

THE PINCKNEY NEIGHBORHOOD ASSOCIATION BY-LAWS

The residents and property owners within the area of the City of Lawrence known as the Pinckney area and defined as the area bounded by Sixth Street on the South, West Interchange Road of Turnpike on the west, the Kansas Turnpike and the Kansas River on the north and Massachusetts Street on the east; have formed an organization to be known as the Pinckney Neighborhood Association.

ARTICLE I

Name

Section 1. Name. The name of this association shall be the Pinckney Neighborhood Association.

ARTICLE II

Purpose

Section 1. Purpose. The purpose of the Pinckney Neighborhood Association shall be to promote understanding with the City of Lawrence; to improve property, living conditions, and to improve communications within the Pinckney Neighborhood; and to promote good public relations with the businesses within the neighborhood.

ARTICLE III

Membership

Section 1. Eligibility. Any person who resides or owns property in the Pinckney Neighborhood or who subscribes to the purposes of the Pinckney Neighborhood Association shall be eligible for membership in the Pinckney Neighborhood Association.

Section 2. Types of Membership. The membership of the Pinckney Neighborhood Association shall be composed of voting members and non-voting associate members.

- a. Voting members shall be residential property owners and other residents of the Pinckney Neighborhood.
- b. Associate members shall be business owners and other owners of non-residential property within the Pinckney Neighborhood and all other interested persons who have paid their dues.

Section 3. Dues. Dues for all classes of membership shall be set by the members at the annual meeting and shall be payable at that meeting.

ARTICLE IV

Executive Board

Section 1. Purpose. The property and business of the Pinckney Neighborhood Association shall be managed under the general supervision of the Executive Council.

Section 2. Number and Term of Office. The Executive Board shall consist of the Officers of the Pinckney Neighborhood Association (as named in Article V below), ⁵ four elected directors and may include the immediate past president. Initially the five elected directors shall serve one (1) year terms. All subsequent directors shall be elected for two year terms in the odd numbered years. The five elected officers shall serve for two (2) year terms and be elected in the even numbered years. All elections shall be held at the Annual Meeting.

Section 3. Qualifications. No person shall be elected or appointed or shall continue to serve as an Officer or Director of this Association unless he/she is a voting member of the Pinckney Neighborhood Association.

Section 4. Vacancies. Any vacancy occurring in the Executive Board by reason of the resignation, death, or disqualification of an Officer or director may be filled, until the next annual meeting, by a majority vote of the remaining members of the Executive Board.

Section 5. Powers and Duties. It shall be the duty and responsibility of the Executive Board to organize the business before the Association to insure maximum participation of Association members and to insure maximum utilization of Association business. Towards these objectives the Directors may assign projects, designate committees, make preliminary decisions on Association business, provided, however, that all final decisions on Association business be made by the membership at large.

Section 6. Meetings. There shall be at least one regular meeting of the Executive Board per calendar quarter. The president may call special meetings of the Executive Board and shall call a special meeting upon the request of any member of the Board. At any meeting any business may be transacted whether notice of the purpose of the meeting was given or not, or whether the item of business in question was referred to in such notice or not.

Section 7. Quorum. A majority of the Executive Board shall constitute a quorum.

Section 8. Time of election. Directors for the following two (2) years shall be elected by the general membership at the May annual meeting in the odd numbered years .

ARTICLE V

Officers

Section 1. Enumeration and Election of Officers. The officers of the Pinckney Neighborhood Association shall be a President, a President-Elect, a Vice-President, a Secretary, and a Treasurer who shall be elected for terms of two years by the general membership at an Annual Meeting and take office immediately. They shall be elected in even numbered years.

Section 2. The President. The president shall preside at all meetings of the Association and of the Executive Board. He/She may be ex-officio, a member of all committees except the Nominating Committee. The president shall

have such usual powers of supervision and management as may pertain to the office of the President and perform such other duties as may be designated by the Board.

Section 3. The Vice-President. The Vice-President, in the event of the absence, resignation, disability, or death of the President, possess all the powers and perform all the duties of that office. He/She shall perform such other duties as may be designated by the Executive Board.

Section 4. The Secretary. The Secretary shall keep minutes and record all votes of all meetings of the Association and the Executive Board. The Secretary shall notify all Officers and Directors of their election. He/She shall sign, with the President, all contracts and other instruments when so authorized by the Board and shall perform such other functions as may be incident to that office.

Section 5. The Treasurer. The Treasurer shall collect and receive all moneys due. He/She shall be the custodian of these moneys, shall deposit them in a bank designated by the Executive Board, and shall disburse the same only upon order of the Board. All checks must be signed by the Treasurer and one other officer. He/She shall present statements to the Executive Board at their regular meetings and to the general membership quarterly and at the Annual Meeting. The books of the Treasurer shall be audited annually prior to the annual meeting.

ARTICLE VI

Meetings-

Section 1. Membership Meetings. The number of general membership meetings to be held during the year shall be left to the discretion of the Executive Board, but shall be no fewer than one per calendar quarter.

Section 2. Annual Meeting. An Annual Meeting shall be held in May. This meeting shall elect the members of the Executive Board, Officers in even numbered

years and Directors in odd numbered years, and the Nominating Committee. It shall also transact such other business as may properly come before it.

Section 3. Quorum. Fifteen per cent of the voting membership shall constitute a quorum at all meetings of the Pinckney Neighborhood Association.

ARTICLE VII

Nominations and Elections

Section 1. Nominating Committee. The Nominating Committee shall consist of five members, who shall be chosen in so far as possible to represent different sections of the Pinckney Neighborhood. Two of these members shall be members of the Executive Board and shall be appointed by the Executive Board immediately following the annual meeting. The Chairperson and two members, none of whom shall be members of the Board, shall be elected at the Annual Meeting. Nominations for these offices shall be made by the Nominating Committee. Any vacancy on the Nominating Committee shall be filled by the Board of Directors. Suggestions for nominations for Officers and Directors may be sent to this committee by any voting member. No one shall be nominated whose consent has not been previously obtained.

Section 2. Report of the Nominating Committee and Nominations from the Floor. The report of the Nominating Committee of its nominations for Officers or Directors and the next three members of the Nominating Committee shall be given to all members one month before the date of the Annual Meeting. Immediately following the presentation of this report, nominations may be made from the floor by any voting member provided the consent of the nominee shall have been secured.

Section 3. Election. The election shall be by ballot, provided that when there is but one nominee for each position, the secretary may be instructed to cast the ballot for every nominee. A majority vote of those qualified to vote and voting shall constitute an election. Absentee or proxy voting shall not

be permitted.

ARTICLE VIII

Committees

Section 1. Appointment. The president of the Pinckney Neighborhood Association shall be entitled to appoint the membership to such committees as the Board deems necessary. Such committees shall be established and appointed to carry out the purposes enumerated by the Board.

ARTICLE IX

Action

Section 1. Executive Board Action. The Executive Board may make public statements and take any other actions that it deems necessary in the performance of its duties.

Section 2. Member Action. Members may act in the name of the Pinckney Neighborhood Association only when authorized to do so by the proper Executive Board.

ARTICLE X

Amendments

Section 1. Amendments. These By-Laws may be amended by a majority vote of the voting members present and voting at any general membership meeting, provided the amendments were submitted to the membership in writing at least 10 days in advance of the meeting.