
2803	Malott's True Value Hdw.	Repairs and Equipment	20.98
2804	Scott Temperature	Repairs and Equipment	8.05
2805	United Office Products, Inc.	Repairs and Equipment	676.00
2806	Pitney Bowes	Postage	32.06
2807	Amoco Oil Co.	Travel and Bookmobile	25.50
2808	River City East Truck Repair	Travel and Bookmobile	47.09
2809	Xerox Corporation	Photo Copies	765.29
2810	Bell Telephone Co.	Utilities	106.90
2811	City of Lawrence	Utilities	51.74
2812	K.P. & L.	Utilities	1,852.20
2813	Western Union	Utilities	166.80
2814	Petty Cash	Miscellaneous	47.38
2815	Gale Research	Revenue Sharing-Adult Books	89.77
2816	Postmaster, Lawrence, Ks.	Postage due account	25.00
		<hr/>	
		Total April Checks	\$25,339.39

STATISTICS REPORT

To the Board of Directors: The Director's report for the month of April, 1977

<u>LIBRARY CIRCULATION:</u>	Adult Books	<u>20,566</u>	Children's Books	<u>11,423</u>	
19 <u>76</u> Total <u>33,302</u>	Total Books	<u>31,989</u>	Difference 1977	<u>1,313 less</u>	
	Adult Periodicals	<u>578</u>	Children's Periodicals	<u>37</u>	
	Adult Records	<u>889</u>	Children's Records	<u>299</u>	
Prints	<u>115</u>	Films	<u>48</u>	Reference Questions	<u>1,425</u>

<u>BOOKS</u>	<u>117,758</u>	Adult Fic.	Adult Non Fic.	Children's Fic.	Childrens Non Fic.
Added	<u>623</u>	<u>58</u>	<u>253</u>	<u>199</u>	<u>113</u>
Withdrawn	<u>150</u>	<u>17</u>	<u>91</u>	<u>29</u>	<u>13</u>
Totals	<u>118,231</u>				

<u>REGISTRATIONS</u>	Adult	County	Children	Totals
Active	<u>21,813</u>	<u>3,448</u>	<u>5,803</u>	<u>31,064</u>
Added	<u>664</u>	<u>114</u>	<u>67</u>	<u>845</u>
Withdrawn	<u>461</u>	<u>74</u>	<u>56</u>	<u>591</u>
Totals	<u>22,016</u>	<u>3,488</u>	<u>5,814</u>	<u>31,318</u>

<u>MEETING ROOMS</u>	Scheduled	Attendance Expected
Auditorium	<u>25</u>	<u>1,086</u>
Gallery	<u>18</u>	<u>394</u>

<u>TOURS</u>		<u>STORY HOURS:</u>	<u>ATTENDANCE</u>	
Children	<u>4</u>	<u>112</u>	<u>9 regular</u>	<u>358</u>
Adults	<u>2</u>	<u>50</u>	<u>2 parties</u>	<u>80</u>

<u>MISCELLANEOUS</u>	
Books Sales	<u>\$5.10</u>
Coin Typewriters	<u>\$21.80</u>
Art Displays	<u>School Art- Pottery, Jewelry, Drawings, Wood, String, etc.</u>

SPECIAL ACTIVITIES:

Lance Reppert gave a history lecture to six grade classes.

Two C.A.L.L. sponsored movies plus magic show. 350 children.

Mary Paretsky spoke to student body at New York School. 100 children.

Mary Paretsky spoke to a meeting of Title 1 parents on value of reading and summer reading program. 90 present.



## REGULAR MEETING

The Board of Directors of the Lawrence Public Library met for their regular monthly meeting on May 17, 1977 in the Conference Room at 4:00 p.m.

Members present were: Chairman Kit Carlsen, Gerald Miner, Julie Stough, Odd Williams, Eleanor Lockhart and Howard Wiseman. Observers were Evelyn Hastings and Kathy Porter.

Chairman Carlsen announced the resignation of Harriet Wilson effective as of this date.

The minutes were approved as distributed.

Mr. Mayo gave the statistics and financial reports noting that the bulk of the expense listed under repairs and equipment was for payment of the new filing cabinets and the air filters.

Mr. Mayo gave a brief report on the Kansas Library Association Convention noting that the display areas were showing automated systems. Two advantages of the system are that the circulation subject matter going out is shown as well as the areas of the collection that are not circulating.

There was discussion on the proposal offered by the architects of the building with regard to energy savings.

Odd Williams made a motion that the Board approve the proposal of the Peters, Williams and Kubota firm to complete the study, at a cost of \$1,000, within two weeks so that the proposal may be presented to the City Commission. The motion was seconded by Howard Wiseman and carried. Mr. Mayo is to contact the architects firm.

Under new business, Chairman Carlsen announced that Mrs. Julie Stough was reappointed for a second term from May, 1977 to May, 1981.

The budget Committee of Howard Wiseman, Odd Williams and Julie Stough gave their report for the 1978 budget.

\$15,000 is to be added to Repairs and Equipment in 1978 budget to cover a portion of the estimated \$40,000 for energy conservation. It is expected the balance of the costs would be requested from the city, as soon as final architects estimates are received.

At present, cost of living salary increases for next year are planned at 7%. This is the 12 months cost of living figure rise for the Kansas City Metropolitan area. Final salary increases are to be in line with city salary increases.

Hospitalization insurance estimates are for an increase of up to 20%.

Howard Wiseman made a motion that the salary of the director be increased by \$1500. to an annual \$22,500. Julie Stough seconded the motion and it carried.

Howard Wiseman made a motion that the proposed budget be approved as submitted with the following three changes. The Library director's salary be increased to \$22,500. the Repairs and Equipment portion by \$15,000 and the hospitalization insurance portion by \$300. The total budget figure totals \$395,370.00.

Julie Stough seconded the motion and the motion carried.

Chairman Carlsen thanked the committee for their work in preparing of the budget.

Checks in the amount of \$25,339.39 were approved by roll call vote.

The next meeting was announced to be held June 21, 1977.

Odd Williams made a motion that the Board of Directors authorize the director to submit a cost estimate to the City of Lawrence for Capitol repairs to the Lawrence Library, as outlined by the architect. Julie Stough seconded the motion and the motion carried.

Meeting adjourned.

Howard Wiseman  
Secretary-Treasurer

Margy K. Carlsen  
Chairman

Old Williams made a motion that the Board approve the proposal of the Peters, Williams and Kucola firm to complete the survey at a cost of \$1,000, within two weeks so that the proposal may be presented to the City Council. The motion was seconded by Howard Wiseman and carried. Mr. Mayo is to contact the architect firm.

Under new business, Chairman Carlsen announced that Mrs. Julie Stough was responsible for a second term from May, 1977 to May, 1981.

The Budget Committee of Howard Wiseman, Odd Williams and Julie Stough gave their report for the 1978 budget.

\$25,000 is to be added to repairs and equipment in 1978 budget to cover a portion of the estimated \$40,000 for energy conservation. It is expected the balance of the costs would be requested from the city, as soon as final architect estimates are received.

At present, cost of living salary increases for next year are planned at 7%. This is the 12 months cost of living figure rise for the Kansas City Metropolitan area. Final salary increases are to be in line with city salary increases.

Hospitalization insurance estimates are for an increase of up to 20%.

Howard Wiseman made a motion that the salary of the director be increased by \$1500 to an annual \$22,500. Julie Stough seconded the motion and it carried.

Howard Wiseman made a motion that the proposed budget be approved as amended with the following three changes. The Library director's salary be increased to \$22,500, the repairs and equipment portion by \$15,000 and the hospitalization insurance portion by \$300. The total budget figure totals \$392,370.00.

Julie Stough seconded the motion and the motion carried.

## CHECK RECORD

May, 1977

CHECK NO.	PAYEE	ACCOUNT	AMOUNT
	Pattie Armbrister	Salary	\$411.83
2817	Elizabeth Barlow	Salary	488.60
2818	Jane M. S. Betty	Salary	683.84
2819	Doris E. Brandt	Salary	475.00
2820	Betty Bryson	Salary	394.89
2821	Gary Cooper	Salary	504.63
2822	JoAnn Hubbard	Salary	512.21
2823	Wayne Mayo	Salary	1,160.00
2824	Mary Murphy	Salary	935.82
2825	Helen Osma	Salary	947.00
2826	Mary Paretsky	Salary	632.10
2827	Bonnie Powers	Salary	373.78
2828	Lance Reppert	Salary	442.96
2829	Rita Saile	Salary	401.04
2830	Gwen Wagner	Salary	196.82
2831	Janet Zdanowski	Salary	95.51
2832	Marilyn Zumwalt	Salary	383.16
2833	Janet Anderson	Part Time Salary	281.72
2834	Howard Bauleke	Part Time Salary	136.71
2835	Karen Seibel	Part Time Salary	171.21
2836	Grace Brown	Part Time Salary	171.07
2837	Joan Bussell	Part Time Salary	226.64
2838	Jeff Dains	Part Time Salary	270.45
2839	Aviva Enoch	Part Time Salary	30.32
2840	Bruce Flanders	Part Time Salary	158.88
2841	Charlee Glinka	Part Time Salary	159.79
2842	Pam Green	Part Time Salary	95.80
2843	Jolene Harrell	Part Time Salary	149.97
2844	Alan Hicks	Part Time Salary	311.87
2845	Pam Mitchell	Part Time Salary	60.63
2846	Teddy Gaston Okitukunda	Part Time Salary	157.04
2847	Valerie D. Peaslee	Part Time Salary	109.52
2848	Jeanne Regnier	Part Time Salary	219.79
2849	Sharon Rice	Part Time Salary	115.39
2850	Darcy Schild	Part Time Salary	191.58
2851	Janiece Scribner	Part Time Salary	66.05
2852	Nancy Lee Schockley	Part Time Salary	83.37
2853	Stacey Starks	Part Time Salary	274.77
2854	Susan Sublett	Part Time Salary	35.21
2855	Jennifer Vogel	Part Time Salary	121.92
2856	Blue Cross of Kansas	Hospitalization Insurance	460.02
2857	Lawrence National Bank	Federal Income Tax Withheld	1,973.82
2858	Betty Barlow	Grovenor Fund, KLA Expenses	49.84
2859	Jane Betty	Grovenor Fund "	22.50
2860	Doris Brandt	Grovenor Fund "	27.50
2861	Betty Bryson	Grovenor Fund "	4.75
2862	Mrs. Robert Bussell	Grovenor Fund "	12.25
2863	JoAnn Hubbard	Grovenor Fund "	22.50
2864	Wayne Mayo	Grovenor Fund "	41.17
2865	Mary Murphy	Grovenor Fund "	63.68
2866	Helen Osma	Grovenor Fund "	55.23
2867	Mary Paretsky	Grovenor Fund "	33.93
2868	Baker and Taylor Co.	Revenue Sharing Fund	104.77
2869			

2870	Baker and Taylor	Revenue Sharing Fund	\$1,730.90
2871	Bound to Stay Bound Books	Children's Books	1,004.17
2872	Charles Scribner's Sons	Children's Books	120.00
2873	Story House Corporation	Children's Books	29.04
2874	Doubleday & Co.	Revenue Sharing Fund	27.63
2875	Mary Einsel	Revenue Sharing Fund	7.50
2876	H. W. Wilson Co.	Revenue Sharing Fund	18.00
2877	McGraw Hill Book Co.	Revenue Sharing Fund	448.37
2878	Bro-Dart	Revenue Sharing Fund	377.00
2879	Robert Bentley, Inc.	Revenue Sharing Fund	360.43
2880	Silver Burdett Co.	Revenue Sharing Fund	17.32
2881	Stackpole Books	Revenue Sharing Fund	30.84
2882	American Companies	Library Supplies	64.53
2883	Carter's Stationery	Library Supplies	3.50
2884	Crane and Co. Inc.	Library Supplies	48.74
2885	Ben Franklin	Library-Building Supplies	11.69
2886	Institute of Public Affairs	Library Supplies	20.00
2887	Demco Educational Corporation	Library Materials	59.25
2888	Pastime Products	Library Materials	76.00
2889	The Town Crier, Inc.	Library Materials	4.50
2890	Void		
2891	Quill Corporation	Photo Copies, Build. Sup.	563.20
2892	Strong's Office Systems	Photo Copies	62.24
2893	Xerox Corporation	Photo Copies	442.99
2894	Electric Supply Co.	Building Supplies	483.80
2895	Lawrence Launderers	Building Supplies	2.02
2896	Malott's True Value Hdw.	Building Supplies	19.24
2897	Pur*O*Zone Chemical Co.	Building Supplies	40.86
2898	Sitler Supplies	Building Supplies	32.10
2899	Verd-A-Ray Corporation	Building Supplies	24.05
2900	Amoco Oil Corporation	Travel and Bookmobile	11.54
2901	Eastman Kodak Co.	Repairs and Equipment	25.80
2902	Firestone Stores	Travel and Bookmobile	72.00
2903	IBM Office Products Division	Repairs and Equipment	35.15
2904	Kennedy Glass Co.	Repairs and Equipment	10.00
2905	Montgomery Elevator Co.	Repairs and Equipment	47.40
2906	Western Union	Utilities	79.85
2907	Southwestern Bell Telephone	Utilities	111.96
2908	City of Lawrence, Water Dept.	Utilities	46.43
2909	Kansas Power and Light Co.	Utilities	1,979.47
2910	Postmaster, Lawrence, Ks.	Postage	600.00
2911	Petty Cash	Miscellaneous	44.38
2912	Pattie Armbrister	Grovenor Fund	9.75
June Check Total			<u>\$24,714.49</u>

FINANCIAL STATEMENT

	<u>May 31, 1977</u>	<u>Year to Date</u>
January 1, 1977 Balance		\$31,942.88
May 31, 1977 Balance	\$132,026.59	
 <u>RECEIPTS:</u>		
Tax Funds.....		\$187,550.00
Adult Books.....	104.54	655.80
Children's Books.....	37.33	271.14
Overdues.....	1,068.47	4,605.24
Photo Copies.....	1,194.45	5,819.60
Library Materials.....	5.34	34.81
Library Supplies.....	167.00	228.75
Adult Gift Books.....		45.59
Children's Gift Books.....	4.00	4.00
CALL-Friends of the Library.		2,775.00
Repairs and Equipment.....	24.80	118.63
Utilities.....	8.16	32.82
N.E.K.L.....	4,125.00	12,381.50
Interest.....		1,370.69
Revenue Sharing Fund.....	7,500.00	15,000.00
State Aid Fund.....		7,586.70
Perkins Fund.....	33.38	33.38
Grovenor Fund.....	155.00	155.00
 <u>TOTAL RECEIPTS</u>	 \$14,427.47	 \$238,668.65
 <u>BALANCE AFTER RECEIPTS AND BEFORE EXPENDITURES</u>	 \$146,454.06	 \$270,611.53

EXPENDITURES:

Salaries.....	\$12,638.89	\$61,442.75
Federal Income Tax.....	1,973.82	9,674.45
Blue Cross-Employees.....	140.31	701.55
Blue Cross-Employers.....	319.71	1,598.55
Postage.....	600.00	1,833.41
Library Materials.....	154.75	1,331.21
Library Supplies.....	120.38	2,394.32
Periodicals.....		6,089.58
Adult Books.....		6,158.33
Children's Books.....	1,170.64	6,239.29
Adult Gift Books.....		4,200.12
C.A.L.L..Friends of Library		2,591.65
Repairs and Equipment.....	118.35	4,157.74
Photo Copies.....	942.48	3,065.29
Building Supplies.....	756.55	1,597.24
Travel and Bookmobile.....	95.04	333.08
Utilities.....	2,217.71	14,202.99
Insurance.....		1,021.00
Contingency.....		32.85
Welch Fund.....		498.23
Edwards Fund.....		312.39
Perkins Fund.....		453.77
Children's Gift Books.....		1,114.89
Binding.....		182.68
Kansas Income Tax.....		769.02
Kpers-Employees.....		1,059.43
Kpers-Employers.....		1,774.58
Social Security-Employees..		2,762.60
Social Security-Employers..		2,762.70
Revenue Sharing Fund.....	3,122.76	8,173.17
Grovenor Fund.....	343.10	343.10
	<hr/>	<hr/>
<u>TOTAL EXPENDITURES</u>	\$24,714.49	\$148,871.69
<u>BALANCE AFTER EXPENDITURES</u>		
<u>AND ACCORDING TO THE LEDGER</u>	<u>\$121,739.57</u>	<u>\$121,739.57</u>

STATISTICS REPORT

To the Board of Directors: The Director's report for the month of May, 1977

<u>LIBRARY CIRCULATION:</u>	Adult Books	<u>18,460</u>	Children's Books	<u>11,999</u>
1976 Total	<u>31,255</u>	Total Books	<u>30,459</u>	Difference 1977
				<u>796 less</u>
	Adult Periodicals	<u>487</u>	Children's Periodicals	<u>30</u>
	Adult Records	<u>822</u>	Children's Records	<u>359</u>
Prints	<u>109</u>	Films	<u>68</u>	Reference Questions
				<u>1,122</u>

<u>BOOKS</u>	<u>118,231</u>	Adult Fic.	Adult Non Fic.	Children's Fic.	Childrens Non Fic.
Added	<u>754</u>	<u>107</u>	<u>452</u>	<u>122</u>	<u>73</u>
Withdrawn	<u>162</u>	<u>20</u>	<u>119</u>	<u>19</u>	<u>4</u>
Totals	<u>118,823</u>				

<u>REGISTRATIONS</u>	Adult	County	Children	Totals
Active	<u>22,016</u>	<u>3,488</u>	<u>5,814</u>	<u>31,318</u>
Added	<u>570</u>	<u>125</u>	<u>84</u>	<u>779</u>
Withdrawn	<u>520</u>	<u>51</u>	<u>48</u>	<u>619</u>
Totals	<u>22,066</u>	<u>3,562</u>	<u>5,850</u>	<u>31,478</u>

<u>MEETING ROOMS</u>	Scheduled	Attendance Expected
Auditorium	<u>14</u>	<u>534</u>
Gallery	<u>16</u>	<u>260</u>

<u>TOURS</u>		<u>STORY HOURS:</u>	<u>ATTENDANCE</u>
Children	<u>11*</u>	<u>358</u>	<u>          </u>
Adults	<u>1</u>	<u>28</u>	<u>          </u>

MISCELLANEOUS

Books Sales	<u>\$1.40</u>
Coin Typewriters	<u>\$24.80</u>
Art Displays	<u>Painting, weaving, pottery</u>

SPECIAL ACTIVITIES:

Wonderland Stage Puppet Show - 65 children - 40 Adults  
 Mary Paretsky gave seminar on adolescent literature for KU Class of 12

\* With story hour

REGULAR MEETING  
June, 1977

The regular meeting of the Board of Directors of the Lawrence Public Library was held June 21, 1977 at 4:00 p.m. Julie Stough, Vice Chairman presided over the meeting. Other members present were: Howard Wiseman, Gerald Miner, Ruth Wier and Eleanor Lockhart. Observer Evelyn Hastings was present.

The May minutes were approved as distributed by mail.

Mr. Mayo gave the financial report and the statistics report. He passed around copies of the new post cards which are a replica of the 1880 map, one of the framed hangings in the circulation department. These will sell at 25¢ each and there are 6600 cards.

Mr Mayo reported on the procedures for recovering overdue books. He has been contacted by a firm known as Trans National Credit Corporation. This is not a collection agency but they serve as a third party sending out multiple notices by way of a computer. The cost is \$5.00 per unit and there is a minimum purchase of seventy five units. There was discussion of this item but any action was tabled pending further information to be sought from Johnson County Library who is using the service.

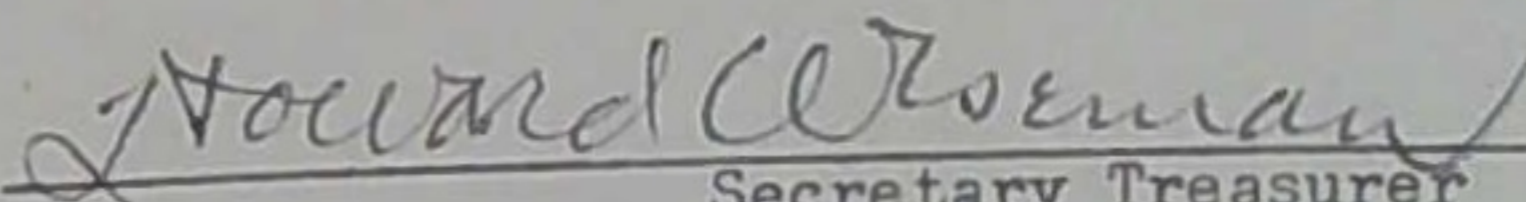
Mr. Mayo reported that the City Commission has agreed to an expenditure of \$35,000 with a \$15,000 in put from the Library to be used in energy savings in the building. Gerald Miner suggested asking for bids from different local companies with regard to these building changes. Mr. Mayo is to ask for a breakdown on costs to be made as per the architect's estimate.

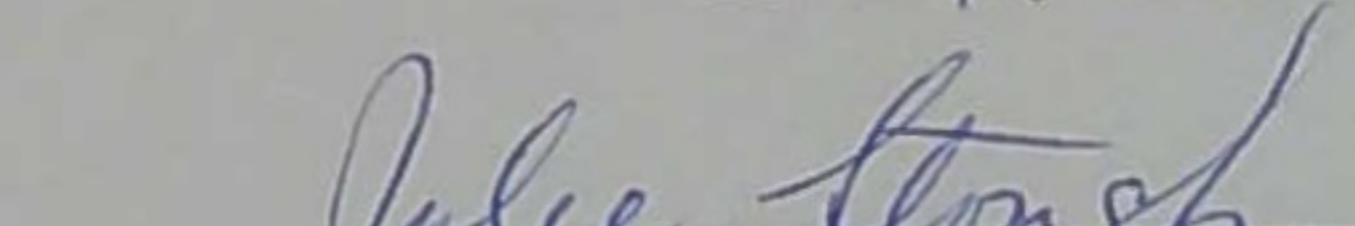
Chairman Stough read an article from the Kansas City Time, June 6 regarding an art display in Chicago which did remove the exhibit from the gallery. This was noted because of an art display in the auditorim in February of this year which brought some criticism.

Bills totaling \$24,714.49 were approved by roll call vote.

The July meeting was announced for July 19, 1977.

Meeting Adjourned.

  
Secretary Treasurer

  
Vice Chairman



FINANCIAL STATEMENT  
June, 1977

Year to date

Balance, January 1, 1977  
 Balance, May 31, 1977

\$121,739.57

\$31,942.88

RECEIPTS:

Tax Funds.....	69.15	\$187,550.00
Adult Books.....	87.95	724.95
Children's Books.....	699.24	359.09
Overdues.....	869.35	5,304.48
Photo Copies.....	18.98	6,688.95
Library Materials.....	17.94	53.79
Library Supplies.....	19.83	246.69
Adult Gift Books.....		65.42
Friends of the Library...		2,775.00
Children's Gift Books....		4.00
Repairs and Equipment ...	14.00	132.63
Utilities.....		32.82
N.E.K.L.....	4,376.00	16,757.50
Revenue Sharing Fund.....		15,000.00
State Aid Fund.....		7,586.70
Perkins Fund.....		33.38
Grovenor Fund.....		155.00
Welch Fund.....	30.00	30.00
Edwards Fund.....	30.00	30.00
Moore Fund.....	32.50	32.50
Post Cards.....	36.65	36.65
Binding.....	4.00	4.00
Interest.....	<u>1,666.36</u>	<u>3,037.05</u>

TOTAL RECEIPTS:

\$7,971.95

\$246,640.60

BALANCE AFTER RECEIPTS AND  
 BEFORE EXPENDITURES

\$129,711.52

\$278,583.48

EXPENDITURES:

Salaries.....	\$13,206.42	\$74,649.17
Federal Income Tax.....	2,036.32	11,710.77
Blue Cross-Employees.....	46.77	748.32
Blue Cross-Employers.....	319.71	1,918.26
Postage.....	10.10	1,843.51
Library Materials.....	38.80	1,370.01
Library Supplies.....	1,486.27	3,880.59
Periodicals.....	20.93	6,110.51
Adult Books.....	52.65	6,210.98
Children's Books.....	1,192.49	7,431.78
Adult Gift Books.....		4,200.12
Friends of the Library.....		2,591.65
Repairs and Equipment.....	1,075.71	5,233.45
Photo Copies.....	477.00	3,542.29
Building Supplies.....	100.09	1,697.33
Travel and Bookmobile.....	762.97	1,096.05
Utilities.....	2,493.36	16,696.35
Insurance.....	1,143.00	2,164.00
Contingency.....	50.00	82.85
Welch Fund.....		498.23
Edwards Fund.....		312.39
Perkins Fund.....		453.77
Children's Gift Books.....		1,114.89
Binding.....	360.83	543.51
Kansas Income Tax.....	801.24	1,570.26
Kpers, Employees.....	1,075.66	2,135.09
Kpers, Employers.....	1,801.73	3,576.31
Social Security-Employees...	2,880.04	5,642.64
Social Security-Employers...	2,880.04	5,642.74
Revenue Sharing Fund.....	3,809.51	11,982.68
Grovenor Fund.....		343.10

TOTAL EXPENDITURES:

\$38,121.64

\$186,993.60

BALANCE AFTER EXPENDITURES  
AND AS PER THE LEDGER

\$91,589.88

\$91,589.88

## CHECK RECORD

June-1977

CHECK NUMBER	PAYEE	ACCOUNT	AMOUNT
2913	Pattie Armbrister	Salary	\$411.83
2914	Elizabeth Barlow	Salary	554.85
2915	Jane Betty	Salary	683.84
2916	Doris E. Brandt	Salary	475.00
2917	Betty Bryson	Salary	394.89
2918	Gary Cooper	Salary	489.42
2919	JoAnn Hubbard	Salary	512.21
2920	Wayne Mayo	Salary	1,160.00
2921	Mary Murphy	Salary	946.77
2922	Helen Osma	Salary	947.00
2923	Mary Paretsky	Salary	655.38
2924	Bonnie Powers	Salary	355.21
2925	Lance Reppert	Salary	442.96
2926	Rita Saile	Salary	401.04
2927	Gwen Wagner	Salary	376.46
2928	Marilyn Zumwalt	Salary	383.16
2929	Janet Anderson	Part Time Salary	324.04
2930	Grace Brown	Part Time Salary	173.24
2931	Jo Bussell	Part Time Salary	226.64
2932	Aviva Enoch	Part Time Salary	293.39
2933	Linda Folsom	Part Time Salary	70.38
2934	Charlee E. Glinka	Part Time Salary	178.75
2935	Pamela Green	Part Time Salary	88.83
2936	Alan Hicks	Part Time Salary	395.28
2937	Sienna Leon	Part Time Salary	134.63
2938	Pam Mitchell	Part Time Salary	186.23
2939	Bev Morlan	Part Time Salary	165.70
2940	Teddy Gaston Okitukunda	Part Time Salary	142.35
2941	Valerie D. Peaslee	Part Time Salary	174.79
2942	Jeanne C. Regnier	Part Time Salary	176.48
2943	Sharon Rice	Part Time Salary	142.83
2944	Darcy E. Schild	Part Time Salary	132.64
2945	Janiece Scribner	Part Time Salary	96.36
2946	Karen Seibel	Part Time Salary	177.57
2947	Stacey Starks	Part Time Salary	389.14
2948	Susan Sublett	Part Time Salary	192.11
2949	Jennifer Vogel	Part Time Salary	155.02
2950	Lawrence National Bank	Federal Income Tax Withheld	2,036.32
2951	Blue Cross of Kansas	Hospitalization Insurance	366.48
2952	Heritage of Kansas	Periodicals	5.00
2953	Betty Barlow	Travel and Bookmobile	158.46
2954	JoAnn Hubbard	Travel and Bookmobile	279.60
2955	Maupintour	Travel and Bookmobile	296.00
2956	Douglas Co. Treasurer	Travel and Bookmobile	2.00
2957	Charlton, Holmes Peck & Brown	Insurance	101.00
2958	State Contribution Fund	Social Security	5,760.08
2959	Kpers	Retirement	2,877.39
2960	Director of Revenue	Kansas Income Tax Withheld	801.24
2961	American Library Assn.	Revenue Sharing Fund-Adult	10.75
2962	Robert Bentley, Inc.	Revenue Sharing Fund-Adult	232.29
2963	R. R. Bowker	Revenue Sharing Fund-Adult	25.70
2964	McNaughton Book Service	Revenue Sharing Fund-Adult	438.38
2965	Doubleday and Co. Inc.	Revenue Sharing Fund-Adult	19.50

2966 Gale Research Co.  
 2967 National Geographic Society  
 2968 Peter Smith Publisher, Inc.  
 2969 Lance Reppert  
 2970 Lakeview Worm Farms  
 2971 Silver Burdett Co.  
 2972 Time Life Books  
 2973 Adventure a bookstore  
 2974 Bernan Associates, Inc.  
 2975 Johnson Co. Library  
 2976 Ragnhild Rogne  
 2977 American Annals of the Deaf  
 2978 Baker and Taylor Companies  
 2979 Baker and Taylor Companies  
 2980 American Services  
 2981 Bound to Stay Bound Books,  
 2982 Petty Cash  
 2983 Ebsco Subscription Services  
 2984 American Companies, Inc.  
 2985 Association of Community Arts  
 2986 Simon & Schuster  
 2987 Superintendent of Documents  
 2988 Public Documents Dist. Center  
 2989 Sitler's Supplies, Inc.  
 2990 The Town Crier  
 2991 Card Division, Sub.Accounts  
 2992 Demco Educational Corporation  
 2993 Bro Dart  
 2994 Ben Franklin  
 2995 Wilbur Hess  
 2996 Litton McBee Systems  
 2997 Strong's Office Systems  
 2998 House of Usher  
 2999 World Printing Service  
 3000 Hilts Inc.  
 3001 Lawrence Laundry  
 3002 Malott's Hardware  
 3003 Pur\*O-Zone Chemical Co.  
 3004 Air Filter Sales and Service  
 3005 Bell and Howell  
 3006 Eastman Kodak Co.  
 3007 Quality Electric  
 3008 Scott Temperature  
 3009 Verd-A-Ray Corporation  
 3010 University Microfilms  
 3011 Landreth, McGrew and Johnson  
 3012 Xerox Corporation  
 3013 Amoco Oil Co.  
 3014 Bell Telephone Co.  
 3015 City of Lawrence, Water Dept.  
 3016 Western Union  
 3017 Kansas Power and Light

Revenue Sharing Fund 38.71  
 Revenue Sharing Fund 4.75  
 Revenue Sharing Fund 5.25  
 Revenue Sharing Fund 12.50  
 Revenue Sharing Fund 7.92  
 Revenue Sharing Fund 9.17  
 Revenue Sharing Fund 8.91  
 Adult Books 2.65  
 Adult Books 50.00  
 Revenue Sharing Fund 3.50  
 Revenue Sharing Fund 5.95  
 Revenue Sharing Fund 5.00  
 Revenue Sharing Fund 244.35  
 Revenue Sharing Fund 2,554.16  
 Children's Books 84.17  
 Children's Books 1,100.10  
 Miscellaneous 34.35  
 Periodicals 15.00  
 Binding 360.83  
 Contingency 50.00  
 Adult Books 182.72  
 Library Materials 9.35  
 Library Materials 14.45  
 Library Materials 79.27  
 Library Materials 9.31  
 Library Supplies 450.00  
 Library Supplies 145.45  
 Library Supplies 5.10  
 Library Supplies 2.07  
 Library Supplies 119.57  
 Library Supplies 423.35  
 Library Supplies-Repairs & Equip. 67.00  
 Library Supplies 30.05  
 Library Supplies 170.00  
 Building Supplies 62.80  
 Building Supplies 2.09  
 Building Supplies 4.20  
 Building Supplies 31.00  
 Repairs and Equipment 58.17  
 Repairs and Equipment 20.59  
 Repairs and Equipment 461.80  
 Repairs and Equipment 100.59  
 Repairs and Equipment 264.90  
 Repairs and Equipment 129.05  
 Repairs and Equipment 25.61  
 Insurance 1,042.00  
 Photo Copies 477.00  
 Travel and Bookmobile 26.91  
 Utilities 126.43  
 Utilities 55.64  
 Utilities 82.35  
 Utilities 2,228.94

Total June Checks \$38,121.64

STATISTICS REPORT

To the Board of Directors: The Director's report for the month of June, 1977

<u>LIBRARY CIRCULATION:</u>	Adult Books <u>21,073</u>	Children's Books <u>25,432</u>
19 76 Total <u>44,149</u>	Total Books <u>46,505</u>	Difference 1977 <u>2,356 more</u>
	Adult Periodicals <u>410</u>	Children's Periodicals <u>33</u>
	Adult Records <u>661</u>	Children's Records <u>291</u>
Prints <u>95</u>	Films <u>27</u>	Reference Questions <u>1,058</u>

<u>BOOKS</u>	<u>118,823</u>	Adult Fic.	Adult Non Fic.	Children's Fic.	Childrens Non Fic.
Added	<u>727</u>	<u>103</u>	<u>397</u>	<u>75</u>	<u>152</u>
Withdrawn	<u>22</u>	<u>3</u>	<u>0</u>	<u>12</u>	<u>7</u>
Totals	<u>119,528</u>				

<u>REGISTRATIONS</u>	Adult	County	Children	Totals
Active	<u>22,066</u>	<u>3,562</u>	<u>5,850</u>	<u>31,478</u>
Added	<u>459</u>	<u>99</u>	<u>158</u>	<u>716</u>
Withdrawn	<u>597</u>	<u>130</u>	<u>48</u>	<u>775</u>
Totals	<u>23,122</u>	<u>3,531</u>	<u>5,960</u>	<u>31,419</u>

<u>MEETING ROOMS</u>	Scheduled	Attendance Expected
Auditorium	<u>13</u>	<u>530</u>
Gallery	<u>17</u>	<u>209</u>

<u>TOURS</u>		<u>STORY HOURS:</u>	<u>ATTENDANCE</u>
Children	<u>-</u>	<u>4</u>	<u>104</u>
Adults	<u>1</u>	<u>5</u>	<u>          </u>

<u>MISCELLANEOUS</u>	
Books Sales	<u>\$3.80</u>
Coin Typewriters	<u>\$14.00</u> Post Cards \$36.65
Art Displays	<u>Weaving - pottery-drawings</u>

SPECIAL ACTIVITIES:

5 movies arranged by Friends of the Library Group- 765 in attendance.

REGULAR MEETING  
July 19, 1977

The Board of Directors of the Lawrence Public Library met in the Conference Room on July 19, 1977 at 4:00 p.m. for the regular monthly meeting.

Members present were: Julie Stough, acting chairman, Odd Williams, Eleanor Lockhart, Howard Wiseman and Gerald Miner. Student observer Kathy Porter was present.

Minutes of the June meeting were approved as distributed by mail.

The financial and statistics figures were reviewed by Mr. Mayo.

It was noted by Mrs. Stough that a 6% salary increase is scheduled for the city employees for the coming year. Odd Williams stated that the funds necessary for expenditures for the energy saving program from the capitol improvement budget of the city seemed to be favorable with the city commission members.

There was some discussion of methods to be used in recovering books which have not been returned to the library collection by patrons. Further consideration will be given to this item at a future meeting.

Approximately \$65.00 worth of post cards have been sold the first month. A request from Watkins Community Museum for purchase of some of the cards to be sold at their building has been received by Mr. Mayo.

Eleanor Lockhart made a motion that the Library sell cards to Watkins Museum for a cost basis as figured by the director with the understanding that the cards be sold for 25¢ each as they are sold here. Odd Williams seconded the motion and it passed.

Mr. Mayo reported the showing of films sponsored by the Friends of the Library here in the auditorium on Wednesday mornings at 9:30 a.m. and 4:00 p.m. Attendance has been 150 to 175.

The name of the Carnegie Association of the Lawrence Library (C.A.L.L.) has been officially changed to Friends of the Lawrence Public Library. They have requested the use of the plate showing the library building which is used on stationary and library cards.

Odd Williams made a motion, seconded by Howard Wiseman that the plate be loaned to the group for their use on stationary and supplies. Motion carried.

Mr. Mayo passed around audit reports as prepared by Lesh Barrand and Schehrer accountants for the 1976 year.

There was discussion of lighting and glass replacement changes to be made in the Library building. It was the feeling of the board that much more discussion and evaluation should be made before coming to any decisions.

Mr. Mayo told the Board of consideration of changing the Sunday opening hours from three hours to four hours. A time schedule would be worked out at a later time.

Bills totaling \$38,121.64 were approved by roll call vote.

The August meeting was announced for August 16, 1977.

Meeting adjourned.

Julie Stough  
Chairman

Howard Wiseman  
Secretary-Treasurer

FINANCIAL STATEMENT  
July 30, 1977

Year to Date

Balance, January 1, 1977  
Balance, June 30, 1977

\$91,589.88

\$31,942.88

RECEIPTS:

Tax Funds.....	348.91	\$187,550.00
Adult Books.....	87.98	1,073.86
Children's Books.....	763.22	447.07
Overdues.....	964.75	6,067.70
Photo Copies.....	10.50	7,653.70
Library Materials.....	32.93	64.29
Library Supplies.....	108.68	279.62
Adult Gift Books.....		174.10
Friends of the Library.....		2,775.00
Children's Gift Books.....	30.91	4.00
Repairs and Equipment.....		163.54
Utilities.....		32.82
N.E.K.L.....		16,757.50
Revenue Sharing.....	7,586.69	15,000.00
State Aid Fund.....		15,173.39
Perkins Fund.....		33.38
Grovenor Fund.....		155.00
Welch Fund.....		30.00
Edwards Fund.....		30.00
Moore Fund.....	83.50	32.50
Post Cards.....		120.15
Binding.....		4.00
Interest.....	113.60	3,037.05
Part Time Salaries.....	<u>113.60</u>	<u>113.60</u>
	\$10,131.67	\$256,772.27

TOTAL RECEIPTS

BALANCE AFTER RECEIPTS  
AND BEFORE EXPENDITURES

\$101,721.55

\$288,715.15

EXPENDITURES:

Salaries.....	\$13,162.02	\$87,811.19
Federal Income Tax.....	2,024.42	13,735.19
Blue Cross-Employees.....	46.77	795.09
Blue Cross-Employers.....	319.71	2,237.97
Postage.....	183.80	2,027.31
Library Materials.....	174.46	1,544.47
Library Supplies.....	796.87	4,677.46
Periodicals.....	.90	6,111.41
Adult Books.....	17.34	6,228.32
Children's Books.....	980.99	8,412.77
Adult Gift Books.....		4,200.12
Friends of the Library.....		2,591.65
Repairs and Equipment.....	213.79	5,447.24
Photo Copies.....	820.69	4,362.98
Building Supplies.....	96.00	1,793.33
Travel and Bookmobile.....	104.22	1,200.27
Utilities.....	2,638.69	19,335.04
Insurance.....		2,164.00
Contingency.....	1,341.60	1,424.45
Welch Fund.....		498.23
Edwards Fund.....		312.39
Perkins Fund.....		453.77
Children's Gift Books.....		1,114.89
Binding.....		543.51
Kansas Income Tax.....		1,570.26
Kpers, Employees.....		2,135.09
Kpers, Employers.....		3,576.31
Social Security, Employees..		5,642.64
Social Security, Employers..		5,642.74
Revenue Sharing.....	2,142.27	14,124.95
Grovenor Fund.....		343.10
		<hr/>
<u>TOTAL EXPENDITURES</u>	\$20,064.54	\$212,058.14
<u>BALANCE AFTER EXPENDITURES</u> <u>AND ACCORDING TO THE LEDGER</u>	<u>\$76,657.01</u>	<u>\$76,657.01</u>



## CHECK RECORD

July -- 1977

<u>CHECK NUMBER</u>	<u>PAYEE</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>
3018	Pattie Armbrister	Salary	\$411.83
3019	Elizabeth Barlow	Salary	554.85
3020	Jane Betty	Salary	667.74
3021	Doris Brandt	Salary	475.00
3022	Betty Bryson	Salary	394.89
3023	Gary Cooper	Salary	526.36
3024	JoAnn Hubbard	Salary	512.21
3025	Wayne Mayo	Salary	1,160.00
3026	Mary D. Murphy	Salary	982.59
3027	Helen Osma	Salary	947.00
3028	Mary E. Paretsky	Salary	632.10
3029	Bonnie B. Powers	Salary	355.21
3030	Lance Reppert	Salary	442.96
3031	Rita M. Saile	Salary	401.04
3032	Gwen Wagner	Salary	376.46
3033	Marilyn Zumwalt	Salary	383.16
3034	Janet S. Anderson	Salary-Part Time	299.47
3035	Howard P. Bauleke	Salary-Part Time	103.56
3036	Grace M. Brown	Salary-Part Time	188.39
3037	Joan M. Bussell	Salary-Part Time	226.64
3038	Aviva Enoch	Salary-Part Time	221.77
3039	Linda Folsom	Salary-Part Time	30.32
3040	Charlee Glinka	Salary-Part Time	170.00
3041	Pamela Green	Salary-Part Time	122.36
3042	Alan Hicks	Salary-Part Time	388.23
3043	Pamela Mitchell	Salary-Part Time	175.40
3044	Bev Morlan	Salary-Part Time	348.15
3045	Teddy Okitukunda	Salary-Part Time	142.35
3046	Valerie Peaslee	Salary-Part Time	129.44
3047	Jeanne C. Regnier	Salary-Part Time	125.06
3048	Sharon Rice	Salary-Part Time	146.75
3049	Darcy Schild	Salary-Part Time	185.36
3050	Kathryn J. Scribner	Salary-Part Time	93.66
3051	Karen S. Seibel	Salary-Part Time	184.06
3052	Stacey S. Starks	Salary-Part Time	317.37
3053	Susan Sublett	Salary-Part Time	187.45
3054	Jennifer Lynn Vogel	Salary-Part Time	152.83
3055	Lawrence National Bank	Federal Income Tax Withheld	2,024.42
3056	Library of Congress	Library Materials	10.85
3057	Postmaster, Lawrence, Ks.	Postage	50.00
3058	Blue Cross of Kansas	Hospitalization Insurance	366.48
3059	Dale and Ron's Auto Service	Travel and Bookmobile	44.61
3060	Baker and Taylor Companies	Revenue Sharing-Adult Bks	1,411.40
3061	Baker and Taylor Companies	Revenue Sharing-Children's Bks	46.54
3062	Bound to Stay Bound Books	Children's Books	922.12
3063	Gale Research Co.	Children's Books-Rev. Sharing	94.72
3064	Western Publishing Co.	Children's Books	5.70
3065	McNaughton Book Service	Revenue Sharing-Adult Books	399.75
3066	Doubleday & Co. Inc.	Revenue Sharing-Adult Books	9.75
3067	Congressional Staff Directory	Revenue Sharing-Adult Books	21.25
3068	Silver Burdett Co.	Revenue Sharing-Adult Books	25.92

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3069	Department of Economic Dev.	Revenue Sharing-Adult Books	15.00
3070	Tartan Book Sales	Revenue Sharing-Adult Books	96.25
3071	Thompson Book Co.	Revenue Sharing-Adult Books	33.45
3072	Time-Life Books	Revenue Sharing-Adult Books	8.91
3073	H. W. Wilson	Revenue Sharing-Adult Books	4.00
3074	The Town Crier, Inc.	Library Materials	139.36
3075	The World Printing Service	Library Supplies	40.00
3076	Independent Study-Debate Dept.	Library Materials	9.25
3077	House of Usher	Library Supplies	67.05
3078	Demco	Library Supplies	52.65
3079	Josten's Library Supplies	Library Supplies	195.90
3080	Gaylord Bros.	Library Supplies	124.35
3081	Crane and Co.	Library Supplies	33.03
3082	Eastman Kodak Co.	Library Supplies	358.85
3083	First National Bank	Contingency	5.00
3084	Lesh Bradley Barrand Schehrer	Contingency	425.00
3085	Peters Williams & Kubota	Contingency	902.50
3086	A. B. Coker Co. Inc.	Building Supplies	29.90
3087	Lawrence Linen Supply	Building Supplies	2.09
3088	Malotts Hardware	Building Supplies	10.27
3089	Pur-O-Zone Chemical Co.	Building Supplies	6.75
3090	Sitler's Supplies, Inc.	Building Supplies	46.99
3091	Landis Davis Paint Store	Repairs and Equipment	3.45
3092	Quality Electric	Repairs and Equipment	29.00
3093	Scott Temperature Equipment	Repairs and Equipment	114.26
3094	Pitney Bowes	Postage	132.00
3095	IBM Products Division	Photo Copies	341.35
3096	Xerox Corporation	Photo Copies	478.25
3097	Amoco Oil Company	Photo Copies	59.61
3098	Western Union	Utilities	84.50
3099	City of Lawrence, Water Dept.	Utilities	114.44
3100	K.P.& L.	Utilities	2,323.35
3101	Southwestern Bell Telephone	Utilities	116.40
3102	Petty Cash	Miscellaneous	65.85
		July Expenditures	<u>\$25,064.54</u>

STATISTICS REPORT \*

\*Total items July '76 40,330  
Total items July '77 40,300

To the Board of Directors: The Director's report for the month of July, 1977

LIBRARY CIRCULATION: Adult Books 19,397 Children's Books 19,316  
1976 Total 38,240 Total Books 38,713 Difference 1977 473 more

Adult Periodicals 436 Children's Periodicals 3

Adult Records 706 Children's Records 309

Prints 63 Films 68 Reference Questions 1,005

<u>BOOKS</u>	<u>119,528</u>	Adult Fic.	Adult Non Fic.	Children's Fic.	Childrens Non Fic.
Added	<u>485</u>	<u>87</u>	<u>197</u>	<u>78</u>	<u>123</u>
Withdrawn	<u>233</u>	<u>26</u>	<u>137</u>	<u>47</u>	<u>23</u>
Totals	<u>119,780</u>				

<u>REGISTRATIONS</u>	Adult	County	Children	Totals
Active	<u>21,928</u>	<u>3,531</u>	<u>5,960</u>	<u>31,419</u>
Added	<u>652</u>	<u>142</u>	<u>87</u>	<u>881</u>
Withdrawn	<u>533</u>	<u>70</u>	<u>28</u>	<u>631</u>
Totals	<u>22,047</u>	<u>3,603</u>	<u>6,019</u>	<u>31,669</u>

<u>MEETING ROOMS</u>	Scheduled	Attendance Expected
Auditorium	<u>14</u>	<u>460</u>
Gallery	<u>17</u>	<u>245</u>

<u>TOURS</u>		<u>STORY HOURS:</u>	<u>ATTENDANCE</u>
Children	<u>1- with story</u>	<u>18</u>	<u>4</u>
Adults	<u>-</u>	<u>-</u>	<u>-</u>

<u>MISCELLANEOUS</u>		
Books Sales	<u>\$ 4.76</u>	Post Cards <u>\$83.50</u>
Coin Typewriters	<u>\$19.80</u>	
Art Displays	<u>Volunteer</u>	Clearing House Photographs of Community Groups.

SPECIAL ACTIVITIES:

- July 14 - Mime Show - 75 to 90 attendance
- July 23 - Puppet Show - 36 attendance
- Four Wednesday movies in the auditorium presented 9:30 am. and 4:00 p.m. by Friends of the Library.

REGULAR MEETING

Aug. 16, 1977

The Board of Directors of the Lawrence Public Library met in the Conference room at 4 p.m. for the regular monthly meeting.

Members present were Chairman Carlsen, Julie Stough, Odd Williams, Eleanor Lockhart, Howard Wiseman & Gerald Miner. Observers Evelyn Hastings and Kathy Porter were also present.

Minutes of the July meeting were approved as distributed by mail.

Financial and statistical reports were reviewed by Mr. Mayo.

It was reported that the City has allocated \$ 35,000 from Revenue Sharing to be used for energy conservation measures in the Library in 1978.

A further report indicated that the Library expects to be the recipient of a memorial book fund estimated at \$ 2,000 from the estate of Margaret Schumann.

Under old business Julie Stough moved and Howard Wiseman seconded the motion that the Library Sunday hours in 1978 be changed to be open 1:30-5:30 p.m. The motion passed.

Discussion took place concerning the architects bill for study of library conservation methods. It was reported that since funds for the north window changes will come out of federal revenue sharing money, the letting of bids for the job will involve more complexities than originally anticipated. Mr. Mayo suggested it would be best to handle this portion of the change through an architect.

There was a discussion on which bank the Library would use next year. No decision was made at this time.

A further discussion concerned the use of security systems in libraries, designed to prevent book theft.

Bills totaling \$ 25,064.54 were approved by roll call.

Meeting was adjourned.

Margy K. Carlsen  
Chairman

Howard Wiseman  
Secretary-Treasurer

FINANCIAL STATEMENT

August 31, 1977

Year to Date

Balance, January 1, 1977  
 Balance, July 31, 1977

\$76,657.01

\$31,942.88

RECEIPTS:

Tax Funds.....		\$187,550.00
Adult Books.....	120.53	1,194.39
Children's Books.....	132.72	579.79
Overdues.....	826.44	6,894.14
Photo Copies.....	1,077.34	8,731.04
Library Materials.....	32.76	97.05
Library Supplies.....	15.50	295.12
Adult Gift Books.....	63.76	237.86
Friends of the Library....		2,775.00
Children's Gift Books.....		4.00
Repairs and Equipment.....	14.90	178.44
Utilities.....	11.84	44.66
N.E.K.L.....		16,757.50
Revenue Sharing Fund.....		15,000.00
State Aid Fund.....		15,173.39
Perkins Fund.....		33.38
Grovenor Fund.....		155.00
Welch Fund.....		30.00
Edwards Fund.....		30.00
Moore Fund.....		32.50
Post Cards.....	35.30	155.45
Binding.....		4.00
Interest.....		3,037.05
Part Time Salaries.....		113.60
Building Supplies.....	24.05	24.05

TOTAL RECEIPTS

\$2,355.14

\$259,127.41

BALANCE AFTER RECEIPTS  
 AND BEFORE EXPENDITURES

\$79,012.15

\$291,070.29

EXPENDITURES:

Salaries.....	\$13,282.13	\$101,093.32
Federal Income Tax.....	2,112.82	15,848.01
Blue Cross-Employees.....	85.02	880.11
Blue Cross-Employers.....	319.71	2,557.68
Postage.....	501.99	2,529.30
Library Materials.....	2,333.37	3,877.84
Library Supplies.....	565.23	5,242.69
Periodicals.....	106.13	6,217.54
Adult Books.....		6,228.32
Children's Books.....	524.85	8,937.62
Adult Gift Books.....		4,200.12
Friends of the Library.....		2,591.65
Repairs and Equipment.....	256.01	5,703.25
Photo Copies.....	661.52	5,024.50
Building Supplies.....	218.88	2,012.21
Travel and Bookmobile.....	44.62	1,244.89
Utilities.....	2,778.39	22,113.43
Insurance.....		2,164.00
Contingency.....	24.25	1,448.70
Welch Fund.....		498.23
Edwards Fund.....		312.39
Perkins Fund.....		453.77
Children's Gift Books.....		1,114.89
Binding.....	144.75	688.26
Kansas Income Tax.....		1,570.26
Kpers, Employees.....		2,135.09
Kpers, Employers.....		3,576.31
Social Security, Employees..		5,642.64
Social Security, Employers..		5,642.74
Revenue Sharing Fund.....	875.05	15,000.00
Grovenor Fund.....		343.10
State Aid Fund.....	<u>2,544.67</u>	<u>2,544.67</u>
<u>TOTAL EXPENDITURES</u>	\$27,379.39	\$239,437.53
<u>BALANCE AFTER EXPENDITURES</u> <u>AND ACCORDING TO THE LEDGER</u>	<u>\$51,632.76</u>	<u>\$51,632.76</u>

CHECK RECORD  
August, 1977

<u>CHECK NUMBER</u>	<u>PAYEE</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>
3103	Pattie Armbrister	Salary	\$411.83
3104	Elizabeth Barlow	Salary	568.52
3105	Jane Betty	Salary	683.84
3106	Doris Brandt	Salary	475.00
3107	Betty Bryson	Salary	394.89
3108	Gary Cooper	Salary	504.63
3109	JoAnn Hubbard	Salary	512.21
3110	Wayne Mayo	Salary	1,160.00
3111	Mary Murphy	Salary	946.77
3112	Helan Osma	Salary	947.00
3113	Mary E. Paretsky	Salary	632.10
3114	Bonnie Powers	Salary	355.21
3115	Lance Reppert	Salary	422.43
3116	Joyce Steiner	Salary	410.22
3117	Rita Saile	Salary	143.38
3118	Gwen Wagner	Salary	376.46
3119	Marilyn Zumwalt	Salary	396.71
3120	Janet S. Anderson	Salary-Part Time	261.22
3121	Howard P. Bauleke	Salary-Part Time	273.41
3122	Grace Brown	Salary-Part Time	170.53
3123	Joan M. Bussell	Salary-Part Time	226.64
3124	Aviva Enoch	Salary-Part Time	110.98
3125	Daniel Fitzgerald	Salary-Part Time	51.97
3126	Charlee Glinka	Salary-Part Time	195.82
3127	Pamela Green	Salary-Part Time	140.22
3128	Teresa L. Heacock	Salary-Part Time	149.79
3129	Alan Hicks	Salary-Part Time	273.03
3130	Pamela Mitchell	Salary-Part Time	173.24
3130	Bev Morlan	Salary-Part Time	265.23
3132	Teddy Okitukunda	Salary-Part Time	155.91
3133	Valerie D. Peaslee	Salary-Part Time	204.66
3134	Jeanne Regnier	Salary-Part Time	161.33
3135	Sharon Rice	Salary-Part Time	110.61
3136	Darcy Schild	Salary-Part Time	265.17
3137	Kathryn J. Scribner	Salary-Part Time	95.28
3138	Karen S. Seibel	Salary-Part Time	193.93
3139	Stacey Starks	Salary-Part Time	328.71
3140	Jennifer L. Vogel	Salary-Part Time	133.25
3141	Lawrence National Bank	Federal Income Tax W/held	2,112.82
3142	Postmaster, Lawrence, Ks.	Postage	500.00
3143	Turner Chevrolet Inc.	Travel and Bookmobile	15.13
3144	Blue Cross of Kansas	Hospitalization Insurance	404.73
3145	Baker and Taylor Co.	State Aid-Revenue Sharing	2,250.05
3146	Emery Pratt Company	State Aid Fund	25.92
3147	Bound to Stay Bound Books	Children's Books	474.96
3148	Baker and Taylor Co.	Children's Books-State Aid	119.34
3149	McNaughton Book Service	State Aid Fund	436.53
3150	Coronado Book Press	State Aid Fund	7.16
3151	G. K. Hall and Co.	State Aid Fund	101.70
3152	Kansas Bankers Association	State Aid Fund	18.00
3153	Management Counselors, Inc.	State Aid Fund	12.50
3154	Secretary of State	State Aid Fund	27.00
3155	Carole Stevens	State Aid Fund	13.00

Check Record-August, 1977

3156	Norman Lathrop Enterprises	State Aid Fund	5.35
3157	W. W. Norton & Co.	State Aid Fund	408.00
3158	Silver Burdett Co.	State Aid Fund	9.17
3159	R. R. Bowker Co.	Library Materials	67.37
3160	Demco Educational Corp.	Library Materials	35.13
3161	Eastin Phelan Dist. Corp.	Library Materials	419.61
3162	J-G Chemists	Library Supplies	19.75
3163	Gaylord Bros. Inc.	Library Supplies	65.25
3164	Josten's	Library Supplies	295.20
3165	National Record Plan	Library Materials	547.66
3166	New York Graphic Society	Library Materials	1,040.75
3167	Public Documents Distribution	Library Materials	26.70
3168	Superintendent of Documents	Library Materials	21.40
3169	Archway Press, Inc.	Library Materials	4.00
3170	Budget Motels and Hotels	Library Materials	4.00
3171	Everybody's Money	Library Materials	4.00
3172	George Peabody College	Library Materials	3.50
3173	Adventure a bookstore	Library Materials	17.28
3174	Cross Reference	Library Materials	13.75
3175	Kansas Union Bookstore	Library Materials	10.95
3176	The Town Crier	Library Materials	95.77
3177	A. M. Best Co.	Periodicals	106.13
3178	Crane and Co.	Library Supplies	60.20
3179	Quill Corporation	Library Supplies	63.26
3180	House of Usher	Library Supplies	6.00
3181	World Printing Service	Library Supplies	55.00
3182	A. B. Coker Co. Inc.	Building Supplies	70.00
3183	Electric Supply Co. Inc.	Building Supplies	43.97
3184	Ben Franklin	Building Supplies	12.30
3185	Gibson Products Co.	Building Supplies	24.03
3186	Lawrence Launderers	Building Supplies	2.19
3187	Malott's	Building Supplies	18.21
3188	Pur-o-Zone	Building Supplies	14.94
3189	Steve Smith Cameras Inc.	Building Supplies	33.24
3190	IBM Corporation	Photo Copies	538.52
3191	Xerox Corporation	Photo Copies	123.00
3192	Scott Temperature Equip. Co.	Repairs and Equipment	250.32
3193	City of Lawrence, Water Dept.	Utilities	108.44
3194	Kansas Power and Light Co.	Utilities	2,481.97
3195	Southwestern Bell Tele. Co.	Utilities	106.43
3196	Western Union	Utilities	81.55
3197	Amoco Oil Co.	Travel and Bookmobile	29.49
3198	Lawrence Chamber of Commerce	Contingency	17.50
3199	Petty Cash	Miscellaneous	46.70
3200	American Bindery	Binding	144.75
3201	Gale Research Co.	Children's Books	25.69
		August, 1977 Total	<u>\$27,379.39</u>



STATISTICS REPORT

To the Board of Directors: The Director's report for the month of August, 1977

LIBRARY CIRCULATION: Adult Books 19,773 Children's Books 16,590  
 19 76 Total 34,379 Total Books 36,363 Difference 1977 1,984 more

Adult Periodicals 447 Children's Periodicals 18

Adult Records 620 Children's Records 332

Prints 161 Films 48 Reference Questions 992

<u>BOOKS</u>	<u>119,780</u>	Adult Fic.	Adult Non Fic.	Children's Fic.	Childrens Non Fic.
Added	<u>545</u>	<u>102</u>	<u>357</u>	<u>29</u>	<u>57</u>
Withdrawn	<u>237</u>	<u>14</u>	<u>168</u>	<u>47</u>	<u>8</u>
Totals	<u>120,088</u>				

<u>REGISTRATIONS</u>	Adult	County	Children	Totals
Active	<u>22,047</u>	<u>3,603</u>	<u>6,019</u>	<u>31,669</u>
Added	<u>664</u>	<u>108</u>	<u>85</u>	<u>857</u>
Withdrawn	<u>724</u>	<u>52</u>	<u>15</u>	<u>791</u>
Totals	<u>21,987</u>	<u>3,659</u>	<u>6,089</u>	<u>31,735</u>

<u>MEETING ROOMS</u>	Scheduled	Attendance Expected
Auditorium	<u>9</u>	<u>315</u>
Gallery	<u>14</u>	<u>194</u>

<u>TOURS</u>		<u>STORY HOURS:</u>	<u>ATTENDANCE</u>
Children	<u>-</u>	<u>-</u>	<u>-</u>
Adults	<u>-</u>	<u>-</u>	<u>-</u>

MISCELLANEOUS

Books Sales \$2.90

Coin Typewriters \$14.90

Art Displays Senior Citizens Art Displays

SPECIAL ACTIVITIES:

Two showings of Movie "Zoos of the World" - Friends of the Library.

REGULAR MEETING  
September 20, 1977

The Board of Directors of the Lawrence Public Library met for the regular meeting on September 20, 1977 at 4:00 p.m. in the Conference Room. Members present were: Chairman Kit Carlsen, Gerald Miner, Julie Stough, Eleanor Lockhart, Odd Williams, Ruth Weir, and Howard Wiseman. Observers present were Mrs. Evelyn Hastings and Kathy Porter.

Minutes of the August meeting were approved as distributed by mail.

Mr. Mayo gave the financial and statistics reports noting that the book collection now numbers 120,000 volumes.

Chairman Carlsen expressed appreciation of the Senior Citizens exhibits during the month of August.

Mr. Mayo reported on the receipt of a new trust fund in the amount of \$2,256.03 from the estate of Margaret Schumann. A certificate of deposit has been purchased in this amount and the earnings are to be used as a memorial book fund.

There was discussion of the proposed window changes with regard to the energy savings project. Mr. Mayo has been told that the Lawrence City allotment of funds, in the amount of \$35,000.00 will be placed in the hands of the Library with contracts to be handled by the Library, i.e. selection of architects, etc. The money should be received by next February. The lighting changes will be paid from the budget of the Library with specifications to be written here.

Mr. Mayo has been reviewing the salary schedules of the employees of the Library in comparison to positions and levels of city employees. This is in regard to nonprofessional employees for the year 1977 and 1978. The minimum wage law of increasing hourly wages to \$2.65 will be effective in January. The Library does not fall under the minimum wage law but consideration of the wages is necessary to be competitive in the job market.

Chairman Carlsen appointed Odd Williams, Gerald Miner and Julie Stough as a committee to study the salary schedules. Mr. Mayo was asked to furnish the committee with job descriptions of the Library employees for purposes of comparison to Lawrence City civil service positions.

Friends of the Lawrence Public Library have announced the following times and dates for their annual book fair:

October 6, 7 p.m. - 9 p.m. - pre-sale, members only  
October 7, 12 noon - 9 p.m. - open to public  
October 8, 9 a.m. - 5 p.m. - open to public  
October 9, 2 p.m. - 6 p.m. - open to public

One of the projects of the Friends group will be to purchase an aquarium for the Children's Department and monthly maintenance for it.

Mr. Mayo told the Board of a burglary of the Library sometime between closing time Saturday, September 17 and Sunday afternoon opening. Apparently someone stayed in the building following the closing time of 6:00 on Saturday. \$95.00 in cash was taken from the safe in the circulation workroom and numerous desks and file cabinets were pried open. The insurance adjustor has not yet made an inspection of the damages.

Odd Williams will report at the next meeting concerning the rotation of funds of the Library with regard to the turn of the University Bank.

Approval of checks in the amount of \$27,379.39 was given by roll call vote.

Meeting adjourned.

Margy K. Carlsen  
Chairman

Howard Wiseman  
Secretary

FINANCIAL STATEMENT

September 30, 1977

Year to Date

Balance, January 1, 1977	
Balance, August 31, 1977	\$51,632.76
Tax funds received	69,000.00
N.E.K.L. received	4,125.00
Balance on hand	<u>\$124,757.76</u>

\$31,942.88

RECEIPTS:

Tax Funds.....		\$256,550.00
Adult Books.....	112.59	1,306.98
Children's Books.....	172.90	752.69
Overdues.....	640.49	7,534.63
Photo Copies.....	771.45	9,502.49
Library Materials.....	35.95	133.00
Library Supplies.....	45.83	340.95
Adult Gift Books.....	64.90	302.76
Friends of the Library.....		2,775.00
Children's Gift Books.....		4.00
Repairs and Equipment.....	24.90	203.34
Utilities.....	10.12	54.78
N.E.K.L.....	4,376.00	25,258.50
Revenue Sharing Fund.....		15,000.00
State Aid Fund.....		15,173.39
Perkins Fund.....		33.38
Grovenor Fund.....		155.00
Welch Fund.....		30.00
Edwards Fund.....		30.00
Moore Fund.....		32.50
Post Cards.....	19.10	174.55
Binding.....		4.00
Interest.....	1,413.90	4,450.95
Part-time Salaries.....		113.60
Building Supplies.....		24.05

TOTAL RECEIPTS

\$ 7,688.13

\$339,940.54

BALANCE AFTER RECEIPTS AND BEFORE EXPENDITURES.....

\$132,455.89

\$371,883.42

EXPENDITURES:

Salaries.....	\$12,378.53	\$113,471.85
Federal Income Tax.....	1,907.02	17,755.03
Blue Cross-Employees.....	85.02	965.13
Blue Cross-Employers.....	319.71	2,877.39
Postage.....	700.62	3,229.92
Library Materials.....	167.74	4,045.58
Library Supplies.....	511.82	5,754.51
Periodicals.....		6,217.54
Adult Books.....	5.95	6,234.27
Children's Books.....	994.92	9,932.54
Adult Gift Books.....	253.00	4,453.12
Friends of the Library.....	427.84	3,019.49
Repairs and Equipment.....	138.56	5,841.81
Photo Copies.....	404.61	5,429.11
Building Supplies.....	36.06	2,048.27
Travel and Bookmobile.....	31.14	1,276.03
Utilities.....	2,371.15	24,484.58
Insurance.....		2,164.00
Contingency.....		1,448.70
Welch Fund.....		498.23
Edwards Fund.....	54.00	366.39
Perkins Fund.....		453.77
Children's Gift Books.....		1,114.89
Binding.....		688.26
Kansas Income Tax.....	797.56	2,367.82
Kpers, Employees.....	1,098.38	3,233.47
Kpers, Employers.....	1,842.09	5,418.40
Social Security-Employees..	2,914.96	8,557.60
Social Security-Employers..	2,915.02	8,557.76
Revenue Sharing Fund.....		15,000.00
Grovenor Fund.....		343.10
State Aid Fund.....	<u>2,049.32</u>	<u>4,593.99</u>
<u>TOTAL EXPENDITURES</u>	\$32,405.02	\$271,842.55
<u>BALANCE AFTER EXPENDITURES</u> <u>AND AS PER LEDGER.</u>	<u>\$100,040.87</u>	<u>\$100,040.87</u>

CHECK RECORD  
September, 1977

<u>CHECK NUMBER</u>	<u>PAYEE</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>
3202	Pattie Armbrister	Salary	\$411.83
3203	Elizabeth M. Barlow	Salary	554.85
3204	Jane M. S. Betty	Salary	667.74
3205	Doris E. Brandt	Salary	475.00
3206	Betty Ann Bryson	Salary	375.90
3207	Gary W. Cooper	Salary	489.42
3208	JoAnn H. Hubbard	Salary	512.21
3209	Wayne Mayo	Salary	1,160.00
3210	Mary D. Murphy	Salary	946.77
3211	Helen P. Osma	Salary	947.00
3212	Mary E. Paretsky	Salary	632.10
3213	Bonnie B. Powers	Salary	355.21
3214	Nelson L. Reppert	Salary	442.96
3215	Rita M. Sai.e	Salary	21.30
3216	Joyce A. Kendrick	Salary	390.93
3217	Marilyn Zumwalt	Salary	383.16
3218	Gwen Wagner	Salary	196.82
3219	Janet S. Anderson	Salary-Part Time	312.40
3220	Howard P. Bauleke	Salary-Part Time	163.63
3221	Grace M. Brown	Salary-Part Time	133.18
3222	Joan M. Bussell	Salary-Part Time	226.64
3223	Jeff Dains	Salary-Part Time	225.37
3224	Aviva Enoch	Salary-Part Time	133.18
3225	Dan Fitzgerald	Salary-Part Time	194.35
3226	Charlee Glinka	Salary-Part Time	164.15
3227	Pamela Green	Salary-Part Time	61.84
3228	Teresa Lynn Heacock	Salary-Part Time	92.75
3229	Alan Jae Hicks	Salary-Part Time	284.80
3230	Pamela D. Mitchell	Salary-Part Time	162.41
3231	Teddy Gaston Okitukunda	Salary-Part Time	135.58
3232	Valerie D. Peaslee	Salary-Part Time	141.60
3233	Jeanne C. Regnier	Salary-Part Time	138.59
3234	Sharon Rice	Salary-Part Time	138.48
3235	Janiece Scribner	Salary-Part Time	108.27
3236	Karen Seibel	Salary-Part Time	197.41
3237	Stacey S. Starks	Salary-Part Time	263.10
3238	Jennifer Vogel	Salary-Part Time	137.60
3239	Lawrence National Bank	Federal Income Tax Withheld	1,907.02
3240	Blue Cross of Kansas	Hospitalization Insurance	404.73
3241	State Contribution Fund	Social Security Withheld	5,829.98
3242	KPERS	Retirement System	2,940.47
3243	Director of Revenue	Kansas Income Tax Withheld	797.56
3244	American Library Association	Children's Books	26.00
3245	Gale Research Co.	Children's Books	18.65
3246	Temple University Press	Children's Books	15.41
3247	Bound to Stay Bound Books Inc.	Children's Books	923.21
3248	American Hospital Association	State Aid Fund	27.50
3249	Baker and Taylor Company	Friends of the Library-	
		State Aid Fund	1,664.41
		State Aid Fund	54.83
3250	Baker and Taylor Company	State Aid Fund	4.95
3251	Consumer News Inc.	State Aid Fund	65.03
3252	Emery Pratt Co.	State Aid Fund	6.00
3253	Donald Bagby/Kaw Valley Bank	State Aid Fund	

3254	G. K. Hall and Co.	State Aid Fund	119.75
3255	Gale Research	State Aid Fund	38.77
3256	Inter-ski Services	State Aid Fund	6.00
3257	Leavenworth History	State Aid Fund	16.95
3258	National Geographic Society	State Aid Fund	14.70
3259	McNaughton Book Service	State Aid Fund	399.75
3260	National Safety Council	State Aid Fund	4.20
3261	Charles Scribner's Sons	State Aid Fund	37.00
3262	Microfilming Corporation of Amer.	State Aid Fund	253.00
3263	National Cyclopedia of Am Biog.	State Aid Fund	54.00
3264	Silver Burdett Co.	State Aid Fund	17.32
3265	Adventure a bookstore	Library Materials	16.25
3266	The Town Crier	Library Materials	24.93
3267	A. L. Skeeters	Library Materials.	4.00
3268	House of Usher	Library Materials	25.60
3269	Victor Hotho & Co.	Library Materials	50.21
3270	American Companies, Inc.	Library Supplies	55.32
3271	Crane and Company	Library Supplies	76.36
3272	Gaylord Bros. Inc.	Library Supplies	43.50
3273	KARD Rubber Stamp Co.	Library Supplies	4.00
3274	Quill Corporation	Library Supplies-Photo Copies	305.69
3275	Strong's Office Systems	Library Supplies	26.95
3276	Ben Franklin	Building Supplies	4.17
3277	Lawrence Linen	Building Supplies	4.38
3278	Malotts	Building Supplies	27.51
3279	International Business Machines	Photo Copies	313.31
3280	Xerox Corporation	Photo Copies	90.00
3281	Herman Miller, Inc.	Repairs and Equipment	13.77
3282	M & M Office Supply	Repairs and Equipment	116.10
3283	Scott Temperature Equipment Co.	Repairs and Equipment	8.69
3284	Amoco Oil Company	Travel and Bookmobile	24.04
3285	City of Lawrence, Water Dept.	Utilities	55.64
3286	K.P.&L.	Utilities	2,064.37
3287	Southwestern Bell Co.	Utilities	105.24
3288	Western Union	Utilities	145.90
3289	Petty Cash	Miscellaneous	46.62
3290	Postmaster, Lawrence, Ks.	Postage	700.00
3291	Superintendent of Documents	Library Materials	26.75
			<hr/>
		Total September bills	\$32,405.02

STATISTICS REPORT

To the Board of Directors: The Director's report for the month of September-1977

LIBRARY CIRCULATION: Adult Books 20,456 Children's Books 11,224  
 19 76 Total 29,691 Total Books 31,680 Difference 197 7 1,989 more

Adult Periodicals 595 Children's Periodicals 24  
 Cassettes 103 Adult Records 681 Children's Records 323  
 Prints 133 Films 46 Reference Questions 1,034

<u>BOOKS</u>	<u>120,088</u>	Adult Fic.	Adult Non Fic.	Children's Fic.	Childrens Non Fic.
Added	<u>516</u>	<u>100</u>	<u>343</u>	<u>26</u>	<u>47</u>
Withdrawn	<u>141</u>	<u>8</u>	<u>88</u>	<u>37</u>	<u>8</u>
Totals	<u>120,463</u>				

<u>REGISTRATIONS</u>	Adult	County	Children	Totals
Active	<u>21,987</u>	<u>3,659</u>	<u>6,089</u>	<u>31,735</u>
Added	<u>746</u>	<u>128</u>	<u>46</u>	<u>920</u>
Withdrawn	<u>720</u>	<u>95</u>	<u>108</u>	<u>923</u>
Totals	<u>22,013</u>	<u>3,692</u>	<u>6,027</u>	<u>31,732</u>

<u>MEETING ROOMS</u>	Scheduled	Attendance Expected
Auditorium	<u>21</u>	<u>834</u>
Gallery	<u>12</u>	<u>181</u>

<u>TOURS</u>		<u>STORY HOURS:</u>	<u>ATTENDANCE</u>
Children	<u>5</u>	<u>103 with story</u>	<u>          </u>
Adults	<u>0</u>	<u>          </u>	<u>          </u>

MISCELLANEOUS

Books Sales \$ 4.40  
 Coin Typewriters \$24.90

Art Displays Textiles, drawings, pottery and paintings.

SPECIAL ACTIVITIES:

Marilyn Zumwalt, Children's Department, gave lecture to West Jr. High Class on use of picture books as a baby sitting skill.

REGULAR MEETING  
October 18, 1977

The Board of Directors of the Lawrence Public Library met for the regular monthly meeting on October 18, 1977 at 4:00 p.m. in the Conference Room.

Members present were: Chairman Kit Carlsen, Gerald Miner, Eleanor Lockhart, Odd Williams, Ruth Weir, Howard Wiseman and Julie Stough.

Observers present were: Evelyn Hastings, Kathy Porter and Laura McCorkill.

Minutes of the September meeting as distributed by mail were approved.

Chairman Carlsen welcomed Laura McCorkill as the new student observer and commended Kathy Porter on her regular attendance for the past year giving her an opportunity to voice her observations of the meeting of the Board of Directors.

Mr. Mayo gave the financial and statistics reports for September.

The recent book sale by the Friends of the Library group netted approximately \$3,400.00. The membership of the group totals about 200.

As of December 31, 1977 the three year term of banking with the Lawrence National Bank will finish. Mr. Mayo has had conversation with Ken Rangland concerning the savings and checking accounts needed. Gerald Miner made a motion that effective January 1, 1978 a three year period of banking service be made with the University State Bank as per our usual procedure of rotation with the local banks. Julie Stough seconded the motion and it carried.

Mr. Mayo told the board of the need of a new typewriter for the technical processing department. Howard Wiseman made a motion for authorization for the purchase of an IBM Correcting Selectric at a cost of \$684.00. Gerald Miner seconded the motion and it carried.

Mr. Mayo reported that he had submitted a loss sheet covering vandalized items from the recent burglary in the amount of \$1,008.50. There is a \$250.00 deductible on the policy. Some of the items will not be replaced. The board authorized Mr. Mayo to contact M & M Office Supply Company to cover replacement and repair items as needed.

The Board of Directors of the Library were luncheon guests of the City Commission on October 18, 1977. Chairman Carlsen will write a thank you note for the recognition in behalf of the Board.

Bills in the amount of \$32,405.02 were approved by roll call vote.

The next meeting was announced to be held on November 15, 1977.

Meeting adjourned.

Margy K. Carlsen  
Chairman

Howard Wiseman  
Secretary-Treasurer



FINANCIAL STATEMENT

October 31, 1977

Year to Date

Balance, January 1, 1977

\$31,942.88

Balance, September 30, 1977

\$100,040.87

RECEIPTS:

Tax Funds.....		\$256,550.00
Adult Books.....	160.65	1,505.90
Children's Books.....	58.64	773.06
Overdues.....	918.84	8,453.47
Photo Copies.....	763.88	10,266.37
Library Materials.....	46.20	179.20
Library Supplies.....	31.27	372.22
Adult Gift Books.....	100.00	402.76
Friends of the Library.....		2,775.00
Children's Gift Books.....		4.00
Repairs and Equipment.....	906.30	1,109.64
Utilities.....		54.78
N.E.K.L.....		25,258.50
Revenue Sharing Fund.....		15,000.00
State Aid Fund.....		15,173.39
Perkins Fund.....		33.38
Grovenor Fund.....		155.00
Welch Fund.....		30.00
Edwards Fund.....		30.00
Moore Fund.....		32.50
Post Cards.....	15.45	190.00
Binding.....	3.50	7.50
Interest.....		4,450.95
Part Time Salaries.....		113.60
Building Supplies.....		24.05

TOTAL RECEIPTS:

\$3,004.73

\$342,945.27

BALANCE AFTER RECEIPTS  
AND BEFORE EXPENDITURES

\$103,045.60

\$374,888.15

FINANCIAL STATEMENT

October 31, 1977

Year to Date

Balance, January 1, 1977

\$31,942.88

Balance, September 30, 1977

\$100,040.87

RECEIPTS:

Tax Funds.....		\$256,550.00
Adult Books.....	160.65	1,505.90
Children's Books.....	58.64	773.06
Overdues.....	918.84	8,453.47
Photo Copies.....	763.88	10,266.37
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Friends of the Library.....		2,775.00
Children's Gift Books.....		4.00
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Utilities.....		54.78
N.E.K.L.....		25,258.50
Revenue Sharing Fund.....		15,000.00
State Aid Fund.....		15,173.39
Perkins Fund.....		33.38
Grovenor Fund.....		155.00
Welch Fund.....		30.00
Edwards Fund.....		30.00
Moore Fund.....		32.50
Post Cards.....	15.45	190.00
Binding.....	3.50	7.50
Interest.....		4,450.95
Part Time Salaries.....		113.60
Building Supplies.....		24.05

TOTAL RECEIPTS:

\$3,004.73

\$342,945.27

BALANCE AFTER RECEIPTS  
AND BEFORE EXPENDITURES

\$103,045.60

\$374,888.15

EXPENDITURES:

Salaries.....	\$12,617.96	\$126,089.81
Federal Income Tax.....	1,906.42	19,661.45
Blue Cross, Employees.....	85.02	1,050.15
Blue Cross, Employers.....	357.96	3,235.35
Postage.....	31.98	3,261.90
Library Materials.....	239.45	4,285.03
Library Supplies.....	290.86	6,045.37
Periodicals.....	22.45	6,239.99
Adult Books.....	4.95	6,239.22
Children's Books.....	996.29	10,928.83
Adult Gift Books.....		4,453.12
Friends of the Library.....		3,019.49
Repairs and Equipment.....	118.61	5,960.42
Photo Copies.....	322.80	5,751.91
Building Supplies.....	75.55	2,123.82
Travel and Bookmobile.....	14.10	1,290.13
Utilities.....	2,172.70	26,657.28
Insurance.....	302.00	2,466.00
Contingency.....	24.10	1,472.80
Welch Fund.....		498.23
Edwards Fund.....		366.39
Perkins Fund.....		453.77
Children's Gift Books.....		1,114.89
Binding.....	120.84	809.10
Kansas Income Tax.....		2,367.82
Kpers, Employees.....		3,233.47
Kpers, Employers.....		5,418.40
Social Security, Employees.		8,557.60
Social Security, Employers.		8,557.76
Revenue Sharing Fund.....		15,000.00
Grovenor Fund.....		343.10
State Aid Fund.....	<u>4,361.60</u>	<u>8,955.59</u>
<u>TOTAL EXPENDITURES:</u>	\$24,065.64	\$295,908.19
<u>BALANCE AFTER EXPENDITURES</u> <u>AND ACCORDING TO THE LEDGER</u>	<u>\$78,979.96</u>	<u>\$78,979.96</u>

CHECK RECORD  
October---1977

3292	Pattie Armbrister	Salary-Full time	\$411.83
3293	Elizabeth M. Barlow	Salary-Full time	554.85
3294	Jane M. S. Betty	Salary-Full time	687.38
3295	Doris Brandt	Salary-Full time	475.00
3296	Betty Ann Bryson	Salary-Full time	375.90
3297	Gary W. Cooper	Salary-Full time	508.97
3298	Charlee E. Glinka	Salary-Full time	253.20
3299	JoAnn Hubbard	Salary-Full time	512.21
3300	Joyce Kendrick	Salary-Full time	412.89
3301	Wayne Mayo	Salary-Full Time	1,247.75
3302	Mary D. Murphy	Salary-Full Time	946.77
3303	Helen P. Osma	Salary-Full Time	947.00
3304	Mary E. Paretsky	Salary-Full Time	632.10
3305	Bonnie Brooks Powers	Salary-Full Time	355.21
3306	Nelson Lance Powers	Salary-Full Time	442.96
3307	Gwen Wagner	Salary-Full Time	187.49
3308	Marilyn Zumwalt	Salary-Full Time	533.88
3309	Janet Anderson	Salary-Part Time	329.60
3310	Howard Bauleke	Salary-Part Time	96.32
3310	Lewis Bernstein	Salary-Part Time	106.51
3312	Grace M. Brown	Salary-Part Time	48.19
3313	Joan M. Bussell	Salary-Part Time	212.04
3314	Jeffrey Earl Dains	Salary-Part Time	224.47
3315	Aviva Enoch	Salary-Part Time	144.55
3316	Dan Fitzgerald	Salary-Part Time	195.98
3317	Pamela Green	Salary-Part Time	73.15
3318	Teresa Lynn Heacock	Salary-Part Time	97.54
3319	Alan Hicks	Salary-Part Time	216.55
3320	Pamela Mitchell	Salary-Part Time	203.55
3321	Teddy Okitukunda	Salary-Part Time	137.84
3322	Valerie D. Peaslee	Salary-Part Time	141.60
3323	Jeanne C. Regnier	Salary-Part Time	145.09
3324	Sharon Rice	Salary-Part Time	124.10
3325	Janiece Scribner	Salary-Part Time	103.94
3326	Karen S. Seibel	Salary-Part Time	171.08
3327	Stacey S. Starks	Salary-Part Time	232.44
3328	Jennifer L. Vogel	Salary-Part Time	128.03
3329	Lawrence National Bank	Federal Income Tax Withheld	1,906.42
3330	Blue Cross of Kansas	Hospitalization Insurance	442.98
3331	Bound to Stay Bound Books	Children's Books	938.28
3332	Baker and Taylor Co.	Children's Books-State Aid Fund	167.88
3333	J. Hood, Bookseller	Children's Books	6.75
3334	American Guidance Service	Children's Books	26.39
3335	ABC-CLIO, Inc.	State Aid Fund	10.25
3336	Atheneum Publishers	State Aid Fund	291.92
3337	Baker and Taylor Co.	State Aid Fund	2,456.54
3338	Collector Books	State Aid Fund	17.95
3339	Marketing Services Division	State Aid Fund	150.00
3340	Emery Pratt Co.	State Aid Fund	71.53
3341	Facts on File, Inc.	State Aid Fund	71.00
3342	Gale Research Co.	State Aid Fund	38.81
3343	H. W. Wilson Co.	State Aid Fund	25.00
3344	McMillan Publishing Co.	State Aid Fund	109.03
3345	Macdonald-Raintree, Inc.	State Aid Fund	231.40

Check Record - Page 2

3346	Brodart, Inc.	State Aid Fund	\$449.98
3347	National Geographic	State Aid Fund	10.95
3348	Norman Lathrop Enterprises	State Aid Fund	5.35
3349	Stackpole Books	State Aid Fund	39.38
3350	Time Life Books-Records	State Aid Fund	8.98
3351	Ulverscroft Large Print Bks	State Aid Fund	111.00
3352	The New York Times	State Aid Fund	11.00
3353	The Ark River Review	Periodicals	10.00
3354	American Bindery	Binding	120.84
3355	Cross Reference	Library Materials	8.90
3356	Landis Davis Paint Store	Library Materials	56.55
3357	National Record Plan	Library Materials	132.28
3358	The Town Crier	Library Materials	11.47
3359	Ben Franklin	Library Supplies	7.28
3360	Brodart, Inc.	Library Supplies	25.50
3361	Crane and Co. Inc.	Library Supplies	14.82
3362	Jayhawk Trophy Co.	Library Supplies	11.10
3363	Quill Corporation	Library Supplies	52.42
3364	Strong's Office Supply	Library Supplies	64.53
3365	House of Usher	Library Supplies	86.00
3366	Wint Painter School Supply	Library Supplies	28.80
3367	Pitney Bowes	Postage	22.52
3368	City of Lawrence	Workmen's Compensation Insurance	302.00
3369	Anderson Furniture & Moving	Contingency	20.00
3370	Amoco	Travel and Bookmobile	14.10
3371	International Bus. Machines	Photo Copies	232.80
3372	Xerox Corporation	Photo Copies	90.00
3373	Lawrence Launderers	Building Supplies	2.19
3374	Sitler's Supplies, Inc.	Repairs and Equipment	60.71
3375	Downtown T.V.	Repairs and Equipment	56.45
3376	A. B. Coker Co. Inc.	Building Supplies	73.36
3377	Southwestern Bell Telephone	Utilities	246.10
3378	Western Union	Utilities	67.30
3379	Kansas Power and Light	Utilities	1,805.82
3380	City of Lawrence, Water Dept.	Utilities	53.48
3381	Petty Cash	Miscellaneous	62.94
3382	G. K. Hall and Co.	State Aid Fund	108.65
			<hr/>
		Total October Checks	\$24,065.64

STATISTICS REPORT

To the Board of Directors: The Director's report for the month of October, 1977

LIBRARY CIRCULATION: Adult Books 20,187 Children's Books 11,637  
 1976 Total 29,840 Total Books 31,824 Difference 1977 1,984 more

Adult Periodicals 470 Children's Periodicals 36  
 Cassettes 116 Adult Records 795 Children's Records 301  
 Prints 157 Films 122 Reference Questions 1,140

<u>BOOKS</u>	<u>120,463</u>	Adult Fic.	Adult Non Fic.	Children's Fic.	Children's Non Fic.
Added	<u>653</u>	<u>103</u>	<u>377</u>	<u>91</u>	<u>82</u>
Withdrawn	<u>208</u>	<u>16</u>	<u>83</u>	<u>74</u>	<u>35</u>
Totals	<u>120,908</u>				

<u>REGISTRATIONS</u>	Adult	County	Children	Totals
Active	<u>22,013</u>	<u>3,692</u>	<u>6,027</u>	<u>31,732</u>
Added	<u>645</u>	<u>145</u>	<u>43</u>	<u>833</u>
Withdrawn	<u>729</u>	<u>91</u>	<u>96</u>	<u>916</u>
Totals	<u>21,929</u>	<u>3,746</u>	<u>5,974</u>	<u>31,649</u>

<u>MEETING ROOMS</u>	Scheduled	Attendance Expected
Auditorium	<u>23</u>	<u>929</u>
Gallery	<u>17</u>	<u>239</u>

<u>TOURS</u>		<u>STORY HOURS:</u>	<u>ATTENDANCE</u>
Children	<u>2 (with story)</u>	<u>17</u>	<u>8</u>
Adults	<u>1</u>	<u>30</u>	<u>229</u>

MISCELLANEOUS

Books Sales \$3.60

Coin Typewriters \$16.30

Art Displays Acrylics, batiks, macrame jewelry, paintings.

SPECIAL ACTIVITIES:

October book sale, Friends of the Library.  
 3 Children's movie sessions sponsored by Friends of the Library - 124 in attendance.  
 Mary Paretsky lectured K.U. Education Class on Children's Books, 34 in attendance.

REGULAR MEETING

November---1977

The Board of Directors of the Lawrence Public Library met for the regular monthly meeting on November 15, 1977 at 4:00 p.m. in the Conference Room.

Members present were: Chairman Kit Carlsen, Howard Wiseman, Gerald Miner, Ruth Weir, Eleanor Lockhart, Julie Stough and Odd Williams. Observers were: Evelyn Hastings and Juanita Babbit from the League of Women's Voters and student Laura McCorkill from the High School.

Minutes of the October meeting were approved as distributed.

Mr. Mayo gave the financial and statistics report noting that there has been more circulation of the Library items the last half of the year than in the first six months. The cassettes are being used and show a good total for the first two months of circulation.

The aquarium has been installed in the Children's Department by Friends of the Library group. This has received publicity through the Journal World.

Odd Williams, as chairman of the Salary Study, presented the committee's recommendation for the 1978 year. He has worked thru Buford Watson to be sure this is in line with city salaries for the coming year. Their recommendation is to increase the budget from \$196,000 in 1977 to \$209,505 in 1978 making a 6.9% increase. This is an \$815.00 increase from the originally approved budgeted salary item for 1978 and will come from other areas of the total budget. The minimum wage for full time workers will be \$3.00 per hour. This makes the salary figure approximately 53% of the budget and is comparable to other libraries of this size.

A motion was made by Odd Williams, seconded by Howard Wiseman that the minimum wage for the Library employees be set at \$3.00 for full time employees with a flat \$200.00 increase for those above \$3.00 but less than \$11,000 with a 2% merit fund of \$2,000.00 in addition. Motion approved.

There was discussion of the architects to be hired for the work to be done to the Library building in regard to energy saving. Julie Stough made a motion seconded by Gerald Miner that the Board engage Peters, Williams and Kabota Firm for modification of the building. Motion carried. Mr. Mayo is to contact the firm and discuss with them the firmness of the fee submitted for the work and the amount of the expenditures.

A contract was presented to the Board regarding the eligibility of the Library to purchase surplus property from the state. Howard Wiseman made a motion, seconded by Ruth Weir that a request be made for eligibility for Federal Surplus Property and that authorization of Mr. Mayo as agent for the purchasing. Motion carried.

The date of the December meeting was changed from the regular date of December 20 to December 13, 1977.

Bills in the amount of \$24,065.64 were approved by roll call vote.

Meeting adjourned.

Margy K. Carlsen  
Chairman

Howard Wiseman  
Secretary-Treasurer

FINANCIAL STATEMENT  
November 30, 1977

Year to Date

Balance, January 1, 1977  
Balance, October 31, 1977

\$78,979.96

\$31,942.88

RECEIPTS:

Tax Funds.....		\$256,550.00
Adult Books.....	261.58	1,767.48
Children's Books.....	45.86	818.92
Overdues.....	827.65	9,281.12
Photo Copies.....	817.45	11,083.82
Library Materials.....	27.33	206.53
Library Supplies.....	23.77	395.99
Adult Gift Books.....	219.71	622.47
Friends of the Library...		2,775.00
Children's Gift Books....		4.00
Repairs and Equipment....	26.40	1,136.04
Utilities.....	21.64	76.42
N.E.K.L.....	9,096.00	34,354.50
Revenue Sharing Fund.....		15,000.00
State Aid Fund.....		15,173.39
Perkins Fund.....	42.95	76.33
Grovenor Fund.....	155.00	310.00
Welch Fund.....		30.00
Edwards Fund .....		30.00
Moore Fund.....		32.50
Post Cards.....	23.05	213.05
Binding.....		7.50
Interest.....		4,450.95
Part Time Salaries.....		113.60
Building Supplies.....		24.05
Postage.....	17.50	17.50
		<hr/>
<u>TOTAL RECEIPTS</u>	\$11,605.89	\$354,551.16
		<hr/>
<u>BALANCE AFTER RECEIPTS &amp; BEFORE EXPENDITURES</u>	<u>\$90,585.85</u>	<u>\$386,494.04</u>



Financial Statement - Page 2

Salaries.....	\$12,490.47	\$138,580.28
Federal Income Tax.....	1,909.82	21,571.27
Blue Cross-Employees.....	85.02	1,135.17
Blue Cross-Employers.....	357.96	3,593.31
Postage.....	.10	3,262.00
Library Materials.....	60.56	4,345.59
Library Supplies.....	122.75	6,168.12
Periodicals.....	12.00	6,251.99
Adult Books.....		6,239.22
Children's Books.....	1,066.80	11,995.63
Adult Gift Books.....		4,453.12
Friends of the Library....		3,019.49
Repairs and Equipment.....	295.32	6,255.74
Photo Copies.....	90.00	5,841.91
Building Supplies.....	67.40	2,191.22
Travel and Bookmobile.....	23.99	1,314.12
Utilities.....	2,067.12	28,724.40
Insurance.....		2,466.00
Contingency.....		1,472.80
Welch Fund.....		498.23
Edwards Fund.....		366.39
Perkins Fund.....		453.77
Children's Gift Books.....	110.90	1,125.79
Binding.....		809.10
Kansas Income Tax.....		2,367.82
KPers, Employees .....		3,233.47
Kpers, Employers.....		5,418.40
Social Security-Employees.		8,557.60
Socila Security-Employers.		8,557.76
Revenue Sharing Fund.....		15,000.00
Grovenor Fund.....		343.10
State Aid Fund.....	<u>3,345.50</u>	<u>12,301.09</u>
<u>TOTAL EXPENDITURES</u>	\$22,005.71	\$317,913.90
<u>BALANCE AFTER EXPENDITURES</u>		
<u>AND ACCORDING TO THE LEDGER</u>	<u>\$68,580.14</u>	<u>\$68,580.14</u>

CHECK RECORD  
November--1977

<u>CHECK NUMBER</u>	<u>PAYEE</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>
3383	Pattie L. Armbrister	Salary	\$411.83
3384	Elizabeth Barlow	Salary	554.85
3385	Jane Betty	Salary	679.98
3386	Doris Brandt	Salary	475.00
3387	Betty Bryson	Salary	375.90
3388	Gary Cooper	Salary	504.63
3389	Charles Glinka	Salary	385.38
3390	JoAnn Hubbard	Salary	512.21
3391	Joyce Kendrick	Salary	412.89
3392	Wayne Mayo	Salary	1,262.38
3393	Mary D. Murphy	Salary	946.77
3394	Helen P. Osma	Salary	947.00
3395	Mary E. Paretsky	Salary	632.10
3396	Bonnie Powers	Salary	355.21
3397	Nelson Lance Reppert	Salary	442.96
3398	Gwen Wagner	Salary	187.49
3399	Janet Anderson	Salary-Part Time	300.37
3400	Howard P. Bauleke	Salary-Part Time	125.31
3401	Lewis Bernstein	Salary-Part Time	168.29
3402	Joan M. Bussell	Salary-Part Time	419.88
3403	Emily F. Camin	Salary-Part Time	122.02
3404	Jeff Dains	Salary-Part Time	216.66
3405	Aviva Enoch	Salary-Part Time	126.68
3406	Daniel Fitzgerald	Salary-Part Time	221.42
3407	Pamela Green	Salary-Part Time	94.06
3408	Teresa Heacock	Salary-Part Time	73.15
3409	Alan J. Hicks	Salary-Part Time	251.85
3410	Pamela Mitchell	Salary-Part Time	154.83
3411	Teddy Okitukunda	Salary-Part Time	135.58
3412	Valerie Peaslee	Salary-Part Time	139.39
3413	Jeanne C. Regnier	Salary-Part Time	155.91
3414	Sharon Rice	Salary-Part Time	128.03
3415	Kathryn Janiece Scribner	Salary-Part Time	103.94
3416	Karen S. Seibel	Salary-Part Time	153.75
3417	Stacey S. Starks	Salary-Part Time	192.59
3418	Jennifer Vogel	Salary-Part Time	120.18
3419	Lawrence National Bank	Federal Income Tax Withheld	1,909.82
3420	Blue Cross of Kansas	Hospitalization Insurance	442.98
3421	William A. Shurcliff	State Aid Fund	13.00
3422	Baker and Taylor Co.	State Aid Fund	364.76
3423	Baker and Taylor Co.	State Aid Fund	1,940.34
3424	Colonial Williamsburg Found.	Children's Gift Books	10.90
3425	R. R. Bowker	Children's Books	13.95
3426	Story House Corporation	Children's Books	25.31
3427	Bound to Stay Bound Books	Children's Books	1,020.59
3428	Butler Co. Historical Museum	State Aid Fund	8.95
3429	Congressional Quarterly	State Aid Fund	50.54
3430	Doubleday and Co. Inc.	State Aid Fund	8.19
3431	Dustbooks	State Aid Fund	27.00
3432	Emery Pratt Co.	State Aid Fund	144.61
3433	Iowa State University Press	State Aid Fund	22.89

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3434	James T. White & Co.	State Aid Fund	\$45.00
3435	Kansas State Library	State Aid Fund	13.00
3436	Legal Directories Pub. Co.	State Aid Fund	16.21
3437	Metropolitan Opera Guild, Inc.	State Aid Fund	16.90
3438	McNaughton Book Service	State Aid Fund	399.75
3439	Minnesota Historical Society	State Aid Fund	23.89
3440	National Directory Service	State Aid Fund	16.86
3441	Norman Lathrop Enterprises	State Aid Fund	5.35
3442	National Geographic Society	State Aid Fund	11.95
3443	National Health Directory	State Aid Fund	18.00
3444	Silver Burdett Co.	State Aid Fund	17.32
3445	Stackpole Books	State Aid Fund	32.96
3446	Political Research Inc.	State Aid Fund	110.00
3447	Time Life Books	State Aid Fund	7.93
3448	Wichita Eagle & Beacon	State Aid Fund	9.50
3449	World Book Encyclopedia	State Aid Fund	8.65
3450	Zomeworks	State Aid Fund	3.00
3451	MidYork Library System	Periodicals	12.00
3452	The Town Crier	Library Materials	40.56
3453	Crane and Co.	Library Supplies, Bldg. Supplies	58.31
3454	Ben Franklin	Library Supplies	1.67
3455	Strong's Office Systems	Repairs and Equipment	106.56
3456	World Printing Co.	Library Supplies	27.50
3457	A. B. Coker Co. Inc.	Building Supplies	39.21
3458	Lawrence Linen Supply	Building Supplies	2.99
3459	Malott's True Value Hdw.	Building Supplies	6.06
3460	Montgomery Elevator Co.	Repairs and Equipment	68.05
3461	Quill Corporation	Repairs and Equipment	100.85
3462	Scott Temperature	Repairs and Equipment	15.36
3463	Amoco Oil Co.	Travel and Bookmobile	23.99
3464	Xerox Corporation	Photo Copies	90.00
3465	Gaylord Bros., Inc.	Library Supplies	52.00
3466	Western Union	Utilities	81.00
3467	Kansas Power and Light	Utilities	1,790.66
3468	City of Lawrence, Water Dept.	Utilities	56.73
3469	Southwestern Bell	Utilities	138.73
3470	Petty Cash	Miscellaneous	<u>42.91</u>
		November Checks.....	\$22,005.71

STATISTICS REPORT

To the Board of Directors: The Director's report for the month of November, 1977

LIBRARY CIRCULATION: Adult Books 20,543 Children's Books 12,049

1976 Total 32,155 Total Books 32,592 Difference 1977 437 more

Adult Periodicals 524 Children's Periodicals 49

Cassettes 117 Adult Records 909 Children's Records 320

Prints 175 Films 161 Reference Questions 1,303

BOOKS 120,908 Adult Fic. Adult Non Fic. Children's Fic. Childrens Non Fic.

Added 640 70 406 76 88

Withdrawn 205 12 113 62 18

Totals 121,343

REGISTRATIONS Adult County Children Totals

Active 21,929 3,746 5,974 31,649

Added 776 154 63 993

Withdrawn 649 96 109 854

Totals 22,056 3,804 5,928 31,788

MEETING ROOMS Scheduled Attendance Expected

Auditorium 12 575

Gallery 14 248

TOURS STORY HOURS: ATTENDANCE

Children 6 89 9 201

Adults 1 25

MISCELLANEOUS

Books Sales \$1.75

Coin Typewriters \$26.40

Art Displays Oils, paintings, jewelry, photography

SPECIAL ACTIVITIES:

Career Day--High School Lawrence Public Library represented by Mary Murphy, Reference Department

National Children's Book Week- Mary Paretsky spoke at Cordley and Sunset Hills schools.

REGULAR MEETING  
December 13, 1977

The Board of Directors of the Lawrence Public Library met at 4:00 p.m. in the Conference Room for the regular monthly meeting.

Present were: Chairman Kit Carlsen, Howard Wiseman, Eleanor Lockhart, Odd Williams, Gerald Miner, Julie Stough and Ruth Weir.

Observers present were: Evelyn Hastings and Laura McKirkill.

The minutes of the November meeting were approved as distributed.

Mr. Mayo presented the financial and statistics reports.

He has contacted the architects and discussed the fee for the changes in the windows of the building. The contract is for a fee of \$2,500.00

Mr. Mayo reports that he is waiting for one more contractor to send information for the lighting project. He has sent requests for information from three contractors.

Mr. Mayo gave a report on the unemployment tax which goes in to effect as of January 1, 1978. There are three choices for choosing rates for contribution.

Reimbursing - charging only on the benefits collected.

Contributing - 2.3% of gross wages, expected to raise to 3.6% by 1981.

Rated-governmental - .65 of total gross payroll. There is a minimum of 4 years on the selection made, then rerated.

Howard Wiseman made a motion, seconded by Julie Stough that we accept the rated governmental rate of unemployment for contribution. The motion carried.

Bills totaling \$22,005.71 were approved by roll call vote.

The January meeting date was announced as January 17, 1978.

Meeting adjourned.

Margy K. Carlsen  
Chairman

Howard Wiseman  
Secretary-Treasurer

FINANCIAL STATEMENT

December - 1977

Year to date

Balance, January 1, 1977

\$31,942.88

Balance, November 30, 1977

\$68,580.14

RECEIPTS:

Tax Funds.....	3,000.00	259,550.00
Adult Books.....	367.11	2,134.59
Children s Books.....	30.15	849.07
Overdues.....	912.81	10,193.93
Photo Copies.....	729.29	11,813.11
Library Materials.....	42.82	249.35
Library Supplies.....	30.96	426.95
Adult Gift Books.....	19.83	642.30
Friends of the Library.....		2,775.00
Children s Gift Books.....		4.00
Repairs and Equipment.....	31.80	1,167.84
Utilities.....		76.42
N.EIK.L.....		34,354.50
Revenue Sharing Fund.....		15,000.00
State Aid Fund.....		15,173.39
Perkins Fund.....		76.33
Grovenor Fund.....		310.00
Welch Fund.....	30.00	60.00
Edwards Fund.....	30.00	60.00
Moore Fund.....	32.50	65.00
Post Cards.....	35.65	248.70
Binding.....		7.50
Interest.....	1,011.33	5,462.28
Part Time Salaries.....		113.60
Postage.....		17.50
Building Supplies.....		24.05

TOTAL RECEIPTS

\$ 6,304.25

\$360,855.41

BALANCE AFTER RECEIPTS AND  
BEFORE EXPENDITURES

\$74,884.39

\$392,798.29

EXPENDITURES:

Salaries.....	12,640.94	151,221.22
Federal Income Tax.....	1,921.92	23,493.19
Blue Cross-Employees.....	123.27	1,258.44
Blue Cross-Employers.....	389.10	3,982.41
Postage.....	14.00	3,276.00
Library Materials.....	279.37	4,624.96
Library Supplies.....	964.54	7,132.66
Periodicals.....		6,251.99
Adult Books.....	1,888.75	8,127.97
Children*s Books.....	2,075.41	14,071.04
Adult Gift Books.....		4,453.12
Friends of the Library.....	306.00	3,325.49
Repairs and Equipment.....	1,888.15	8,143.89
Photo Copies.....	403.08	6,244.99
Building Supplies.....	268.51	2,459.73
Travel and Bookmobile.....	307.21	1,621.33
Utilities.....	3,063.31	31,787.71
Insurance.....		2,466.00
Contingency.....	55.10	1,527.90
Welch Fund.....		498.23
Edwards Fund.....		366.39
Perkins Fund.....		453.77
Children*s Gift Books.....		1,125.79
Binding.....	290.70	1,099.80
Kansas Income Tax.....	790.74	3,158.56
Kpers-Employees.....	1,290.12	4,523.59
Kpers-Employers.....	2,161.46	7,579.86
Social Security-Employees.....	2,533.53	11,091.13
Social Security-Employers.....	2,533.69	11,091.45
Revenue Sharing Fund.....		15,000.00
Grovenor Fund.....		343.10
State Aid Fund.....	<u>2,542.43</u>	<u>14,843.52</u>

TOTAL EXPENDITURES

\$38,731.33

\$356,645.23

BALANCE AFTER EXPENDITURES  
AND ACCORDING TO THE LEDGER

\$36,153.06

\$36,153.06

CHECK RECORD  
DECEMBER 1977

<u>CHECK NO.</u>	<u>PAYEE</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>
3501 - 3516 - Voided			
3471	Pattie Armbrister	Salary	\$411.83
3472	Betty Barlow	Salary	554.85
3473	Jane Betty	Salary	648.49
3474	Doris Brandt	Salary	475.00
3475	Betty Bryson	Salary	375.90
3476	Gary Cooper	Salary	489.42
3477	Charlee Glinka	Salary	385.38
3478	JoAnn Hubbard	Salary	512.24
3479	Joyce Kendrick	Salary	393.11
3480	Wayne Mayo	Salary	1,233.18
3481	Mary D. Murphy	Salary	946.77
3482	Helen Osma	Salary	983.15
3483	Mary E. Paretky	Salary	632.10
3484	Bonnie B. Powers	Salary	355.25
3485	Lance Reppert	Salary	412.29
3486	Gwen Wagner	Salary	187.49
3487	Janet Anderson	Part time Salary	326.72
3488	Howard Bauleke	Part time Salary	130.49
3489	Lewis Bernstein	Part time Salary	154.17
3490	Joan Bussell	Part time Salary	407.85
3491	Emily F. Camin	Part time Salary	162.69
3492	Jeff Dains	Part time salary	222.31
3493	Aviva Enoch	Part time salary	155.91
3494	Daniel Fitzgerald	Part time salary	206.80
3495	Pamela Green	Part time salary	89.70
3496	Teresa Heacock	Part time salary	99.28
3497	Alan J. Hicks	Part time salary	265.23
2498	Pamela Mitchell	Part time salary	201.39
3499	Teddy Okitukunda	Part time salary	142.35
3500	Valerie Peaslee	Part time salary	86.29
3517	Jeanne Regnier	Part time salary	152.13
3518	Sharon Rice	Part time salary	140.22
3519	Janiece Scribner	Part time salary	103.94
3520	Karen Seibel	Part time salary	162.41
3521	Stacey Starks	Part time salary	279.59
3522	Jennifer L. Vogel	Part time salary	155.02
3523	Blue Cross of Kansas	Hospitalization Insurance	474.12
3524	Lawrence National Bank Depository	Federal Inc. Tax Withheld	1,921.92
3525	Silvey Companies	Travel and Bookmobile	254.00
3526	State Contribution Fund	Social Security	5,067.22
3527	Director of Revenue	Kansas Income Tax Withheld	790.74
3528	Kansas Employees Retirement System	Kpers	3,451.58
3529	American Rose Society	Adult Books	4.40
3530	Baker and Taylor Company	State Aid Fund	378.87
3531	Baker and Taylor Company	State Aid Fund	2,033.44
3532	Baker and Taylor Company	Adult Book Fund	73.49
3533	Bernan Associates	Adult Book Fund	200.00
3534	Bound to Stay Bound Books	Children*s Books	1,992.43
3535	Congressional Quarterly	Adult Books	16.70
3536	Facts on File, Inc.	Adult Books	51.45
3537	emery Pratt Co.	State Aid Fund	130.12



3538	Gale Research	Childrens Books	\$ 25.69
3539	Harvard University Press	Adult Books	23.60
3540	J. Hood, Bookseller	Childrens Books	6.75
3541	Houghton Mifflin Co.	Adult Books	262.04
3542	Hyperian Press, Inc.	Adult Books	151.72
3543	Crowther/ Solar Group	Adult Books	13.95
3544	National Geographic	Adult Books	4.75
3545	McNaughton Book Service	Adult Books	409.69
3546	Secretary of State	Adult Books	30.00
3547	Silver Burdett	Adult Books	9.17
3548	Simon and Schuster	Adult Books	322.55
3549	Superintendent of Documents	Adult Books1	100.00
3550	Time Life Books	Adult Books	8.98
3551	American Bindery	Binding	290.70
3552	Adventure a bookstore	Library Materials	6.75
3553	Chesterfield Music Shops, Inc.	Friends of the Library	93.82
3554	National Record Plan	Friends of the Library	306.00
3555	Public Documents Dist. Center	Library Materials	12.70
3556	The Radio Tape Library	Library Materials	107.00
3557	The Town Crier	Library Materials	7.29
3558	U. S. Government Printing Office	Library Materials	11.05
3559	Crane and Co.	Library Supplies	51.57
3560	Quill Corporation	Library Supplies	563.66
3561	Strongs Office Systems	Repairs and Equipment	45.75
3562	Texas Instruments	Library Supplies	159.95
3563	House of Usher	Library Supplies	50.90
3564	Electric Supply Co.	Building Supplies	48.50
3565	General Appliance	Building Supplies	12.27
3566	Gibsons Products Co.	Building Supplies	47.76
3567	Lawrence Linen Supply	Building Supplies	4.38
3568	Malotts Hardware	Building Supplies	31.66
3569	Pur60-Zone Chemical Co.	Building Supplies	27.48
3570	Sitlers Supplies, Inc.	Building Supplies	95.21
3571	IBM Office Products Division	Repairs and Equipment	28.15
3572	IBM Corporation	Repairs and Equipment	684.00
3573	IBM Corporation	Repairs and Equipment	180.00
3574	Kennedy Glass Corporation	Repairs and Equipment	104.00
3575	Gary Malburg Electrical	Repairs and Equipment	298.00
3576	Amoco Oil Company	Travel and Bookmobile	53.21
3577	Continuing Education Program	Contingency Fund	50.00
3578	Janet Anderson	Blue Cross-Employees	38.25
3579	IBM Corporation	Photo Copies	304.49
3580	Xerox Corporation	PHOTO Copies	98.59
3581	Robert James Co.	Library Supplies	93.11
3582	M & M Office Supply	Repairs and Equipment	575.50
3583	City of Lawrence, Water Dept.	Utilities	57.45
3584	K.P.& L.	Utilities	2,716.10
3585	Southwestern Bell Telephone Co.	Utilities	141.90
3586	Southwestern Bell Telephone Co.	Utilities	147.86
3587	Petty Cash	Miscellaneous	93.70
3588	Baker and Taylor Companies	Adult Books	206.26
3589	Baker and Taylor Companies	Children*s Books	36.05
		<b>Total December Checks</b>	<b>\$38,731.33</b>

STATISTICS REPORT

To the Board of Directors: The Director's report for the month of December, 1977

LIBRARY CIRCULATION: Adult Books 16,073 Children's Books 7,643

19 76 Total 24,792 Total Books 23,716 Difference 197 1,076 less

Adult Periodicals 353 Children's Periodicals 22

Adult Records 835 Children's Records 340

Cassettes 64

Prints 134

Films 116 Reference Questions 1,052

BOOKS 121,343 Adult Fic. Adult Non Fic. Children's Fic. Childrens Non Fic.

Added 882 102 431 203 146

Withdrawn 279 1 213 50 15

Totals 121,946

REGISTRATIONS Adult County Children Totals

Active 22,056 3,804 5,928 31,788

Added 599 110 34 743

Withdrawn 464 65 92 621

Totals 22,191 3,849 5,870 31,910

MEETING ROOMS Scheduled Attendance Expected

Auditorium 11 385

Gallery 13 148

TOURS STORY HOURS: ATTENDANCE

Children 1 25 6 90

Adults 4 60

MISCELLANEOUS

Books Sales \$ .30

Coin Typewriters \$24.90

Art Displays Oil paintings, wreaths, pottery.

SPECIAL ACTIVITIES:

2 showings of Christmas films by Friends of the Library

1 Christmas party by Children's Department with 30 children in attendance.

Puppet Show attended by 150-200 Children.

# Lawrence Public Library

PHONE 843-3833

707 VERMONT / LAWRENCE, KANSAS 66044



WAYNE MAYO  
Library Director

## ANNUAL REPORT 1977

### TO THE BOARD OF DIRECTORS:

A continuing concern during the year 1977 was the rising cost of utilities. The Library achieved a 5% reduction in use during the year. This, coupled with previously enacted energy conservation measures, brought our total decrease in use to 24% over a 3 year period. However, during the same period, our costs increased by 68%. Several meetings were held during the year with the architectural firm of Peters, Williams & Kubota. These meetings resulted in a study by the firm of possible energy saving measures. Two suggestions of the study are to be implemented in 1978. Most of the north windows in the adult room will be replaced by insulated panels. In addition, many of the energy-consuming flood lights in the two reading rooms will be replaced by fluorescent lighting. These changes should bring an average yearly savings of \$ 7,000 over the next 10 years, based on an anticipated 10% yearly rise in the cost of electricity during that same period. We were very fortunate to have the City Commission allocate \$ 35,000 in Revenue Sharing funds for our window project.

Although our book budget dropped by \$ 8,000 in 1977, we can look forward to 1978 with an increase that will replace this loss, as well as add an additional \$ 2,000. This was made possible by the Commission granting the Board's request for a  $\frac{1}{2}$  mill increase in our maximum levy limit. A great help to our declining book budget in 1977 was the gift of \$ 2,775 from the Friends of the Lawrence Public Library.

In addition to the gift of book funds, the Friends group sponsored a series of 18 film showings for children during the year. These showings had an estimated attendance in total of 2,179. The Friends also purchased an aquarium for the Children's Department. This has proved to be very popular.

Library circulation rose to 426,851 during the year. This was an increase of 4,958 over 1976. Our number of registered borrowers rose by 1,202 to a new high of 31,910.

395 community meetings were scheduled in our two meeting rooms during the year. Total attendance at the meetings was estimated at 11,477, up 2,677 over the previous year.

A new service added to the Library late in 1977 was the cassette check-out service. Although the collection totals only 304 cassettes, an average of 100 a month went out during the 3 months the service was in operation. The collection consists of music, radio programs, dramas & historical material.

#### IN OTHER AREAS THE LIBRARY:

- 1- Set up the Margaret Schumann book fund with a gift of \$ 2,256 from the estate of Margaret Schumann. Interest on the fund will be used to purchase books.
- 2- Provided an estimated 5,000 books to inmates of the local jail through our extension service, headed by Betty Barlow.
- 3- Conducted a summer reading program for children. 1,590 elementary and Jr. High students participated in the program in 1977. In addition, our bookmobile made regular stops at 13 different locations during a 7 week period during the summer. 4,168 books were checked out during this time.
- 4- 40 different art exhibits were displayed in the Library. Included in these were - a display of art by senior citizens and a display by young artists in the public schools. Our thanks to the Lawrence Art Guild for all their help.
- 5- Over 5,000 items were brought to the homebound in 1977. Special appreciation to the Lawrence Kiwanis Club, whose members have volunteered to handle the delivery of these books to the homebound for the 4th continuous year.
- 6- Sent over 8,600 books on interlibrary loan to libraries throughout the State. 6,600 of these went to libraries in the Northeast section, under a contract with the Northeast Kansas Library System to provide reference and interlibrary service to member libraries.
- 7- The Children's Department conducted 69 story hour sessions during the year. Total estimated attendance at these pre-school sessions was 1,563. In addition, the Department hosted 3 puppet shows, 1 mime show and several holiday parties for the children.
- 8- 15 talks were given by members of the Library Staff to various classes and groups in the community.
- 9- 64 tours of the Library were conducted by the staff in 1977. 1,286 children and adults participated in these tours.
- 10- A great help to the staff has been the 1,204 hours of service by persons referred from the Douglas County Probation Office. With the help of this volunteer force, many tasks were completed which we had previously been unable to complete due to lack of staff time.

In all, 1977 was a successful, productive year. August of 1977 marked our 5th year of operation in the new building. The facility has held up well and continued increases in all phases of library use testifies to the usefulness of the Library to the community.

Our thanks to the Library Board, the Staff of the Lawrence Public Library and to the City Commission for their help and support, not only during 1977, but for previous years as well.

BALANCE IN ACCOUNTS

December 31, 1977

MAINTENANCE FUND:

Encumbered Funds:	Children's Books	\$3,338.66	
	Adult Books	7,486.46	
	State Aid Funds	<u>329.87</u>	
			\$11,154.99

1976 Interest budgeted for 1978	\$2,564.43	
1976 Kpers budgeted for 1978	3,180.74	
1976 Social Security budgeted for 1978	2,608.87	
1976 Overdues budgeted for 1978	846.88	
1977 Interest budgeted for 1978	5,000.00	
1977 Interest to be budgeted for 1979	462.28	
1977 Social Security to be budgeted for 1979	2,890.87	
1977 Kpers to be budgeted for 1979	3,420.14	
1977 Overdues to be budgeted for 1979	<u>3,261.02</u>	
		<u>\$24,234.42</u>

TOTAL MAINTENANCE ACCOUNT

\$35,389.41

TOTAL MEMORIAL FUNDS:

Grovenor Fund	\$164.00	
Moore Fund	437.21	
Perkins Fund	76.33	
Welch Fund	48.56	
Edwards Fund	<u>37.55</u>	
		<u>\$763.65</u>

BALANCE OF FUNDS ON HAND, DECEMBER 31, 1977

\$36,153.87

BUDGET SURVEY  
December 31, 1977

<u>SALARIES</u>	<u>BUDGETED</u>	<u>RECEIVED</u>	<u>SPENT</u>	<u>BALANCE</u>
Full Time	\$158,451.	\$	\$149,614.76	\$8,836.24
Part Time	<u>38,000.</u>	<u>113.60</u>	<u>45,098.74</u>	<u>(6,985.14)</u>
<u>TOTAL</u>	\$196,451.	\$ 113.60	\$194,713.50	\$1,851.10
<u>LIBRARY MAINTENANCE</u>				
Books	\$35,109.	\$10,972.69	\$46,144.40*	(62.71)
Periodicals	7,100.	--	6,251.99	848.01
Library Materials	2,500.	249.35	4,624.96	(1,875.61)
Binding	2,200.	7.50	1,099.80	1,107.70
Library Supplies	<u>6,000.</u>	<u>426.95</u>	<u>7,132.66</u>	<u>(705.71)</u>
<u>TOTAL</u>	\$52,909.	\$11,656.49	\$65,253.81	(\$ 688.32)
<u>BUILDING MAINTENANCE</u>				
Building Supplies	\$3,200.	\$ 24.05	\$ 2,459.73	764.32
Repairs and Equipment	6,000.	1,167.84	8,143.89	(976.05)
Utilities	\$31,490.	76.42	31,786.60	(220.18)
Insurance	<u>\$2,300.</u>	<u>--</u>	<u>2,466.00</u>	<u>(166.00)</u>
<u>TOTAL</u>	\$42,990.	\$1,268.31	\$44,856.22	(\$597.91)
<u>MISCELLANEOUS</u>				
Postage	\$3,300.	\$17.50	\$3,276.00	\$ 41.50
Contingency	2,000.	--	1,527.90	472.10
Travel & Bookmobile	2,200.	--	1,621.33	578.67
Hospitalization	4,000.		3,982.41	17.59
Photo Copies	<u>5,000. **</u>	<u>\$11,813.11</u>	<u>6,244.99</u>	<u>5,568.12</u>
<u>TOTAL</u>	\$16,500. **	\$11,830.61	\$16,652.63	\$6,677.98
Social Security	-5,000. \$14,000.		\$11,109.13	\$2,890.87
Kpers	<u>\$11,000.</u>		<u>7,579.86</u>	<u>3,420.14</u>
<u>TOTAL</u>	\$25,000.		\$18,688.99	\$6,311.01
<u>GRAND TOTALS</u>	<u>\$333,850. **</u>	<u>\$24,869.01</u>	<u>\$340,165.15</u>	<u>\$13,553.86</u>
REVENUE SHARING FUND		\$15,000.00	\$15,000.00	-0-

\*including orders encumbered for 1977 \$11,154.99

